# YEARLY STATUS REPORT - 2021-2022

## Part A

## Data of the Institution

**1.Name of the Institution** — SRI BHAGAWAN MAHAVEER JAIN FIRST GRADE COLLEGE

- Name of the Head of the institution — Dr. Rekha Sethi
- Designation — Principal
- Does the institution function from its own campus? — Yes
- Phone no./Alternate phone no. — 08153272224
- Mobile no — 9844252714
- Registered e-mail — rekhasethi71@gmail.com
- Alternate e-mail — rekha.sethi@jaincollege.ac.in
- Address — Geetha Road, Robertsonpet, KGF
- City/Town — Kolar Gold Fields
- State/UT — Karnataka
- Pin Code — 563122

**2.Institutional status**

- Affiliated /Constituent — Affiliated
- Type of Institution — Co-education
- Location — Semi-Urban

- Financial Status — **Self-financing**

- Name of the Affiliating University — **Bengaluru North University**
- Name of the IQAC Coordinator — **Dr. Jayapandian L**
- Phone No. — **08153261733**
- Alternate phone No. — **08153261833**
- Mobile — **9740825425**
- IQAC e-mail address — **jayapandian186@gmail.com**
- Alternate Email address — **navendran.sdraj@gmail.com**

**3.Website address (Web link of the AQAR (Previous Academic Year)** — https://sbmjckgf.in/

**4.Whether Academic Calendar prepared during the year?** — **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: — https://www.sbmjckgf.in/wordpress/wp-content/uploads/2023/02/4-1.pdf

**5.Accreditation Details**

| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
|---|---|---|---|---|---|
| Cycle 2 | B+ | 2.52 | 2021 | 27/02/2021 | 26/02/2026 |

**6.Date of Establishment of IQAC** — **10/11/2009**

**7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|---|---|---|---|---|
| NIL | NIL | NIL | NIL | NIL |

**8.Whether composition of IQAC as per latest NAAC guidelines** — **Yes**

- Upload latest notification of formation of IQAC — View File

**9.No. of IQAC meetings held during the year** 08

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? Yes

- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year?** No

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

Preparation, Execution and Review of calendar of events, Strategic plans and Best Practices to improve the quality of teaching and learning.

NEP Orientation and Implementation, organised Faculty Development Program , Staff Development Program, Career Guidance and Pre-Placement Training Sessions.

The IQAC facilitates Teaching, Learning Process, Structure and Methodologies of operations, learning outcome at periodical intervals through Skill Development and Certificate Courses.

The IQAC Conducts Academic Internal Audits for all the Departments.

The IQAC supports all the departments to organise International and National level Webinars to enhance knowledge sharing and thought processes.

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

| Plan of Action | Achievements/Outcomes |
|---|---|
| Orientation on NEP | The Orientation program was conducted for faculty members and students to understand the New Education Policy |
| Preparation & Submission of the AQAR 2020-2021 | The AQAR was prepared and submitted as prescribed |
| Preparation and Submission of data to AISHE | Submitted data in AISHE website as prescribed |
| Creating Eco system | The Institution has created an ecosystem for innovations and transfer of knowledge through awareness programmes, workshops, seminars and training programs. |
| Feedback analysis from various stakeholders | The feedback was collected from all stake holders, analyzed and escalated for further action |
| Certificate course | Certificate courses were conducted considering the future benefits in the students' career. |
| Academic audit | Internal and external audit were conducted department wise. |

**13.Whether the AQAR was placed before statutory body?** Yes

- Name of the statutory body

| Name | Date of meeting(s) |
|---|---|
| Governing Council Meeting | 16/02/2022 |

**14.Whether institutional data submitted to AISHE**

| Part A | |
|---|---|
| **Data of the Institution** | |
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| • Does the institution function from its own campus? | **Yes** |
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| • Pin Code | **563122** |
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| | |
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| | |
|---|---|
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| | |
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| | | |
|---|---|---|
| website? | | |
| • If No, please upload the minutes of the meeting(s) and Action Taken Report | No File Uploaded | |
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| • If yes, mention the amount | | |

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|---|---|

- Name of the statutory body

| Name | Date of meeting(s) |
|---|---|
| Governing Council Meeting | 16/02/2022 |

**14.Whether institutional data submitted to AISHE**

| Year | Date of Submission |
|---|---|
| 2022 | 22/02/2022 |

**15.Multidisciplinary / interdisciplinary**

The student centric and student friendly approach of Multidisciplinary and Interdisciplinary Education gives the students the opportunity to delve into various fields of disciplines and not limit themselves to a single stream but have options to make their profession.

Affiliated of Bengaluru North University, the institution adheres to the course structure and the content for pedagogical transaction designed by the university, in accordance with the UGC guidelines. The institution is integrating methods into more coherent and analytical framework for more than one academic discipline. The institution is adhering to interdisciplinary norms in higher education, as applicable to affiliated universities, approved by the policy. The institution undeniably concedes the fact that the experience gained due to interdisciplinary education, certainly can assist higher educational system to shape the student to excel and therefore expresses acclamation towards implementation of the proposed policy.

**16.Academic bank of credits (ABC):**

The Institution will implement the Academic Bank of Credits after due approval from the Academic Council of the affiliating university. The system is Student Centric, thus the academic approach is Knowledge and Inquiry-based, Reflective, Collaborative and Integrative. To evaluate the Students' Learning Outcome, Summative and Formative Assessments and Assignments are executed.

Karnataka being the first of the states to implement NEP, the policy is implemented pragmatically and the institution awaits further clarity regarding the working of the Academic Bank of Credits that is set up under the policy. The institution shall gear up for the integration of the National Academic Bank of Credits Portal, provided the affiliating university approves and so requires. The evaluation of the students' learning outcome is currently in accordance with the regulations of the affiliating university and is based on summative and formative methods. The assessed academic performance is uploaded in the university portal well within the limitation of time.

**17.Skill development:**

The Institution organizes Entrepreneurship, Skill Development and Awareness programs, periodically to develop multivariate skills among the students to make them globally competent. The institution has adopted parallel learning methods by introducing Value Added and Skill Development Courses that add on to the regular courses. Experiential learning is facilitated by training students through industry practitioners and engaging them with projects, internships and field visits to improve reasoning and collaborative skills. Thereby making the students the human resource required by the employment industry. By observing and celebrating commemorative days and regional, cultural and national festivals, the institution enables students to interact respectfully across cultural differences and manage conflicts. Service learning that is offered to students through extension activities promotes valuing human dignity. Student centered pedagogies that are adopted by the faculty members help students to develop critical thinking with regard to global issues, respectful communication and adaptability. The institutional vision is equitable with that of the National Education Policy in this regard.

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The Institution strictly adheres to following of university syllabus which includes Indian Languages as a part of their curriculum. The student has the freedom of choosing any Indian language as a part of their academic syllabus.

Kannada being a state language, Department of Kannada supports the promotion of the states culture in the form of organising cultural fest like Kannada Habba and urging the non-kannada speakers and learners to opt for Functional Kannada.

The Institution strives to foster an inclusive environment by promoting our National Language Hindi, Department of Hindi celebrates Hindi Diwas in the month of September where competitions like essay, anuched, Shabd Kosh Anuwad Lekhan, Debate is organised to bring in the importance of

National Language.

Apart from this students choose other Indian languages like Sanskrit, Urdu, Tamil and Telugu as a Study language.

The Institution also initiates in the young minds the intellectual and moral leadership qualities, creating a positive environment through cultural activities, Outreach societal programs which promotes tolerance and harmony towards cultural, regional and socio economic activities. These activities are conducted on regular basis in the campus as well as online mode when required.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The institution focuses on student centric teaching and learning methodology in which course delivery and assessment are planned to achieve stated objectives and outcomes. Course Outcomes (COs) for each course and Program Outcomes (POs) for each program are specified. The Program Specific Outcomes (PSOs) for each program has been defined. It focuses on measuring student performance at different levels such as PO course mapping, CO-PO mapping, CO-PSO mapping, CO mapping of assessments, syllabus and questions in the internal tests. POs are aligned closely with graduate attributes. Apart from the domain specific skills,

learning outcomes at all levels ensure social responsiveness, ethics, entrepreneurial skills and the like so that the students contribute proactively to economic, nvironmental and social well-being of the Nation so as to align with vision of NEP.

**20.Distance education/online education:**

The institution motivated the young minds to take up online courses during pandemic period for continuous learning and achievement through the Coursera, Linkedin and Swayam platforms. Information regarding courses from registration to completion stages was communicated to students through the Whatsapp and the E-mail mode.

