# YEARLY STATUS REPORT - 2020-2021

| Part A | |
|---|---|
| **Data of the Institution** | |
| **1.Name of the Institution** | SRI BHAGAWAN MAHAVEER JAIN FIRST GRADE COLLEGE |
| • Name of the Head of the institution | Dr. Rekha Sethi |
| • Designation | Principal |
| • Does the institution function from its own campus? | Yes |
| • Phone no./Alternate phone no. | 0815327224 |
| • Mobile no | 9844252714 |
| • Registered e-mail | rekhasethi71@gmail.com |
| • Alternate e-mail | rekha.sethi@jaincollege.ac.in |
| • Address | Geetha Road, Robertsonpet, KGF |
| • City/Town | KOLAR GOLD FIELD |
| • State/UT | Karnataka |
| • Pin Code | 563122 |
| **2.Institutional status** | |
| • Affiliated /Constituent | Affiliated |
| • Type of Institution | Co-education |
| • Location | Semi-Urban |

| | |
|---|---|
| • Financial Status | Self-financing |
| • Name of the Affiliating University | Bengaluru North University |
| • Name of the IQAC Coordinator | Dr. Jayapandian L |
| • Phone No. | 08153261733 |
| • Alternate phone No. | 08153261833 |
| • Mobile | 9740825425 |
| • IQAC e-mail address | jayapandian186@gmail.com |
| • Alternate Email address | navendran.sdraj@gmail.com |
| **3.Website address (Web link of the AQAR (Previous Academic Year)** | http://www.sbmjckgf.in/wordpress/wp-content/uploads/2022/03/AQAR-2019-2020.pdf |
| **4.Whether Academic Calendar prepared during the year?** | Yes |
| • if yes, whether it is uploaded in the Institutional website Web link: | http://www.sbmjckgf.in/wordpress/wp-content/uploads/2022/03/Calendar-2020-2021.pdf |

**5.Accreditation Details**

| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
|---|---|---|---|---|---|
| Cycle 2 | B+ | 2.52 | 2021 | 27/02/2021 | 26/02/2026 |

| | |
|---|---|
| **6.Date of Establishment of IQAC** | 10/11/2009 |

**7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|---|---|---|---|---|
| NIL | NIL | NIL | NIL | 00 |

| | |
|---|---|
| **8.Whether composition of IQAC as per latest NAAC guidelines** | Yes |
| • Upload latest notification of formation of IQAC | View File |

| | | |
|---|---|---|
| | | |
| **9.No. of IQAC meetings held during the year** | **10** | |
| • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? | **Yes** | |
| • If No, please upload the minutes of the meeting(s) and Action Taken Report | No File Uploaded | |
| **10.Whether IQAC received funding from any of the funding agency to support its activities during the year?** | **No** | |
| • If yes, mention the amount | | |

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

**• Preparation of calendar of events,Strategic plan to improve in achieving the goals and target of the particular academic year. • Conducting of students feedback semester wise to assess the quality of the individual teaching performance. • Conducted academic internal audit by IQAC • Organized soft skills and personality development programs for students. • The IQAC supports all the departments to organise National and State level seminars to improve the quality in education both students and faculty members. • Collected Feedback from students, Alumni, parents and other stake holders and analyzed Performance Based Appraisal collected from faculty and analysed • Preparation of SSR • Preparation of AQAR and other Annual reports • Co- ordinated the NAAC Peer Team Visit**

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

| Plan of Action | Achievements/Outcomes |
|---|---|
| Online Guest lecture | It benefited to students by gaining knowledge about company formation, types of companies, hosting meeting by Board of Directors, |
| Webinar on Capital Financial Education And Capital Market | Students Learnt about the Stock Market operatons, Insurance , commodity market, client Relationship management and sales and marketing |
| Online Career Counseling Programme on CA | It benefited to students by gaining knowledge on Entry Routes to CA course, detail information on levels of examinations, Passing criteria. Tips to prepare for CA exam, subject in CA, Fee Session was very interesting and knowledgeable. |
| Webinar on Coexisting with COVID-19 | students and Faculty Members actively participated in the webinar and gained knowledge about types of Corona Virus and its management in day today life. |
| Webinar on Diet to boost immunity for COVID-19 | Students gained knowledge about the diet to boost immunity for COVID-19 and its management in day today life |
| National Science Day 2021 | Students Participated in Various competitions related to science and technology and won the prizes. |
| Orientation Program | Students followed the Institution rules, regulation, Calendar of event and CBCS Syallabus |

| | |
|---|---|
| **13.Whether the AQAR was placed before statutory body?** | Yes |

