



64121

I Semester B.B.A. Examination, April/May 2023
(CBCS) (Repeater) (2014 – 15)
BUSINESS ADMINISTRATION
Fundamentals of Accounting

Time : 3 Hours

Max. Marks : 70

Instruction : Answer should be written in **English only**.

SECTION – A

Answer **any five** questions. **Each** question carries **two** marks. **(5×2=10)**

1. a) What do you mean by Ledger ?
- b) What is Bank Re-conciliation Statement ?
- c) What do you mean by subsidiary book ?
- d) Mention two differences between a statement affairs and Balance Sheet.
- e) What is Trading Account ?
- f) Give the meaning of pass book.
- g) What is Depreciation ?

SECTION – B

Answer **any three** questions. **Each** question carries **6** marks. **(3×6=18)**

2. Distinguish between a Trading Account and Profit and Loss Account.
3. What are the advantages of single-entry-system ?

P.T.O.





4. Calculate total sales from the following information related to the total debtors.

	₹
Opening balance of debtors	60,000
Acceptances received	2,00,000
Cash received	3,08,000
Goods returned by the debtors	40,000
Discount allowed to the debtors	2,000
Closing balance of debtors	20,000

5. Write a brief note on the following.

- a) State of affairs
- b) Statement of Profit and Loss
- c) Revised statement of Affairs.

6. Prepare an analytical petty cash book from the following transactions.
2022

July 1	Received from cashier ₹ 800
3	Paid for postage ₹ 08
5	Purchased stationery ₹ 20
7	Sent telegram ₹ 18
9	Paid for carriage ₹ 24
12	Paid to Kulkarni ₹ 100
14	Auto charges paid ₹ 40
18	Paid for office cleaning ₹ 24
22	Bought postal stamps ₹ 30
28	Paid for journals and magazines ₹ 120
30	Floor cleaning charges ₹ 24





SECTION – C

Answer **any three** questions. **Each** question carries **14** marks. **(3×14=42)**

7. Following is the Trial Balance as on 31-March 2022 prepared by an incompetent account. You are required to rewrite in its correct form.

Particulars	Dr. (₹)	Cr. (₹)
Capital	24,000	—
Stock on 1-04-2022	8,500	—
Furniture	2,600	—
Purchase	—	8,950
Cash at bank	7,300	—
Carriage	300	—
Sales	—	22,500
Buildings	12,000	—
Return Inwards	—	1,900
Trade expenses	1,000	—
Return outwards	350	—
Discount received	970	—
Office rent	—	2,270
Salary	3,000	—
Total	60,000	3,560





8. Mr. Gorpade is a small trader maintaining his books of account by single entry. He gives the following list of ledger balances on the opening and closing dates.

Particulars	1-4-2021	31-3-2022
Buildings	12,500	12,500
Machinery	6,000	12,500
Furniture	3,000	4,000
Debtors	5,000	4,000
Stock	2,500	3,500
Bank	750	350
Creditors	6,000	7,000
Capital	23,750	-

- 1) His additional capital invested in the year was ₹ 3,000 in cash and ₹ 1,000 in the form of furniture bought into the business on 1-04-2021.
- 2) On 1-04-2021 he has bought machine costing ₹ 1,500. He has transferred from his business bank account ₹ 500 per month to his personal bank account and has used goods worth ₹ 750 for household purpose.
- 3) Depreciate machinery by 15% p.a. and furniture by 10% p.a. and provide for rent due ₹ 1,000.

Prepare a statement showing profit or Loss for the year ended 31-3-2022 and a revised statement of affairs.





9. From the following Trial Balance extracted from the books of Mr. Amar. Prepare Trading and Profit and Loss A/c for the year ending 31st March 2022 and Balance Sheet as on that date.

Particulars	Debit	Credit
Capital	₹ -	₹ 81,000
Drawings	10,000	-
Plant and machinery	60,000	-
Debtors	40,000	-
Creditors	-	45,000
Purchases and sales	80,000	1,40,000
Returns	4,000	5,000
Wages	15,000	-
Cash-in-hand	1,000	-
Cash at bank	6,000	-
Salaries	10,000	-
Repairs	4,000	-
Rent	4,500	-
Stock	20,000	-
Manufacturing expenses	5,000	-
Bills	10,000	-





Bad debts	1,000	—
Provision for bad debts	—	1,500
Carriage	2,000	—
Total	2,72,500	2,72,500

Adjustments :

- Rent paid in advance ₹ 500.
- Depreciate plant and machinery at 10% p.a.
- Allow interest on capital at 5% p.a.
- Closing stock was ₹ 30,000.

10. Journalise the following transactions in the books of Mr. Rahul.

2022 June 1	Started business with cash ₹ 3,00,000
" 7	Cash purchases ₹ 30,000
" 9	Cash sales ₹ 25,000
" 15	Goods sold to Mr. Raghu ₹ 15,000
" 18	Purchased office furniture ₹ 60,000
" 25	Purchased goods from Mr. Rakesh ₹ 40,000
" 27	Paid cash to Mr. Rakesh ₹ 20,000
" 28	Received cash from Mr. Raghu ₹ 10,000
" 29	Paid rent by cash ₹ 1,000
" 30	Received commission ₹ 2,000





11. From the following transaction prepare Bank Reconciliation Statement as on 31-08-2022.

- a) Bank balance as per cash book ₹ 8,000.
- b) Cheques of ₹ 1,000, 2,000 and 3,000 issued on 8th, 10th and 13th of August. Of these a cheque issued on 10th only presented for payment till 31st August.
- c) Interest and dividend collected by the banker on 25th August and informed the customer on 1st September ₹ 500.
- d) Cheques of ₹ 3,300 deposited into Bank of which a cheque of ₹ 2,300 only collected in August.
- e) A cheque of ₹ 2,000 received and debited in cash book but not sent to bank till 31st August.
- f) The following entries found in pass book only.
 - a) Interest on bank balance ₹ 250
 - b) Electricity bill paid ₹ 400
 - c) Commission charged ₹ 50.