For effective teaching-learning process, technological tools are being made use of on a regular basis. The institution could tide over the inconvenience and interruption in learning process caused during the pandemic lock down by employing technological tools like Google classroom, Zoom, Audio-visuals as pedagogical

means. To facilitate learning, hybrid mode of education was offered by the institution for students who could not attend regular classes during the pandemic. Webinars and Conferences that have been organised by the institution on an online platform, during the pandemic which has broken the geographical barriers creating interaction of experts and students from distant places. This new normal technology has now been envisaged in the National Education Policy (NEP-2020). Due to the experience gained during COVID-19 pandemic, access to online resources by the educators and students will no longer be a constraint.

## Extended Profile

### 1.Programme

| | |
|---|---|
| 1.1<br><br>Number of courses offered by the institution across all programs during the year | 513 |

| File Description | Documents |
|---|---|
| Data Template | View File |

### 2.Student

| | |
|---|---|
| 2.1<br><br>Number of students during the year | 1070 |

| File Description | Documents |
|---|---|
| Institutional Data in Prescribed Format | View File |

| | |
|---|---|
| 2.2<br><br>Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | 311 |

| File Description | Documents |
|---|---|
| Data Template | View File |

| | |
|---|---|
| 2.3<br><br>Number of outgoing/ final year students during the year | 306 |

| File Description | Documents |
|---|---|
| Data Template | View File |

**3.Academic**

| | |
|---|---|
| 3.1<br><br>Number of full time teachers during the year | **53** |

| File Description | Documents |
|---|---|
| Data Template | View File |

| | |
|---|---|
| 3.2<br><br>Number of sanctioned posts during the year | **53** |

| File Description | Documents |
|---|---|
| Data Template | View File |

**4.Institution**

| | |
|---|---|
| 4.1<br><br>Total number of Classrooms and Seminar halls | **41** |
| 4.2<br><br>Total expenditure excluding salary during the year (INR in lakhs) | **1,97,79,509** |
| 4.3<br><br>Total number of computers on campus for academic purposes | **274** |

## Part B

**CURRICULAR ASPECTS**

**1.1 - Curricular Planning and Implementation**

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

**The institution ensures effective curriculum planning and delivery. It is affiliated to the Bengaluru North University and adheres to the prescribed syllabus.**

**Plan for effective implement of curriculum**

**The Academic calendar is prepared by the Internal Quality Assurance Cell, as per the affiliating university calendar of events for effective curriculum delivery. Every semester begins with an academic meeting and various committees are formed. Departmental heads conduct a meeting to discuss the time table, allocation of the subject based on the specialization, workload and other responsibilities like document maintenance, seminar, conferences, workshops, co-curricular and extension activities. The lesson plan book and work diary supports the plan and delivery of the curriculum in an effective manner. The status of the curriculum completed is intermittently monitored.**

**The methodologies adopted for curriculum delivery are conventional, virtual, models, charts, experiential and participative learning. Study materials are available in the flip books. Bridge course is conducted at the beginning of each semester for fortnight. Sports and library hours are allotted.Course is enriched through regular guest lectures, value addition programmes, skill development, capacity building programs, hands on training, In house projects, Outreach activities, industrial visit, projects and internship support the curriculum delivery. Remedial classes are conducted. Feedback is taken from stake holders to make curriculum delivery effective. The semester concludes with meeting and planning for higher semester.**

| File Description | Documents |
|---|---|
| Upload relevant supporting document | View File |
| Link for Additional information | https://www.sbmjckgf.in/wordpress/wp-content/uploads/2023/05/Link-to-NAAC-final_compressed.pdf |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

**The Institution adheres to its affiliating university academic calendar.**

**The continuous internal Evaluation is based on CBCS and NEP pattern.**

**CBCS Internal Evaluation is based on performance under various criteria:**

- Attendance - 10 Marks,
- Tests and internal examinations - 10 Marks
- Behavior - 05 Marks
- Assignments - 05 Marks

NEP pattern of 40 : 60 for IA and Semester End theory examinations and 50 : 50 for IA and Semester End practical examinations respectively

The outline for continuous assessment activities for Component-I (C1) and Component-II (C2) of a course.

Activity

C1

C2

Total Marks

Session Test

10% marks

10% marks

20%

Seminars/Presentations/Activity

10% marks

10%

Case study /Assignment / Field work / Project work etc.

10% marks

10%

Total

20% marks

20% marks

40%

1. The semester end examination is conducted by the University for all the Courses. The third and final component of assessment (C3) and the maximum marks for the final component is 60%.
2. In case a student fails to attend the C1 or C2 on the scheduled date, due to genuine reasons He/ She may appeal to the authority and a re-test may be considered.

| File Description | Documents |
|---|---|
| Upload relevant supporting document | View File |
| Link for Additional information | https://www.sbmjckgf.in/wordpress/wp-content/uploads/2023/05/1.1.2-link compressed-2.pdf |

| 1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University | B. Any 3 of the above |
|---|---|

| File Description | Documents |
|---|---|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | View File |

**1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

6

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Minutes of relevant Academic Council/ BOS meetings | View File |
| Institutional data in prescribed format (Data Template) | View File |

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

10

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Brochure or any other document relating to Add on /Certificate programs | View File |
| List of Add on /Certificate programs (Data Template ) | View File |

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

818

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | View File |

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

**The Affiliating University has incorporated Professional Ethics, Gender, Human Values, Environment and Sustainabilityas cross-cutting topics into the curriculum to increase social competence among the students community.**

**Professional Ethics:**

**Business Ethics and Corporate Governance, Business Environment,Principles of Management and Business Research Methods is a core paper for the II Year PG and UG programs, which deals with concepts related to various sectors of business such as HR, Marketing and Finance.**

**The non-core papers in II Year of UG programs such as Personality Development, Culture, Diversity and Society educate about the importance of time and stress management, goal setting, inter-personal skills, and leadership qualities.**

**Gender:**

**The gender issues and racial discrimination are accomplished through various co-curricular and extra-curricular activities. Women's Cell and Anti-Sexual Harassment Cell promotes gender equity and deals with issues of safety and security of female students**

**Human Values:**

**Indian Constitution, Health and Wellness, Physical Education and Yoga are compulsory papers for the first year UG students which introduces equality, integrity and brotherhood.**

**The institution organised activities like visiting orphanages, old age homes, contributing to meet the needs of the victims of natural calamities.**

**Environment and Sustainability:**

**Environmental Studies is a non-core paper for first year UG students that reflects on the impact of environment protection.**

**The institution takes utmost care to organize the activities to bring awareness and responsibility towards environment protection through platforms like Eco Club, Rotaract and NSS.**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | View File |

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

**06**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Programme / Curriculum/ Syllabus of the courses | View File |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | View File |
| MoU's with relevant organizations for these courses, if any | View File |
| Institutional Data in Prescribed Format | View File |

**1.3.3 - Number of students undertaking project work/field work/ internships**

**641**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

**1.4 - Feedback System**

| | |
|---|---|
| **1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution** | **A. All of the above** |

| **from the following stakeholders Students Teachers Employers Alumni** | |
|---|---|

| File Description | Documents |
|---|---|
| URL for stakeholder feedback report | https://www.sbmjckgf.in/wordpress/wp-content/uploads/2023/05/1.4.2.pdf |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management | View File |
| Any additional information | View File |

| **1.4.2 - Feedback process of the Institution may be classified as follows** | **A. Feedback collected, analyzed and action taken and feedback available on website** |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| URL for feedback report | https://www.sbmjckgf.in/wordpress/wp-content/uploads/2023/07/1.4.2-upload.pdf |

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

**461**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Institutional data in prescribed format | View File |

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**429**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Number of seats filled against seats reserved (Data Template) | View File |

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

**The Institution assesses the advanced and slow learners based on marks obtained in their previous examination, interaction in the class, performances in the class test and assignments which helps to identify and design teaching pattern.**

**The curriculum designed is challenging enough for the advanced learners and at the same time accessible to the slow learners as well. The classroom practice is attuned to cater to both advanced and slow learners.**

**Strategies forSlow Learners**

**Peer Learning ,Unit tests, Remedial classes and Additional assignments are given regularly.**

**Open book test, Question banks, Mentoring to improve learning skills, Counselling, Interaction to motivate the individual are some of the methods adopted.**

**The topics are also taught in other regional languages when required, to make them understand better.**

**Strategies for Advanced Learners**

**Advanced learners are encouraged to go beyond their curriculum through participation in Co-Curricular and Extra Curricular activities, International and National conferences, Workshops and Seminars, Skill based training, Additional Online and offline courses, Research paper presentation, Publications, Leadership positions in various cells and forums, Innovative projects,Applicationsdevelopment and Internships.Provision for additional library cards andGuidance for competitive exams**