- Name of the statutory body

| Name | Date of meeting(s) |
|---|---|
| Governing Council Meeting | 28/08/2020 |

**14.Whether institutional data submitted to AISHE**

| Year | Date of Submission |
|---|---|
| 2020 | 11/02/2020 |

## Extended Profile

**1.Programme**

| | |
|---|---|
| 1.1<br><br>Number of courses offered by the institution across all programs during the year | 234 |

| File Description | Documents |
|---|---|
| Data Template | View File |

**2.Student**

| | |
|---|---|
| 2.1<br><br>Number of students during the year | 954 |

| File Description | Documents |
|---|---|
| Institutional Data in Prescribed Format | View File |

| | |
|---|---|
| 2.2<br><br>Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | 313 |

| File Description | Documents |
|---|---|
| Data Template | View File |

| | |
|---|---|
| 2.3<br><br>Number of outgoing/ final year students during the year | 328 |

| File Description | Documents |
|---|---|
| Data Template | View File |

**3.Academic**

| | |
|---|---|
| 3.1<br><br>Number of full time teachers during the year | **44** |

| File Description | Documents |
|---|---|
| Data Template | View File |

| | |
|---|---|
| 3.2<br><br>Number of sanctioned posts during the year | **44** |

| File Description | Documents |
|---|---|
| Data Template | View File |

**4.Institution**

| | |
|---|---|
| 4.1<br><br>Total number of Classrooms and Seminar halls | **46** |
| 4.2<br><br>Total expenditure excluding salary during the year (INR in lakhs) | **1,92,36,759** |
| 4.3<br><br>Total number of computers on campus for academic purposes | **179** |

# Part B

## CURRICULAR ASPECTS

### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

**Sri Bhagawan Mahaveer Jain First Grade College, KGF is well known for imparting quality education among the communities of learners and enabling every learner to have holistic development of their personality.**

**The Institution is affiliated to the Bengaluru North University and follows Choice Based Credit System pattern, strictly adheres to the prescribed syllabus.**

**The plan for effective implementation of the curriculum begins with keeping in mind the diverse group of students coming from rural, semi-urban and vernacular areas.**

**The Institution organizes orientation program for the fresher's and the Principal elucidates the rules, regulations, various courses, cells, forum, mandatory additional programs prescribed by the Bengaluru North University, vision and mission of the institution. The respective department conducts orientation program on the scope of the subject and the outcome of the course.**

**The strategies for the implementations of the curriculum begin with the Departmental meeting conducted by the HOD'S for allocation of the subject based on the subject specialization and expertise and preparation of timetable.**

**Education has changed dramatically, with the distinctive rise of e-learning, whereby teaching is undertaken remotely and on digital platforms. The online classes are completely different experience from the traditional classroom set-up.**

**Various methodologies were adopted for curriculum delivery during pandemic by conducive platform through online mode and it is emerged as a mandatory resource to learn by using Zoom Cloud app, Google meet app and MS team app. Online attendance of the students was taken and those students who don't attend online classes regularly were conveyed to their parents by telephone call.**

**The learning materials were posted to the respective classes through Google classroom app and students were encouraged to do their assignments, seminars and power point presentation through online mode.The conventional chalk and talk, audio visual aids, demonstration and experiential learning were also adopted.**

**Study materials are provided wherever necessary and the curriculum implementation is monitored through the lesson plan book and work diary.**

**Curriculum enrichment is done by encouraging the students to take up new opportunities, skills and knowledge based online certificate courses from Coursera and LinkedIn and NPTEL.**