**Parent-Teacher meetings are held at periodic intervals to discuss the academic performance**

| File Description | Documents |
|---|---|
| Paste link for additional information | https://www.sbmjckgf.in/wordpress/wp-content/uploads/2023/05/2.2.1-Link-1.pdf |
| Upload any additional information | View File |

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

| Number of Students | Number of Teachers |
|---|---|
| 1070 | 53 |

| File Description | Documents |
|---|---|
| Any additional information | View File |

**2.3 - Teaching- Learning Process**

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

**Students are given the right blend of traditional and modern teaching methods.In addition, initiatives in shaping the overall employability and personality development to enable students to meet the competitive world.**

**Experiential, Participative and problem solving methodologies are well adopted towards achieving the vision and mission of the institution holistic development.**

**Experiential Learning**

**1. Marketing Expo**

**2. Mushroom Cultivation**

**3. Entrepreneurship Program on Cake making**

**4. MGNRG projects and Industrial Visit**

**Participative Learning**

**To develop innovative as well as creative thinking skills among students, participative learning and applying problem-solving methodologies in the teaching pedagogy has been adopted.**

**Activities under this include:**

**Group discussion, Case study, Role Play, Group presentation, Participation in guest lectures, Seminars, Field visits, workshops, involvement in various intercollegiate cultural fests, departmental events,various cells and clubsand organise events under faculty supervision.**

**Problem Solving Methodologies**

**Problem solving methodologies are an integral part of all courses in all programmes.**

**Business plan presentation, Best Manager, Case study analysis, Programming, Execution of program, real time projects, Budget analysis, Development of circuit design, Web designing andBrainstorming sessions.**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Link for additional information | https://www.sbmjckgf.in/wordpress/wp-content/uploads/2023/04/final-link.pdf |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

**Today, it is essential for the students to learn and master the latest technologies in order to be corporate ready. As a consequence, teachers are combining technology with traditional mode of instruction to engage students in long term learning. College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education.**

**The following tools are used by the Institution**

**1. Desktop computersand Projectors are available in all the classrooms and Computer Labs**

**2. Desktop computers are available in the staff rooms.**

**3. Seminar Hall is equipped with digital facilities.**

**4. Four smart class rooms are facilitated with digital facilities.**

**5. Auditorium is digitally equipped with mike, projector, cameras and computer system.**

**6. The Campus is WIFI enabled**

**7. Online Classes through Zoom, Google Meet, Microsoft Team, Google Classroom.**

**8. MOOC Platform (NPTEL Coursera and Linkdin)**

**9. Digital Library resources.**

**10. College Blog**

**Use of ICT By Faculty**

**Power Point presentations,Industry Connect,Online quiz,Video Conferencing,Video lecture,Online competitions,**

**Youtube channels, Webinars and Fests.**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | View File |

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

**53**

| File Description | Documents |
|---|---|
| Upload, number of students enrolled and full time teachers on roll | View File |
| Circulars pertaining to assigning mentors to mentees | View File |
| Mentor/mentee ratio | View File |

**2.4 - Teacher Profile and Quality**

**2.4.1 - Number of full time teachers against sanctioned posts during the year**

**53**

| File Description | Documents |
|---|---|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | View File |
| List of the faculty members authenticated by the Head of HEI | View File |

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

**09**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | View File |

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

**2.4.3.1 - Total experience of full-time teachers**

**11**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

**The institution adheres to the internal assessment pattern prescribed by the affiliating university for all the programs offered.**

**The students are well informed about the format of the internal assessment during the orientation program.**

**According to CBCS pattern the internal assessment is conducted for 30 marks and end semester examination is conducted for 70 marks.**

**With the implementation of the National Education Policy pattern the internal assessment is conducted for 40 marks and end semester examination is conducted for 60 marks.**

**The institution has an Examination Committee and schedules the internal tests. The faculty members are required to set the question papers on the pre-decided portions that will be intimated to the students in advance.**

**Two Internal Assessment (IA) tests are conducted during each semester.**

**The conduct of IA tests the arrangements are systematic and transparent. The answer scripts are valued by the subject teachers within a stipulated time, distributed and the answers are discussed with the students.**

**The assignments and seminars based on the curriculum are given and evaluated in transparent manner during the semester. The IA marks are displayed on the bulletin board for student's verification and uploaded on the university examination portal.**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Link for additional information | https://www.sbmjckgf.in/wordpress/wp-content/uploads/2023/04/2.5.1-link-final.pdf |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

**Grievance related to internal examinations is handled by examination committee.**

**The types of grievances are**

- **Change in time of internal examination**
- **Study time available between two examinations on the same day was very less.**
- **Compliance about the question paper with questions scheduled outside the prescribed portions for the examination.**
- **Sometimes students disagree with the marks awarded.**
- **Absentto examination due to health issues.**

**Redressal of Grievances**

**If there is any query/grievance raised for the internal marks allotted by any students, it will be sorted out as per the norms of assessment by the respective subject faculty and HOD.**

**If it is not solved at department level, they are solved by the examination committee after discussion with principal.**

**Mechanism**

**1. Department**

- **In consultation with the head of the department the examination committee and the subject teacher address the grievance.**

**2. College**

- **The examination committee with principal intervention and HOD investigates the unresolved departmental level grievance.**

**3. University**

- **Flawless internal marks is uploaded in the university portal.**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Link for additional information | https://www.sbmjckgf.in/wordpress/wp-content/uploads/2023/04/2.5.2-link-final.pdf |

**2.6 - Student Performance and Learning Outcomes**

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

**Statement of Outcomes:**

**The programme and course outcomes for all Programmes offered by the institution are specified by the affiliating University for each of the courses and programmes.**

**Communication to Teachers and Students:**

**The display of outcomes help teachers and students internalise the purpose and process of teaching learning.**

**The display modes are:**

- **Website**
- **Bulletin Board**
- **Students Handbook**

**In addition, the same is communicated during the orientation program at the beginning of the academic year.**

**The affiliating university conducts a workshop whenever there is a change in the syllabus. The concerned subject teachers ensure their participation in the workshop. Regular awareness programmes**

**to the teachers are conducted by the institution to communicate POs and COs.**

**The concerned teachers communicates the changes in the syllabus and the importance of POs and COs in their regular classes.**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for Additional information | https://sbmjckgf.in/pos.php |
| Upload COs for all Programmes (exemplars from Glossary) | View File |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

**The Institution ensures the attainment of POs and COs are practised regularly.**

**The choice of assessment tools enables the testing of learning levels as per Bloom’s taxonomy which is suited to test the cognitive learning level of the students that the outcome demands. The attainment of POs and PSOs are measured through attainment of COs. The institution employs Direct and Indirect Assessment tools for the measurement of COs/POs.**

**Direct Assessment**

**The POattainment is assessed by the Internal and University examination (Theory and Practical) Viva-Voce, Projects, Dissertation.**

**Indirect Assessment**

**The attainment is reflected in the form of Higher Studies, Result Analysis, Exit Survey, Student Satisfaction Survey, Feedback System, Academic Achievements, Sports Achievements and Placements.**

**The mapping of COs with POs and COs with PSOs are carried out by the teachers as a part of teaching-learning and evaluation plans. Each departments heads present a CO-PO attainment report to the head of the institution.**

**The PSOs are the aggregate result of all courses of a programme of a student and the average performance of all the students in the**

**programme. The assessment calculation of direct attainment is 80% and for Indirect attainment is 20%.**

**For a course, mapping of COs to POs/PSOs is done through the CO-PO/PSO matrix.**

**The correlation levels are:**

**“1”–Slightly (Low) Correlation**

**“2”–Moderate (Medium) Correlation**

**“3”–Substantial (High) Correlation**

**CIA contributes CBCS 30% IA and End Semester Examinations(ESE) 70% for NEP 40% IA and 60% ESE**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for Additional information | https://www.sbmjckgf.in/wordpress/wp-content/uploads/2023/07/2.6.2-final_compressed_compressed-2.pdf |

**2.6.3 - Pass percentage of Students during the year**

**2.6.3.1 - Total number of final year students who passed the university examination during the year**

**279**

| File Description | Documents |
|---|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View File |
| Upload any additional information | View File |
| Paste link for the annual report | https://www.sbmjckgf.in/wordpress/wp-content/uploads/2023/04/link-1.pdf |

**2.7 - Student Satisfaction Survey**

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

https://www.sbmjckgf.in/wordpress/wp-content/uploads/2023/01/Students-Survey-2022.pdf