**The students are motivated to attend Webinars, Online internship, Guest lectures, Conferences and Workshops.**

**Weekly work done report of the faculty members for the online classes was sent to the Principal to monitor the smooth conduction of classes. The faculty members of various departments were encouraged to attend the online workshops, subject enrichment, faculty development program, and curricular enhancement programs.**

**The mentors of each class monitor the academic and professional growth and solve personal issues of students, if any. Students are also encouraged to carry outvarious in-house projects.**

**Adequate facilities in the form of Laboratories, Equipments and consumables are provided. Every department has computers with broadband internet connectivity which enable them to prepare notes and multimedia presentations.**

**The Faculty members and students access the Inflibnet(N-list) by using their credentials to access the e-books and journals.**

**Feedback is sought from students, teachers and other stake holders to make curriculum delivery more effective. The semester ends with the meeting for discussion of syllabus completion and proposal of practical dates for the university examination and the plan for the next semester.**

| File Description | Documents |
|---|---|
| Upload relevant supporting document | View File |
| Link for Additional information | http://www.sbmjckgf.in/wordpress/wp-content/uploads/2022/04/1.1.1-Any-Additional-Information-Final.pdf |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

**The Institution and IQAC constantly works to develop and implement strategies for the continuous Enhancement of Quality by introducing Reforms in the Evaluation Pattern. The Institution while adhering toBengaluruNorth Univeristy norms regarding Evaluation, also believes that Examinations should be an integral part of the teaching- learning process. The College adoptsContinuous Internal Evaluation (CIE) which provides sufficient scope to test the skill**

**and knowledge acquired by the students during the course of their study.**

**Internal Evaluation is based on performance under various criteria -**

**Attendance - 10 Marks**

**Tests and internal examinations - 10 Marks**

**Behaviour - 05 Marks**

**Assignments - 05 Marks**

**The College conducts Tests and Internal Semester examination to monitor the student's academic performance and their grades,.**

**Various patterns of student evaluation are adopted through Assignments, Case studies, Sliptests, Projects, Quiz, Presentations, Objective type questions and Group discussions.**

**The Institution closely monitors the Evaluation Process by specifying the methodology to be followed and records are maintained for the same.**

**CIE approach ensures Continuous Evaluation of student learning so that any deficiency or problem encountered can be rectified promptly.Internal assessment has positively impacted the students which is reflected in the good performance in University Examinations bringing laurels to the Institution.**

| File Description | Documents |
|---|---|
| Upload relevant supporting document | View File |
| Link for Additional information | http://www.sbmjckgf.in/wordpress/wp-content/uploads/2022/03/Link-5.pdf |

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of**

**B. Any 3 of the above**

**Curriculum for Add on/ certificate/ Diploma Courses  Assessment /evaluation process of the affiliating University**

| File Description | Documents |
|---|---|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | View File |

### 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

**06**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Minutes of relevant Academic Council/ BOS meetings | View File |
| Institutional data in prescribed format (Data Template) | View File |

### 1.2.2 - Number of Add on /Certificate programs offered during the year

### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

**6**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Brochure or any other document relating to Add on /Certificate programs | View File |
| List of Add on /Certificate programs (Data Template ) | View File |

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

353

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | View File |

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

**List of Core Courses**

**The institution addresses to integrate different issues into the curriculum. The college imparts holistic education through various value based program to the students reflecting the core values of higher education for their overall development.**

**Environmental Science**

**Environmental studies as a part of curriculum as non core paper which every students has to**

- **Mandatorily Study and the award of the Degree is dependent on the students completion in this paper.**
- **Through this study individuals and community gain awareness of their environment, acquired knowledge, skill, and experience and determine to act individually and collectively to solve environmental problems and its sustainability.**
- **The ECO club and the NSS also contribute to the environmental sustainability measures with awareness rallies and various activities.**
- **Sri Bhagawan Mahaveer Jain First Grade College is being listed as one of the 6750 Swachh Institutions of the country .A Team of 05 faculties of SBMJFGC participated in an online meeting and Training organized by Mahatma Gandhi National Council of Rural Education. Department of Higher Education, Ministry of Education, Government of India. On Social Entrepreneurship, Swachhta and Rural Engagement related activities in Institution**

**Human Values & Professional Ethics**

- A self designed course on Human values and professional Ethics has been continuously delivered to the students at the UG level in the form of a certificate program.
- This course gives the effect of bonding, comforting and reassuring with trust, respect, honesty, dignity, courtesy, punctuality, discipline, sincerity.
- Professional ethics encompass the personal and corporate standards of behavior expectedby professionals.

**Culture, Diversity and Society**

- Culture, Diversity and Society is being taught as a part of curriculum as non core paper which every student has to Mandatorily Study and the award of the Degree is dependent on the students completion in this paper.
- This subject throws light on Indian culture, diversity and society, this instills in the students a healthy respect for Indian culture and society and promotion of cultural heritage.

**Gender Studies**

- We are offering a certificate courses on gender studies, to create gender consciousness among students in association with resources from BHODHI VRUKSH NGO, Bengaluru. The study on the gender sensitization was continuously conducted by the institution from last five years and unable to continue the same in regular pattern due to pandemic. However gender sensitization was made through various activities conducted by Women’s cell, Anti- Sexual Harassment cell and Students Welfare Association..

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | View File |

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

**5**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Programme / Curriculum/ Syllabus of the courses | View File |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | View File |
| MoU's with relevant organizations for these courses, if any | View File |
| Institutional Data in Prescribed Format | View File |

### 1.3.3 - Number of students undertaking project work/field work/ internships

**178**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**B. Any 3 of the above**

| File Description | Documents |
|---|---|
| URL for stakeholder feedback report | Nil |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management | View File |
| Any additional information | View File |

**1.4.2 - Feedback process of the Institution may**

**B. Feedback collected, analyzed**

**be classified as follows** **and action has been taken**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| URL for feedback report | Nil |

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

**320**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Institutional data in prescribed format | View File |

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**298**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Number of seats filled against seats reserved (Data Template) | View File |

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

**The institution has a mechanism of different learning levels to identify the students capacity.**

**The Strategies for effective assistance of advanced learners and slow learners are done at department level.**

The college has students of diverse nature and varying abilities.

The curriculum designed is challenging enough for the advanced learners and at the same time accessible to the slow learners as well. The classroom practice is attuned to cater to both advanced and slow learners.

The institution has knowledge skills, values and attitudes are intended to pathways of holistic development of the students.

Programmes are devised for both slow and advanced learners based on their requirements. For slow learners the following programmes are designed:

Strategies for Engaging Slow Learners

- The advanced learner is assigned to every slow learner to provide academic assistance.
- Bridge Courses are conducted at the beginning of the first semester Science Students opting Commerce Course.
- Remedial classes are held regularly to ensure that students understand the subject.
- Parent-Teacher meetings are held at periodic intervals to discuss the academic performance of the students with their parents.
- A full-time counselors who help students by equipping them with time management skills, study skills and emotional support.
- Internal assignment tasks are framed to include usage of library facilities.
- For students with medical certificate additional classes are provided.

Strategies for Engaging Advanced Learners

The initiatives taken by the departments to groom advanced learners participation in international and national conferences, workshops and seminars, skill training, MOOC, research paper presentation,

**publications, leadership positions, innovative projects, software, application, internships and projects**

**Students are encouraged to take up certification and value added programmes offered by theCollege. In addition, they are also encouraged to take up MOOCs through Swayam, LinkdIn andCoursera.**

**Labs are set up by the Commerce, Management & PG Departments to provide a space for students to go beyond classroom learning.In addition to these, the college provides training for placements and higher studies.**

| File Description | Documents |
|---|---|
| Paste link for additional information | http://www.sbmjckgf.in/wordpress/wp-content/uploads/2022/03/2.2.1-Link-1.pdf |
| Upload any additional information | View File |

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|---|---|
| 954 | 44 |

| File Description | Documents |
|---|---|
| Any additional information | View File |