**RESEARCH, INNOVATIONS AND EXTENSION**

**3.1 - Resource Mobilization for Research**

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**0**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| e-copies of the grant award letters for sponsored research projects /endowments | View File |
| List of endowments / projects with details of grants(Data Template) | View File |

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

**0**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Institutional data in prescribed format | View File |

**3.1.3 - Number  of departments having Research projects funded by government and non government agencies during the year**

**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

**0**

| File Description | Documents |
|---|---|
| List of research projects and funding details (Data Template) | View File |
| Any additional information | View File |
| Supporting document from Funding Agency | View File |
| Paste link to funding agency website | https://www.sbmjckgf.in/wordpress/wp-content/uploads/2023/05/3.1.3.pdf |

**3.2 - Innovation Ecosystem**

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

**The Institution has created an ecosystem for innovation and transfer of knowledge through the online mode during the pandemic period; using digital technologies and offline mode to nurture talent among the young minds. The research and IPR Cell is an integral part of the Institution which regulates research activities in the Institution. The Institution provided resources and infrastructure for in house research projects and encouraged the students to present the result in National Conference through online mode during the pandemic period.**

**Online Guest Lectures, Webinars and Workshops were conducted to upgrade the knowledge of the students by the Departments. The Institution supported the students to pursue various free online courses during the pandemic period, from Universities across the globe on the Coursera and LinkedIn platforms with campus memberships. Nutrition week was observed through online mode and the World Environment Day was observed by planting the sapling in their residence, World Cancer Day was observed to create awareness and prevent millions of deaths, Marketing Expo and COMFIESTA was organized to enrich the young minds with the knowledge of corporate sector, PM Formalization of Micro food processing Enterprises (PMFME) Scheme, organized under Aatma Nirbhar Bharat Abhiyan. The institution constantly strives to inculcate creative and innovative ideas.**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | https://www.sbmjckgf.in/wordpress/wp-content/uploads/2023/01/3.2.1-Link.xlsx |

**3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

**11**

| File Description | Documents |
|---|---|
| Report of the event | View File |
| Any additional information | View File |
| List of workshops/seminars during last 5 years (Data Template) | View File |

**3.3 - Research Publications and Awards**

**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year**

**3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

**0**

| File Description | Documents |
|---|---|
| URL to the research page on HEI website | https://www.sbmjckgf.in/wordpress/wp-content/uploads/2023/05/3.3.1.pdf |
| List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template) | View File |
| Any additional information | View File |

**3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**

**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

**11**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List of research papers by title, author, department, name and year of publication (Data Template) | View File |

**3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**

**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

**3**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List books and chapters edited volumes/ books published (Data Template) | View File |

**3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

**The college offers several extension activities, the students and faculty members engage in promoting institutional community network by sensitizing social issues and moral values through NSS, YRCS, Departments, Clubs, Cells and Forums.**

**The Department of Life Science, Business Administration, Students Welfare Association (SWA) and Women Cell organized Vaccination Drive for two days.**

**The college distributed face masks and sanitizers in the neighborhood. Awareness program on Healthy Diet was conducted, World health Day and World Aids Day was observed to create awareness on the importance of health and healthy diet. Diabetic and Hypertension treatment camp for the public was organized in association with Indian Medical Association.**

**Vasan Eye Care conducted free eye check-up camp. Awareness on Eye**

**Donation for the staff, students and public was conducted. Rovers and Rangers organized Ayushman Bharat Health Account to provide Health Id cards for faculty members, students and public.**

**A condolence procession was organized by NSS Unit in memory of General Bipin Rawat and team. Awareness program on Crime Prevention was organized by NSS Unit in association with Department of Police, K.G.F.**

**The Department of Life Science organized field visit to Karnataka forest Department (Nursery) at Benganur, Bangarpet.**

| File Description | Documents |
|---|---|
| Paste link for additional information | https://www.sbmjckgf.in/wordpress/wp-content/uploads/2023/05/24361_130_313.xlsx |
| Upload any additional information | View File |

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

**4**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Number of awards for extension activities in last 5 year (Data Template) | View File |
| e-copy of the award letters | View File |

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**27**

| File Description | Documents |
|---|---|
| Reports of the event organized | View File |
| Any additional information | View File |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | View File |

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

**840**

| File Description | Documents |
|---|---|
| Report of the event | View File |
| Any additional information | View File |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

**62**

| File Description | Documents |
|---|---|
| e-copies of related Document | View File |
| Any additional information | View File |
| Details of Collaborative activities with institutions/industries for research, Faculty | View File |

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**

**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

**9**

| File Description | Documents |
|---|---|
| e-Copies of the MoUs with institution./ industry/corporate houses | View File |
| Any additional information | View File |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | View File |

**INFRASTRUCTURE AND LEARNING RESOURCES**

**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

**The Institution has adequate infrastructure and physical facilities for teaching and learning and caters to the growing academic needs of the Institution.**

**The Institution has 2200 sq.ft built in area, with 4 Floors.**

**The Institution has 35 ICT enabled and 4 smart class rooms with WIFI facility to make teaching-learning more effective.**

**To make learning practical and research-oriented, the Laboratories in the Institution are well equipped and timely upgraded with multiple sets of apparatus.**

**The College has Computer Labs, Management, Commerce and Language Labs to engage students to actively participate in learning activities.**

**There are 274 Desktop Computers with Wi-Fi facility and100 Mbps bandwidth in the campus.**

**The basement has adequate parking facility, Sports Room,**

**Cafeteria, Internal Quality Assurance Cell and Counselling Room. The building has a ramp, 5 wash rooms in each floor for male and female.**

**The Institution has spacious Seminar Hall, Conference Hall and Administrative Office for academic and nonacademic activities.**

**Library has digitized remote access, reference books, issue books and e-resources.**

**Available physical infrastructure is used as a center for competitive examination and Government activities.**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | https://www.youtube.com/watch?v=GHRNQQs5J9I |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

**The Institution is facilitated with resourceful infrastructure for cultural and sports activities. A spacious well equipped multipurpose Open Auditorium with seating capacity of 750 utilized for conduction of Inter and Intra Collegiate Cultural fests. The seminar hall and Conference Hall with seating capacity of 200 and 450 students is utilized for cultural events. Both are facilitated with chairs, audio visual system and ICT with internet connections. The College has sports room for indoor games like Carom, Chess, Table Tennis and Badminton. The outdoor games coaching and Annual Athletic Meet are conducted in BEML Sports Complex, KGF., Municipality Ground and Sister concern School Ground. Inter-Collegiate and Inter- University tournaments are hosted in the Open Auditorium and Conference Hall. Gymnasium hall is equipped with workout equipment’s and open for students and staffs. Yoga is practiced regularly in the Open Auditorium and Conference hall. Sports facilities supported the students to participate in the National level events.**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | https://www.sbmjckgf.in/wordpress/wp-content/uploads/2023/04/front.pdf |

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

**41**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | https://sbmjckgf.in/infrastructures.php |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

**3,000,031**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Upload audited utilization statements | View File |
| Upload Details of budget allocation, excluding salary during the year (Data Template | View File |

**4.2 - Library as a Learning Resource**

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

**The Library is fully automated through an easylib software Version**

**4.4.3. The software supports the approval process, circulation, order placement, invoice processing, payment requisition, catalogue maintenance and downloading of e-books.**

**In addition, the user friendly OPAC service is provided for the users to search books by title, author and publisher. The books are bar coded,the users are given barcode ID and the library has desktop computers with Wi-Fi facility. The Library is a member of N-List and provides remote access to e–Journals and e-Books. It has subscription to e-Shodhsindhu consortium which provides full text and bibliographical journal databases. The Library has Blog, to access question papers for all the courses.**

**Library Advisory Committee regularly updates the learning resources. The library has collection of books, journals, magazines and newspapers, book bank for SC/ST and competitive exam books. Books are classified according to Dewey Decimal Classification (DDC). The library facilitates repository for the value added certificate programs book week, orientation program and Best library user award are the best practices. The library exhibits positive impact on the acdemic achievement of the student.**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for Additional Information | https://www.sbmjckgf.in/wplib/ |

| **4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** | **A. Any 4 or more of the above** |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | View File |

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**4,45,015**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Audited statements of accounts | View File |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

**373**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Details of library usage by teachers and students | View File |

**4.3 - IT Infrastructure**

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

**The Institution frequently updates IT facilities including Wi-Fi and invests in updating IT facilities on a continuous basis. There are 274 desktop computers, 01 application software, 01 system software and 01 web based e-resource are cross checked by system admin. Regular assessment is done by AMC service for UPS, generator, software application and network printer. The campus is facilitated with Wi-Fi and connected through Local Area Network (LAN) with internet facilities. The speed of Internet Connection is 100Mbps.**