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

**The Institution adheres to the distinct learning needs of students with varied interests, aspirations and diverse cultural backgrounds, a variety of Student Centric Methods have been adopted.**

**Experiential Learning:**

- **Field trips, Industrial Tours, Internships and projects**
- **Special hands-on sessions in laboratory techniques.**
- **Model making, Marketing Expo, Science Expo**

**Participative Learning:**

- **Case Study Analysis**
- **Role plays**
- **Debate, Report writing.**
- **Seminars, Webinars, Guest Lecture and Workshop**
- **Posters, models, charts, presentations, assignments and mini projects.**
- **Co curricular activities both Intra and Inter collegiate. These offer a platform to build sound**
- **knowledge, boost their confidence and improve their communication & presentation skills.**

**Collaborative Learning is supported through Group discussions, Group projects and debates**

**Blended Learning or technology-mediated instruction is enabled with:**

- **LCD, Smart Class Rooms and Audiovisual aids**
- **The pandimic completely changed the metholodogy of teaching and learning, ost of the syllabus was covered utilising the most commonly available digital platforms to reach students.**
- **Common websites and some of the other ICT tools like Zoom app, Google Classroom, Webex and Microsoft Team were predominantlyused for exploring various domains of knowledge.**

**Independent Learning is encouraged by assigning seminar topics and projects outside the prescribed curriculum for which students are motivated to use the central library.**

**Others**

- **To keep pace with recent developments in various fields, Guest lectures andworkshops/seminars/conferences areorganized at the District, State and National levels by inviting experts as resource persons.**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Link for additional information | http://www.sbmjckgf.in/wordpress/wp-content/uploads/2022/02/Internship.xlsx |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

**2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.**

**Today, it is essential for the students to learn and master the latest technologies in order to be corporate ready. As a consequence, teachers are combining technology with traditional mode of instruction to engage students in long term learning. College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education.**

**The following tools are used by the Institution**

**1. Projectors are available**

**2. Desktop are Arranged at Computer Lab and Faculty cabins all over the campus.**

**3. Seminar Rooms- One seminar hall are equipped with all digital facilities.**

**4. Smart Board- Four smart board is installed in the campus.**

**5. Auditorium- It is digitally equipped with mike, projector, cameras and computer system.**

**6. Online Classes through Zoom, Google Meet, Microsoft Team, Google Classroom**

**7. MOOC Platform (NPTEL and Coursera)**

**8. Digital Library resources**

**Use of ICT By Faculty**

**A. PowerPoint presentations- Faculties are encouraged to use power-point presentations intheir teaching by using LCD’s and projectors. They are also equipped by digital library,online search engines and websites to prepare effective presentations.**

**B. Industry Connect- Seminar and Conference room are digitally equipped where guest lectures, expert talks and various competitions are regularly organized for students.**

**C. Online quiz- Faculties prepare online quiz for students after the completion of each unit withthe help of GOOGLE FORMS.**

**D. Video Conferencing- Students are counseled with the help of Zoom / Google meet applications.**

**E. Video lecture- Recording of video lectures is made available to students for long term learning and future referencing.**

**F. Online competitions- Various technical events and management events such as Poster making, Ad-mad show, Project presentations, Business quiz, Debates, paper presentationsare being organized with the help of various Information Communication Tools.**

**G. Workshops- Teachers use various ICT tools for conducting workshops, Guest Lecture and Webinars.**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | View File |

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

### 2.3.3.1 - Number of mentors

**44**

| File Description | Documents |
|---|---|
| Upload, number of students enrolled and full time teachers on roll | View File |
| Circulars pertaining to assigning mentors to mentees | View File |
| Mentor/mentee ratio | View File |

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

**44**

| File Description | Documents |
|---|---|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | View File |
| List of the faculty members authenticated by the Head of HEI | View File |

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

**07**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | View File |

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

**2.4.3.1 - Total experience of full-time teachers**

**458**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

**In order to ensure rigor and transparency in the Internal Evaluation the following steps are taken:-**

- **The Institution adheres to the Almanac released by the University.**
- **Unit tests, Internal Semester examination and Practical Exams are Conducted for assessment and for effective evaluation.**
- **All the details are printed in the Handbook which is distributed to the students at the beginning of the academic year.**
- **The pattern of Internal Assessment is communicated to the students respective subject teachers.**
- **The Examination Committee frames the internal examination timetable**
- **Question papers are set as per the standard University norms.**
- **Absentees are informed to the parent through SMS**
- **The evaluated scripts and marks scored are entered in the Mentor record book and informed to the students.**
- **Parents teachers meeting are held to know their wards progress.**
- **The students are allowed to approach their mentors, Heads and Principal for any ratifications if required.**
- **The internal assessment are displayed on the notice board**

**The Methodology of Internal Evaluation helps to strengthen a student’s subject knowledge base and build confidence to help develop creativity, communication & critical thinking.**

**The Internal Assessment during the pandemic was carried out through online mode by using the Googleform App as per the allocated norms of the affiliating university.**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Link for additional information | http://www.sbmjckgf.in/wordpress/wp-content/uploads/2022/03/2.5.1_Link-Additional-Information-Final.pdf |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

**The College has an Effective Mechanism for Redressal of Grievances with reference to Evaluation at the College. The Institution strictly maintains Transparency in the entire evaluation process.**

**Internal Examination Related Grievances**

- **At the College level, all Internal Assessment Examinations are conducted as per the CCE pattern and the grading policy details along with the weightage attached to each component (e.g.in semester exam, internal semester exam, preparatory exam, assignments, projects etc) are explained to the students.**
- **In case a student has any queries he/she can talk to the respective department faculties and resolves the doubts on the matter as appropriate.**
- **The assessed answer-sheets are distributed to the students. The student can seek clarification from the teacher concerned regarding any grievances.**
- **If not satisfied, the student may appeal to the Head of the Department.**
- **If the grievances are still unresolved, then the Principal refers the matter to the Examination Committee and Grievance Redressal Committee of the institution.**
- **The students have the right to represent any other evaluation related grievance like questions from out of syllabus etc. to the concerned department. On receiving any such complaints, the HOD ascertains the veracity of it and corrective steps, if needed, are taken.**
- **The printed marks list of the Internal Assessment Examinations conducted as a part of University Examinations under the Semester pattern, which are sent to the University are also shown to the students.**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Link for additional information | http://www.sbmjckgf.in/wordpress/wp-content/uploads/2022/01/Link-Final-1.pdf |

### 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

**The College has well defined course outcomes and Program outcomes.**

**Mechanism of communication of Course outcomes:**

**Discussed in the Academic meeting by the Principal regarding the communication which is**

**declared by Bengaluru North university**

**Posted in the college website**

**Posted in the college notice board**

- **The College website, prospectus as well as the Annual Report states the mission and objectives of all the departments of the college. These documents also highlight the achievements of the students and list the kind of jobs that students get after completion of the different programs.**
- **In the Orientation program for the first year undergraduate and postgraduate students. Program specific outcomes of all the departments are highlighted through career options open to students after completion of the programs and the achievements of the alumnae.**
- **Alumnae of various departments are invited to interact with both the students and teachers during the Orientation program and at other events and meetings. They share how the different courses shaped their careers and thus help students appreciate the program. This is also an opportunity for the faculty to take feedback on the courses that need to be improved and the components which will make them more relevant.**
- **For each course offered by the college, a unique set of learning outcomes have been defined. These are linked to the broad program outcomes. The syllabus containing the learning modules is readily available for students and teachers on college /GSS website and college library.**
- **As part of the course outcome of the various subjects taught to students during the program, there is substantial scope for expanding the opportunities for skill building, enhancement of conceptual understanding, training in research methodology, and experiential and fieldwork learning.**

**All students undertake internship in companies, industries and banks etc. They are evaluated on this by the concerned organization where they went for internship as well as a committee of teachers for their application and absorption of practical learning .**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for Additional information | http://www.sbmjckgf.in/pos.php |
| Upload COs for all Programmes (exemplars from Glossary) | View File |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