**The institutional Website, library blog and youtube channel are updated regularly.**

**Based on syllabus revisions in various programmes and courses,**

**softwares like Anaconda, Visual studio 2022 version, Flowgorithm, Java editor, IBMSPSS are installed.**

**IT facilities updation details**

**Sl/No.**

**Description**

**Updation status**

**From**

**To**

**1**

**Operating system**

**Windows 7**

**Windows 11**

**2**

**MS Office**

**2007**

**2013**

**3**

**EasyLib software**

**4.4.2 version**

**4.4.3 version**

**IT facilities Renewal details**

**Sl/No.**

**Description**

**Renewal Status**

**Date**

**Invoice Number**

**1**

**BSNL**

**Renewed**

**19/5/2022**

**SDCKA0041898279**

**2**

**AMC- Network Printer**

**Renewed**

**06/07/2021**

**21/22/4179**

**3**

**AMC–Library Institutional Blog**

**Renewed**

**27/07/2022**

**27/July/2022**

**4**

**AMC- Domain Name**

**Renewed**

**27/07/2022**

**27/July/2022**

**5**

**AMC-Fusil Attendance**

**Renewed**

**06/01/2022**

**SI060122-1**

**6**

**Accessories and Antivirus**

**Renewed**

**9/8/2022**

**PC=0573, PC=0575**

**7**

**Fusil attendance app**

**Purchased**

**24/08/2022**

**S1240822-1**

**8**

**N-List**

**Renewed**

**24/3/2021**

**INF/N-LIST/2021/3572**

**9**

**Biometric machine**

**Purchased**

13/5/2022

05/21-22/23

10

Desktop Computers

Purchased

06/07/2021

PC-0231

11

Desktop Computers

Purchased

06/05/2022

PC-01050

12 Modem Purchased 08/06/2021 223 13 UPS Serviced 18/05/2022 UBM204 14 Fusil SMS Pack Purcahsed 24/06/2022 FUSIL2406221

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | https://sbmjckgf.in/cslab.php |

**4.3.2 - Number of Computers**

245

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| List of Computers | View File |

| **4.3.3 - Bandwidth of internet connection in the Institution** | A. ? 50MBPS |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional Information | View File |
| Details of available bandwidth of internet connection in the Institution | View File |

**4.4 - Maintenance of Campus Infrastructure**

**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

**1,71,75,052**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Audited statements of accounts | View File |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**The Institution has a standard protocol for maintenance of the physical and academic facilities.**

**The infrastructural maintenance services are rendered by AMC. AMC purview includes Pest Control Service Contract, Fire Systems Maintenance, UPS, Water Tank Cleaning, Generator, College Website, Blog, Printer, Biometric etc. Adequate in - house staffs are employed to maintain hygiene and cleanliness of the infrastructure.**

**Laboratories has a manual stock register. At the end of the academic year, after the stock verification, damaged equipment’s are repaired and replaced.**

**Library updates its books repository on a yearly basis as per the changes in the curricula. Inputs from the students and faculty**

**members are collected in the prescribed format for books to be procured.**

**Sports place available with indoor games and gymnasium facilities. The required sports equipment's are purchased based on the requirements.**

**The institution has dedicated staff that overlooks the maintenance, upkeep of equipment & computing facilities of the institution. Routine computer maintenance, software installations, networking are handled by system admin. Anti-virus software is purchased and is renewed annually.**

**Classrooms, Staffrooms, Seminar halls and Laboratories are maintained by Ground staff assigned for each floor. Auditoriums and conference hall are made available for activities to all the departments and cells through advance booking.**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | https://www.sbmjckgf.in/wordpress/wp-content/uploads/2023/01/4.4.2_-Link.pdf |

**STUDENT SUPPORT AND PROGRESSION**

**5.1 - Student Support**

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**261**

| File Description | Documents |
|---|---|
| Upload self attested letter with the list of students sanctioned scholarship | View File |
| Upload any additional information | View File |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | View File |

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

**320**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | View File |

| | |
|---|---|
| **5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills** | **A. All of the above** |

| File Description | Documents |
|---|---|
| Link to Institutional website | http://www.sbmjckgf.in/wordpress/wp-content/uploads/2023/05/GioTag-Photos-and-Captions.pdf |
| Any additional information | View File |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**1048**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**1048**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | View File |

| | |
|---|---|
| **5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees** | **A. All of the above** |

| File Description | Documents |
|---|---|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | View File |
| Upload any additional information | View File |
| Details of student grievances including sexual harassment and ragging cases | View File |

**5.2 - Student Progression**

**5.2.1 - Number of placement of outgoing students during the year**

**5.2.1.1 - Number of outgoing students placed during the year**

**145**

| File Description | Documents |
|---|---|
| Self-attested list of students placed | View File |
| Upload any additional information | View File |
| Details of student placement during the year (Data Template) | View File |

**5.2.2 - Number of students progressing to higher education during the year**

**5.2.2.1 - Number of outgoing student progression to higher education**

**34**

| File Description | Documents |
|---|---|
| Upload supporting data for student/alumni | View File |
| Any additional information | View File |
| Details of student progression to higher education | View File |

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

**0**

| File Description | Documents |
|---|---|
| Upload supporting data for the same | View File |
| Any additional information | View File |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | View File |

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

**47**

| File Description | Documents |
|---|---|
| e-copies of award letters and certificates | View File |
| Any additional information | View File |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | View File |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

**Students have an active representation on academic, administrative, cell and forum of the institution like IQAC, Cultural forum, NSS Unit, Rovers and Rangers, Indian Red Cross**

**Society, Grievance Redressal Committee, Anti-Sexual Harassment Cell, Anti-Ragging Committee and other cells and forums.**

**It represents to work in organizing events, outreach programs, activities relating to eco-green and engages them beyond their academic curricular.**

1. **Environmental Day was organised on 4th August 2021, with the Theme of “One District One Green Champion” by MGNCRE.**
2. **VACCINATION DRIVE was conducted on 18th August 2021 in association with Lion’s Club International, Bangarpet and BEML Nagar. 150 members who got vaccinated with the cooperation of Govt Health Centre KGF.**
3. **On 06/09/2021 “TEACHERS DAY” was celebrated by the Lion’s Club members who honoured our 15 senior faculties for their services rendered in the field of Education.**
4. **SWA Installation was organised on 07/12/2021 By SWA officer.**
5. **Swami Vivekananda Birth Anniversary was celebrated as National Youth Day -“LEGAL AWARENESS PROGRAM” on 12th January 2021 Honourable CIVIL COURT JUDGE Sri.Dayanand V.Heere Matt spoke about Swami Vivekananda journey of life for our youth, 160 Students Participated.**
6. **Career Guidance program was conducted for SSLC students at St. Mary’s High School, KGF on 31st January 2022.**

| File Description | Documents |
|---|---|
| Paste link for additional information | https://www.sbmjckgf.in/wordpress/wp-content/uploads/2023/04/Link-8.pdf |
| Upload any additional information | View File |

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

**15**

| File Description | Documents |
|---|---|
| Report of the event | View File |
| Upload any additional information | View File |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | View File |

**5.4 - Alumni Engagement**

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**The Alumni is Registered Under GENERAL Class of Society No. DRKL/SOR/166/2018-19 President Dr. Rekha Sethi Principal SBMJC. Vice President Mr. Ajay, Alumni, Corporate Company SBMJC. Secretary Mr. Praveen, Assistant Professor, Member, SBMJC Joint Secretary Mr. Harish Alumni Corporate Company General Secretary Ms. Madhu Ashwini, Assistant Professor, Member, SBMJC**

**The objective of the association is to strengthen the ties between the alumni community and the institution to shape many alumni as educationist, managers, entrepreneurs, teachers and most of all responsible citizen.**

**The meeting is conducted on second Saturday of January every year regarding planning and execution of alumni activities.**

**Feedback is collected with their ideas and suggestions and are implemented effectively.The institution takes pride in recruiting qualified alumni as faculty members. The alumni’s are connected through social Medias like E-mail, Facebook, Whatsapp and Twitter**

**The following are the services available from alumni.**

- **Meeting is conducted for planning and execution of alumni activities.**
- **Alumni contributes significantly to the development of the institution through and non financial needs**
- **Purely shares knowledge in the form of Guest lecture, Conducting seminars, Workshop, Assisting placements,**

Cultural events, Sports

- Alumni has created institutions website.
- Alumni engagement in mobilization of students for admissions are encouraged.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://www.sbmjckgf.in/wordpress/2022/07/11/alumni-meet-2022/ |
| Upload any additional information | View File |

| **5.4.2 - Alumni contribution during the year (INR in Lakhs)** | E. <1Lakhs |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional information | View File |

**GOVERNANCE, LEADERSHIP AND MANAGEMENT**

**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Institute has vision and mission which are futuristic in naturetowards providing quality education.