**Attainment of Programme outcomes and course outcomes are evaluated by the institution.**

- **Students success in placements, Higher studies, Competitive exams & Entrepreneurship ventures are the yardstick to measure program outcome**
- **Pass percentage of students & review of result analysis done periodically to measure program specific outcome**
- **Feedback from alumni is an important indicator for course outcome. Pass percentage of the students is an indicator of the course outcome.**

**Attainment of Course Outcome:**

**The course outcomes are clearly stated to the students to enable them to complete the course successfully.**

**Course outcome is obtained by Direct and Indirect assessments.**

**Direct Assessment: Student performance in all assessments like class test, seminar, Asssignments, oral test , Instant test Revision and Model Examinations.**

**Indirect Assessment: Student Performance is inferred from Exit Survey collected from final year students and Result Analysis prepared regularly after publication.**

**Attainment of Program Outcomes:**

**Program outcomes are clearly stated in the prospectus, Website and communicated in Parent teacher meetings so that the students are able to complete program successfully and move on to the next level.**

**The College has clearly stated the learning outcomes to students and**

staff members. The Continuous Internal Assessment depicts the learning outcomes and Academic performance of students.

Students learning outcomes can also be obtained by the marks secured in the university exams.

Remedial classes are regularly conducted for the slow learners. Bridge courses are also conducted for the fresher’s for the benefit of enhancing academic performance.

Orientation programmes and faculty development programmes are also organized for the benefit of staff members. Training is given to the faculty members to make them familiar with innovative methods like use of computers, technological resources like ICT, LCD, Projectors, smartboards and orientation programmes.

The Evaluation of learning process of students is assessed by their performance in presentation, assignments, discussions and seminars. Students profile is maintained to enlist their performance in academic and co-curricular activities.

Students are exposed to the empowering programmes to develop various skills to kindle scientific temper progress in higher education and potentiality for academic excellence.

All departments record the marks secured by the students in the tests conducted by the institution and the results of the university examination. These marks and results are displayed in the notice board. The records and the performance of the students are maintained by the concerned department. The progress report containing the marks of Revision Examination and Model examination are sent to the parents.

The Best Outgoing Students are evaluated on the basis of five criteria:

Academic Performance, performance in extracurricular activities, Attendance, behaviour inside the class room, behaviour on the campus .

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for Additional information | http://www.sbmjckgf.in/wordpress/wp-content/uploads/2022/02/2.6.2_-Link.docx |

**2.6.3 - Pass percentage of Students during the year**

**2.6.3.1 - Total number of final year students who passed the university examination during the year**

**302**

| File Description | Documents |
|---|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View File |
| Upload any additional information | View File |
| Paste link for the annual report | http://www.sbmjckgf.in/wordpress/wp-content/uploads/2022/02/Institutional-Annual-Report-2022.pdf |

**2.7 - Student Satisfaction Survey**

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

http://www.sbmjckgf.in/wordpress/wp-content/uploads/2022/03/Student-Satisfactory-Survey-2022.pdf

**RESEARCH, INNOVATIONS AND EXTENSION**

**3.1 - Resource Mobilization for Research**

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**The Institution has not received any Grants from the above agency**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| e-copies of the grant award letters for sponsored research projects /endowments | View File |
| List of endowments / projects with details of grants(Data Template) | View File |

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

### 3.1.2.1 - Number of teachers recognized as research guides

0

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Institutional data in prescribed format | View File |

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

| File Description | Documents |
|---|---|
| List of research projects and funding details (Data Template) | View File |
| Any additional information | View File |
| Supporting document from Funding Agency | View File |
| Paste link to funding agency website | http://www.sbmjckgf.in/wordpress/wp-content/uploads/2022/04/17281_124_292.pdf |

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

**OurInstitution gets involved in student development to an extent that innovations become part of the regular activities to deliver the content and upgrade the knowledge of the students during the pandemic period. During the COVID 19 pandemic digital technologies was great platform in teaching learning process and to nurture talent among the young minds.**