Vision

To make SBMJFGC, KGF, a nurturing ground for the holistic development of young minds by providing intellectual nourishment and wholesome education to develop emotional stability and strength to respond creatively to the challenges of work filled with relentless competition.

Mission

To develop SBMJFGC, KGF, into a campus of excellence, to strive for continuous improvement, to provide quality education, to help students achieve not only a good career, but also achieve all round development of personality to face the challenges of the competitive world.

**Nature of governance**

**The Institution follows a democratic and participatory mode of governance,. The governing council with its members meets regularly to adopt, review, plan and monitor various activities of the institution. The Head of the Institution ,IQAC, HoD's and coordinators of various cells and committees executes the perspective and strategicplan of the institution.**

**Participation of Teachers**

**The governance comprising of Governing council, Internal Quality Assurance Cell, Examination Committee, Library Committee, Research Cell, Cultural Committee, NSS unit, Women Empowerment Cell and Eco Club and Sports activities play significant role towards holistic development. Faculty and coordinatorsare assigned withtheir roles and responsibility to work in a harmonious environment with complete transparency. IQAC has a well-developed process to ensure quality benchmarks of academic and administrative activities.**

| File Description | Documents |
|---|---|
| Paste link for additional information | https://sbmjckgf.in/ |
| Upload any additional information | View File |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

**The Institution follows the practice of decentralisation and participative management which is reflected in all the activities through a Organogram of various Cells.andCommittees.**

**All the major stakeholders of the College including Management, the Governing Council, the Principal, Teaching and Administrative Staff, Parents, Students and Alumni work in a democratic way of governance following the rules of accountability in execution of their duties and responsibilities.**

**Case Study: Usage of library facilities during pandemic**

**Role: The Library Advisory Committee holds meeting to discuss on the physical visit to the library, as it is difficult to refer**

**question paper during pandemic and procurement of books for NEP, e-journals, e-resources, and other sources of information.**

**Case:**

- **The student had difficulty in visiting the library to refer question papers at the time of examination during pandemic .**
- **Procurement of New books as per NEP scheme.**

**Decision:**

- **The committee suggested the librarian to post the question papers in the library blog and post the link in the respective students Whatsapp group to access the library facilities .**
- **The Committee suggested to purchase books as per NEP scheme by taking inputs from the faculty members.**

**Response:**

- **The suggestion was accepted by the librarian to upload the previous semesters question papers in the library blog.**
- **Quotations were given to procure books as per NEP Scheme.**

**Benefits:**

- **Students can access question papers from the blog easily which are eco friendly..**
- **Books were purchased as per NEP scheme and circulated to the students.**

| File Description | Documents |
|---|---|
| Paste link for additional information | https://www.sbmjckgf.in/wplib/questition-papers/ |
| Upload any additional information | View File |

**6.2 - Strategy Development and Deployment**

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

**Strategic/ perspective plan is effectively deployed**

- **Each department to offer new certificate/Diploma skilled based program.**
- **Every students to complete at least two skill based courses /Add on course/Certificate courses during their graduation.**
- **To Introduce New PG Programs**
- **To motivate staff to acquire additional degrees.**
- **Continuous assessment to measure Outcomes**
- **To encourage faculty for more quality publication in UGC care listed and Scopus Journals**
- **To enhance the Academia Industry linkage and MoU's**
- **To promote entrepreneurships opportunity and fund generation through project.**
- **To implement Bio-metric system in the library to track the footfall.**
- **To convert the campus into solar power campus**
- **Motivating students to participate in state level fests**
- **To strengthen alumni association for mobilizing the funds.**
- **To improve the employability skill of the students.**
- **Nurturing ground to increasing maximum number of participant in competitive examinations**
- **To apply for ISO and NIRF certification**
- **Leadership development through decentralization**
- **Promotion of paperless administration,**
- **Motivate the students and staff to use public transport to create eco friendly environment.**

| File Description | Documents |
|---|---|
| Strategic Plan and deployment documents on the website | View File |
| Paste link for additional information | https://www.sbmjckgf.in/iqac.php |
| Upload any additional information | View File |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

**Institution has to follow the rules and regulations decided by the University to which it is affiliated.**

**The institution has to seek permission of the Management in all the important and significant academic as well as administrative affairs. The institution has a well-defined and decentralized**

**organizational set up to formulate and implement policy matters relating to academics and administration in accordance with the vision and mission of the institution.**

**The administrative set up is represented by the head of the institution who effectively implements the policies through the IQAC, HoD’s and convenors of various cells and forums.**

**The institution has a strong HR policy which lays out clear rules for the appointment, promotion, and the service tenure of the employees. The employee welfare policy plays an important role in efficient functioning of the institution laying a platform for the good working atmosphere.**

**Academic activities like teaching, learning and assessment are followed as per the guidelines of the affiliating university. The quality enhancement initiatives are monitored by the Internal Quality Assurance Cell. The explicit roles and responsibilities of these institutional bodies make the functioning of the institution efficient and effective.**

| File Description | Documents |
|---|---|
| Paste link for additional information | https://www.sbmjckgf.in/wordpress/wp-content/uploads/2023/04/6.2.2-Paste-link-for-additional-information.pdf |
| Link to Organogram of the institution webpage | https://www.sbmjckgf.in/wordpress/wp-content/uploads/2023/05/organogram.pdf |
| Upload any additional information | View File |

| | |
|---|---|
| **6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination** | **A. All of the above** |

| File Description | Documents |
|---|---|
| ERP (Enterprise Resource Planning)Document | View File |
| Screen shots of user inter faces | View File |
| Any additional information | View File |
| Details of implementation of e-governance in areas of operation, Administration etc(Data Template) | View File |

**6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

**The institution has well -defined employee welfare policywhich includes medical Insurance, provident fund, ESI, and Gratuity. festival advance is provided to all the teaching and non teaching members. Various types of leave facilities for the employees include casual leave, medical leave, earned casual leave,marriage, maternityand paternity leaves.**

**The institution also provides various employee schemes by the management. OOD is provided to the faculty members attending university duties, workshops, seminar, Orientation/Refresher courses, conferences and for representing themselves as Resources Persons.**

**Financial support is provided for the registrtion to attend Conferences, Workshops, FDP and Seminars for the teaching fraternity.**

**The institution facilitate fee concessionfor the wardof both teaching and non-teaching staff studying in the Institution.**

**The institution has organised vaccination drive during Covid and eye checkup for all the staff members.**

**The institution providesuniformto the non-teaching staffs.**

**Teachers engaged in Ph.D are given paid leave, relaxation in work load andadditional Library cards.The institution provides transport facilities, Wi-Fi, Cafeteria, and gymnasium to all the staff members.**

| File Description | Documents |
|---|---|
| Paste link for additional information | https://www.sbmjckgf.in/wordpress/wp-content/uploads/2023/04/link-3.pdf |
| Upload any additional information | View File |

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

**15**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | View File |

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

**14**

| File Description | Documents |
|---|---|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | View File |
| Reports of Academic Staff College or similar centers | View File |
| Upload any additional information | View File |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | View File |

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

**06**

| File Description | Documents |
|---|---|
| IQAC report summary | View File |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | View File |
| Upload any additional information | View File |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

**The institution has an effective Performance Appraisal System for teaching and non-teaching staff.**

**The concern of each employee is assessed after completion of every**

**academic year by self-appraisal. The objective is not only to evaluate the performance, but also to identify potential aspects for improvement that can eventually lead to further progress and growth of the employee.**

**A self-appraisal system is in place for the non-teaching staff also. The criteria start from communication and information flow. It deals with a wide spectrum regarding the quality and quantity of work, the personal growth and welfare measures.**

**The Confidential Appraisal System has significantly helped in the evaluation of the performance of employees; in motivating them, analysing their strengths and weaknesses and ensuring better performance**

**The Teacher Evaluation forms have criteria related to aspects of teaching on which the opinion of the students is sought. The duly filled in forms are analysed by the Principal and the feedback thus obtained is judiciously addressed for the betterment of the Teaching-Learning process.**

**Feedback from parents, Students (Entry Level and Exit Level) is collected and suggestions are considered which enables the management, Principal and staff to understand the expectations of the parents and students to evaluate the outcome of the academic endeavors of the institution.**

| File Description | Documents |
|---|---|
| Paste link for additional information | https://www.sbmjckgf.in/wordpress/wp-content/uploads/2023/04/1-Link-2.pdf |
| Upload any additional information | View File |

### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

**The institution is a self-financing one and the major source of revenue is tuition fees received from the students. Systematic planning, execution and monitoring are exercised for the effective mobilization and optimum utilization of the available financial resources. The diversification of resources is based on proposal of requirements from the various departments, forums and cells.**

**The disbursal of funds is strictly monitored by the principal. Effective utilization of infrastructure and physical facilities like computer labs, library, class rooms, ICT, conducting seminars, Workshops, co-curricular, extra-curricular, outreach and extension programs and the like is ensured through the appointment of adequate personnel.**

**The institution’s infrastructure is utilized ascentrefor University Examinations and other competative exams.**

**Faculty Development Programs at various levels, as well as their empowerment for technology-enhanced learning, is also addressed as part of resource optimization.**

**The internal and external financial audits are conducted on a regular basis. Internal audit is conducted twice a year. Any clarifications or observations are resolved during the internal audit stage.**

**The external audit is conducted once a year by an external chartered accountant.**

| File Description | Documents |
|---|---|
| Paste link for additional information | https://www.sbmjckgf.in/wordpress/wp-content/uploads/2023/04/1-Link-3.pdf |
| Upload any additional information | View File |

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

**0**

| File Description | Documents |
|---|---|
| Annual statements of accounts | View File |
| Any additional information | View File |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | View File |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

**The institution is a self-financing and the major source of revenue is tuition fees received from the students.**

**Budget is prepared as per the requirement of the various departments, the dispersal of funds for the needs are monitored by the principal.**

**Budget allocations for infrastructure augmentation, maintenance,capital and revenue expenditures are prepared and endorsed on an annual basis by the Governing Council. Expenditure receipts are maintained for various purchases.**

**Faculty Development Programs at various levels, as well as their empowerment for technology-enhanced learning, is also addressed as part of resource optimization. As a result, the institution has a well-established strategy for mobilizing and optimally utilizing resources. The accounts are verified and monitored by the finance officer on day to day basis.**

| File Description | Documents |
|---|---|
| Paste link for additional information | https://www.sbmjckgf.in/wordpress/wp-content/uploads/2023/04/Link-3.pdf |
| Upload any additional information | View File |

**6.5 - Internal Quality Assurance System**

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**The institution has seen significant progress in the attainment of its strategic goals ever since the inception of the Internal**

**Quality Assurance Cell (IQAC). In the beginning of each academic year, the IQAC creates the calendar of events of various departments. The IQAC assists faculty members in planning academics and enhancing academic deliverance by adopting suitable teaching methodology. It trains and encourages the faculty members to upgrade their teaching skills. The IQAC guarantees additional coaching in the form of Remedial and Bridge classes to the needy students. It records the incremental growth of the students' holistic development through mentoring. The IQAC establish collaboration, linkages and MOU's. It also facilitatesskill development, certificate courses, internship, field visit, Industrial visit, Feed back, FDP, STPand extension activities. The Institution is organizing workshops, conferences, encouraging paper publications,which has helped them in up gradation of knowledge, skills andpromote professional practices. The IQAC has devised assessment methods for the faculty member's performance through implementation of performance appraisal system.**

| File Description | Documents |
|---|---|
| Paste link for additional information | https://www.sbmjckgf.in/wordpress/wp-content/uploads/2023/05/edit.pdf |
| Upload any additional information | View File |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**Institution review its teaching process structure and methodologies of operation and learning outcomes at periodical intervals through IQAC set up as per norms**

**Lesson plan is maintained by every individual faculty members tointegratethe principles of outcome based education anddesignedthelesson plan across all programmes including teaching pedagogy to be used & pre-reading reference materials, etc.**

**Course wise faculty members maintain the work diary to monitor the progress of syllabus completion.**

**Learning levels classified into Resilient, Advance & High performance.**

**Innovative Teaching practice: various toolsused are Google**

**classroom, Google Meet, Zoom Meeting, Webex andTeamViewer tools.**

**Evaluation & Assessment: Students performance is assessed byFormative & summative**

**After assessmentBridge course, Remedial class are provided .**

**Cos, Pos, Pso mapping :Institution & departments in compliance with the objective of OBE prepares, POs, PSOs, & Cos, Blooms Taxonomy is applied while measuring the intelligence, knowledge, skill & attainment level.**

**ICT, Quality of delivery is enhancing by digital resources. There is an increase of ICT enabled modifications of business lab for curricular & beyond class room activities.**

| File Description | Documents |
|---|---|
| Paste link for additional information | https://www.sbmjckgf.in/wordpress/wp-content/uploads/2023/02/6.5.2-Link.pdf |
| Upload any additional information | View File |

| | |
|---|---|
| **6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)** | **C. Any 2 of the above** |

| File Description | Documents |
|---|---|
| Paste web link of Annual reports of Institution | https://www.sbmjckgf.in/wordpress/wp-content/uploads/2023/04/Link-6.pdf |
| Upload e-copies of the accreditations and certifications | View File |
| Upload any additional information | View File |
| Upload details of Quality assurance initiatives of the institution (Data Template) | View File |

**INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**1. Gender sensitization**

**The college prioritizes the spread of gender awareness and supports an inclusive environment. Gender discrimination is not present in the recruitment of staff or admission. Currently 61% of faculty members are women and 51% of the students are girls. Broader understanding is raised of the importance of gender equity. At the college, sexual harassment is not tolerated.**

**2. Safety & Security**

- **Security Guards allow the students with proper ID cards.**
- **Closed Circuit Cameras are installed throughout the campus.**
- **Separate staircase for Ladies and Gents are maintained.**
- **College Code of Conduct Committee, Anti ragging cell, Anti sexual harassment cell and Women Empowerment Cell has been constituted to prevent raging and to empower the safety measures for female members in the Institution.**
- **Principal personally calls the parents in case any girl student needs to go home.**

**3. Counselling**

- **A mentor for every 20 students provides counselling on regular basis on the personal and career issues.**
- **Counselling sessions are held regularly by the Counsellor to enlighten the students on the contemporary social**

conditions, threats and personal issues.
- Qualified psycholgist also available to give special attemtion to mental health

4. Common rooms

- Common room is provided for girls with necessary facility.

| File Description | Documents |
|---|---|
| Annual gender sensitization action plan | https://www.sbmjckgf.in/wordpress/wp-content/uploads/2023/05/7.1.1.-Action-plan-Final.pdf |
| Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | https://www.sbmjckgf.in/wordpress/wp-content/uploads/2023/01/7.1.1-Upload-Information.pdf |

| **7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment** | C. Any 2 of the above |
|---|---|

| File Description | Documents |
|---|---|
| Geo tagged Photographs | View File |
| Any other relevant information | View File |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- Solid waste management: Reduce, Reuse, and Recycle are the college's three main focuses. The college uses bins that are coloured green, blue, and red. Degradable waste is collected in green bins, non-degradable waste is collected in blue bins, and chemicals and electronic waste are collected in red bins. The daily trash is gathered and separated. The vendors receive recyclable material, such as paper and plastic, for recycling; the remainder is regularly dumped

into municipal garbage vans.

- Liquid waste management: To reduce environmental pollution, the acidic and alkaline chemical waste produced by laboratories is neutralised before being disposed of. Canteen and restroom liquid waste is dumped into the municipal subterranean drainage system. After RO filtering, waste water is collected in a 2000-liter tank that is used for restrooms.

- E-waste management: The college has a memorandum of understanding with the certified vendor, E Cycle Solutions, in Bangalore, and all the e-waste generated in the college and collected from the students is stored in a protected manner and disposed to the certified vendor once a year. This year 277 kg of e-waste is disposed to E Cycle Solutions, Bangalore.

| File Description | Documents |
|---|---|
| Relevant documents like agreements / MoUs with Government and other approved agencies | View File |
| Geo tagged photographs of the facilities | View File |

| **7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** | B. Any 3 of the above |
|---|---|

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | View File |
| Any other relevant information | View File |

**7.1.5 - Green campus initiatives include**

| **7.1.5.1 - The institutional initiatives for greening the campus are as follows:**<br><br>1. **Restricted entry of automobiles**<br>2. **Use of bicycles/ Battery-powered** | A. Any 4 or All of the above |
|---|---|

**vehicles**

3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

| File Description | Documents |
|---|---|
| Geo tagged photos / videos of the facilities | View File |
| Various policy documents / decisions circulated for implementation | View File |
| Any other relevant documents | View File |

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

| | |
|---|---|
| **7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities** | **A. Any 4 or all of the above** |

| File Description | Documents |
|---|---|
| Reports on environment and energy audits submitted by the auditing agency | View File |
| Certification by the auditing agency | View File |
| Certificates of the awards received | View File |
| Any other relevant information | View File |

| | |
|---|---|
| **7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies** | **A. Any 4 or all of the above** |

**of reading material, screen reading**

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | View File |
| Policy documents and information brochures on the support to be provided | View File |
| Details of the Software procured for providing the assistance | View File |
| Any other relevant information | View File |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**The youth play a major role in nation-building. The youth of a country determines the future of a nation in terms of development, progress, and social reform. KGF is situated in the trilingual junction of three states: Karnataka, Andhra Pradesh, and Tamilnadu, so three major cultures can be seen along with that of British Colonial culture, and thus students are from diverse cultural, regional, linguistic, and socio-economic backgrounds. The college offers an all-inclusive and favorable learning environment to the students by organizing several activities to build and promote an environment for ethical, cultural, and spiritual values.**

**To generate a feeling of oneness and social harmony in cultural, regional, and linguistic terms among the students and the faculty, the college celebrates festivals like Dasara, Ganesha Chathurthi, Christmas Day, Kannada Rajyostava, Kannada Utsavaand Hindi Diwas. Also, cultural events like Bharatanatyam, Folk Dance, and Kamsale were organized during "AVISHKAR," an intra-collegiate fest.**

**To foster the student's and staff's awareness of communal, socioeconomic, and other diversities, the college celebrates all commemorative days like Women’s Day, Yoga Day, Independence Day, Republic Day, Youth Day, Vijay Diwas, and Teachers Day. Also, students and staff visited the old age home and orphanage and helped the needy. Programs on crime prevention and health check-up camps were organized.**

| File Description | Documents |
|---|---|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | View File |
| Any other relevant information | View File |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

**The institution sensitizes the students and the employees to the constitutional obligations about values, rights, duties and responsibilities and constantly works to nurture them as better citizens of the country through various activities, co-curricular and extra-curricular activities to create awareness and imbibe the constitutional values, rights, duties, and responsibilities of citizens national.**

- **Human Values and Professional Ethics, the University Curriculum, the Indian Constitution and Human Rights, Culture and Diversity, Business Ethics, Value Education, the Environment, and Public Health are taught to the students.**
- **The college is proactive in celebrating Independence Day, Republic Day, National Youth Day, International Yoga Day, Teachers Day, and National Voters Day every year to help students understand the values of unity, inclusion, patriotism, morality, and ethics.**
- **The college organizes programmes with utmost zeal and enthusiasm on Swachh Bharat, environmental awareness, sapling plantations, food donation drives, vaccinations, Ayushman Bharath Health Account registration, and blood donation camps to promote social responsibility among students.**
- **The college organizes an awareness programon GST, which is intended to rationalize the giant indirect tax system in India, and IPR, which will result in an increased IP portfolio for the country, among the students and teaching community.**

| File Description | Documents |
|---|---|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | https://www.sbmjckgf.in/wordpress/wp-content/uploads/2023/02/7.1.9.-any-additional-2.pdf |
| Any other relevant information | https://www.sbmjckgf.in/wordpress/wp-content/uploads/2023/02/any-relevant-info.pdf |

| | |
|---|---|
| **7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized** | **A. All of the above** |

| File Description | Documents |
|---|---|
| Code of ethics policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | View File |
| Any other relevant information | View File |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

**College is committed to promote ethics and values amongst students and faculty by organizing National festivals as well as Anniversaries of great Indian personalities this include.**

**1. On January 26th, the NSS and Department of Sports commemorate Republic Day, with flag hoisting and patriotic speeches.**

**2. Science Club celebrated National Science Day on 28th February every year as a remarkable tribute to the greatest Indian Scientist Sir C.V. Raman with guest lectures and various competitions.**

**3. On March 8th, the Women Cell celebrated International Women's Day and created awareness of gender equality, women's rights, and violence against women.**

**4. On 15th August Independence Day is celebrated, by NSS and Sports Department, with flag hoisting and patriotic speeches to inculcate patriotism among the students.**

**Birth Anniversary of Great Personalities:**

**1. On 12th January, SWA celebrated Swami Vivekananda's birthday as National Youth Day, poetry writing, drawing, essay writing, debate and traditional food fest were organized to increase the bonding between the diverse cultures**

**2. On April 14th, the NSS celebrated Dr. B R Ambedkar Jayanthi to mark his birth anniversary to honor the hard work and sacrifices of the man who gave us the Indian Constitution.**

**3. On September 5th, SWA celebrated Dr. Sarvepally Radhakrishnan's birthday as Teachers' Day.**

**Best teachers were felicitated and various events were organized.**

**4. The NSS and SWA celebrated Gandhi Jayanthi on October 2nd to mark Mohandas**

| File Description | Documents |
|---|---|
| Annual report of the celebrations and commemorative events for the last (During the year) | View File |
| Geo tagged photographs of some of the events | View File |
| Any other relevant information | View File |

**7.2 - Best Practices**

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Best Practice 1**

**Title: Enhancement of Job-Seeking Skills through Value-Added Courses**

**Objective:**

- **To provide additional professional training and added qualifications.**
- **To widen their career options, bridge the gap between different phases of academic study.**
- **To improve the employability skills of students.**

**Context:**

**As there is a greater challenge of addressing the mismatch between skills and industry expectations, the college has been renewing its academic framework to address the skill gaps and make education more impactful and employability-oriented, by integrating certificate courses as Value-added courses.**

**Practice:**

**Value-added courses help students stand out in the job market by adding value to their resumes, requiring a minimum of four courses, 30 hours, 75% attendance, and passing a qualifying exam.**

**Evidence of success:**

**818 students completed Value-added courses, boosting their employability and career options.**

**Problems Encountered:**

**Challenges include scheduling classes for mixed disciplines, training heterogeneous students, and arranging lab sessions.**

**Best Practice 2**

**Title: Care Giver Course (Corporate Social Responsibility-BOSCH)**

**Objectives:**

- **To ensure the employability of dropout youth between the ages of 18 and 25**

- **To fulfill the growing need for skilled manpower across sectors in India.**

**Context:**

**Unemployed youth from poor backgrounds are settling for entry-level jobs, and the COVID-19 pandemic needed Front line Warriors to help them.**

**The Practice:**

**16 students registered for the course.**

**Duration -1 month.**

**Reports are mailed to BOSCH**

**Success:**

**16 students completed the course successfully.14 were placed at CANADIAN GLOBAL LIFE AND EDUCARE PVT LTD, BENGALURU.**

**Problems Encountered and Resource Required:**

**Few students placed in jobs were in high expectations and left the job.**

| File Description | Documents |
|---|---|
| Best practices in the Institutional website | https://www.sbmjckgf.in/wordpress/wp-content/uploads/2023/05/BEST-PRACTICE-1-link.pdf |
| Any other relevant information | https://www.sbmjckgf.in/wordpress/wp-content/uploads/2023/05/Best-Practice-link22.pdf |

**7.3 - Institutional Distinctiveness**

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

**Institutional distinctiveness focuses on the Mission “Cognitive Sustainable Development During Pandemic” the mission of the institution is concentrated on the various issues related to**

**building and attaining progressive development. The Five-strong elements have been designed for their progression in the model and are aimed at action plans as:**

**1. Organising aRural Health check-up camp and COVID-19 Vaccination Drive to provide initial care to people in life-threatening conditions also creating awareness about the new variant developments and insisting on the importance of vaccination.**

**2. Organising a registration drive, for Ayushman Bharath Health Account, a scheme under Ayushman Bharath Digital Mission for the staff, students and public which provides a digital health ID, to facilitate easy access to medical records anywhere in the country.**

**3. Organising Swachh Bharath Abhiyan campaign for inculcating the habit of cleanliness in the backward areas of the region.**

**4. Organising Environmental Awareness programmes by promoting Eco-friendly products, Plastic Free Zone, Sapling Plantation, Organic Forming and Energy Conservation.**

**5. Organising visits to Orphanage and Old Age Home to provide companionship, emotional support and activities to overcome social isolation.**

**The programme outcome is ensured with interest and sustainable development.**

| File Description | Documents |
|---|---|
| Appropriate web in the Institutional website | View File |
| Any other relevant information | View File |

7.3.2 - Plan of action for the next academic year

**1. Enhance the number of value addition Programs 2. Upgradation of Teacher Quality 3. Reseach Publications in UGC Care List journals 4. To Enhance career development and placement activities. 5. To Enhance skill development programs. 6. To Enhancethenumber of participants in development programs outside the Institution. 7. To Increase Green initatives.**