**Online Webinars and guest Lectures were conducted to upgrade the knowledge of the students by the Departments.**

**Coursera and Linkedin: The institution motivated the young minds to take up online courses during pandemic period for continuous learning and achievement.**

**Nutrition week. The department of life science observed national nutrition week in online mode with the theme 'Feeding smart right from the start. '.The department has created an ecosystem to aware the students about Healthy food.**

**World Environment Day: The Department of life science observed with the theme "Ecosystem Restoration". The Department created awareness on Ecosystem restoration through online mode.**

**Com-fiesta 2k21, Marketing - Expo 2k21 has been organized by The Department of Commerce to nurture business skills.**

**GDA course was conducted by BOSCH for dropouts and unemployed youth. Our institution created and ecosystem for the young minds to develop the employability skills.**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | http://www.sbmjckgf.in/wordpress/wp-content/uploads/2022/03/3.2.1-Link-Final.pdf |

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

**0**

| File Description | Documents |
|---|---|
| Report of the event | View File |
| Any additional information | View File |
| List of workshops/seminars during last 5 years (Data Template) | View File |

### 3.3 - Research Publications and Awards

### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

| File Description | Documents |
|---|---|
| URL to the research page on HEI website | Nil |
| List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template) | View File |
| Any additional information | View File |

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

0

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List of research papers by title, author, department, name and year of publication (Data Template) | View File |

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

**NIL**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List books and chapters edited volumes/ books published (Data Template) | View File |

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

**The institution firmly believes in holistic development and sensitizing students towards social issues and serving the community. The students and faculty members of the Departments and Cells created strong relationships with the local community throw extension activities**

**The Anti corruption Bureau, Govt of Karnataka in association with NSS Unit organized an anti corruption awareness program. NSS unit and Govt. General Hospital jointly organized Blood Donation Camp. Also it organized rally to bring awareness on COVID-19 and its prevention.**

**The Student welfare association observed International day of Forest and planted saplings at Govt. Primary school at Chinaganahalli. Indian Gas Agency conducted program on usage of LPG and its maintenance.**

**The faculty members were participated in online training program organized by Mahatma Gandhi National Council of Rural Education, Government of India.**

**Community Service during Covid Outbreak:**

**The Department of Commerce organized a health Camp. Session exclusively for Girl students.**

**The Department of Life Science observed World Cancer Day on cancer and its prevention.**

**Rotaract Club observed World Polio Day and sensitized on Polio vaccination and conducted food drive for the needy people.**

**The institution donated Oxygen Concentrator to the Government Hospital, KGF to help the needy people in the pandemic period.**

| File Description | Documents |
|---|---|
| Paste link for additional information | http://www.sbmjckgf.in/wordpress/wp-content/uploads/2022/02/3.4.1-Link.pdf |
| Upload any additional information | View File |

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

**1**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Number of awards for extension activities in last 5 year (Data Template) | View File |
| e-copy of the award letters | View File |

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**10**

| File Description | Documents |
|---|---|
| Reports of the event organized | View File |
| Any additional information | View File |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | View File |

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

760

| File Description | Documents |
|---|---|
| Report of the event | View File |
| Any additional information | View File |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

## 3.5 - Collaboration

### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

31

| File Description | Documents |
|---|---|
| e-copies of related Document | View File |
| Any additional information | View File |
| Details of Collaborative activities with institutions/industries for research, Faculty | View File |

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

5

| File Description | Documents |
|---|---|
| e-Copies of the MoUs with institution./ industry/corporate houses | View File |
| Any additional information | View File |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | View File |

**INFRASTRUCTURE AND LEARNING RESOURCES**

**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

**The Institution has adequate infrastructure facilities spread over 22000 sqft for facilitating teaching learning process. the college has 40 class rooms 13 well equipped laboratories Administrative block, well stacked library, IQAC room, Counseling room, open auditorium, canteen and a parking lot which are well utilized, exclusive sports place with indoor and gymnasium centre with complete 64 CCTV surveillance caters to the needs of the students. the 4 smart class rooms, conference hall, seminar hall, BOSCH class room and 4 labs are enabled with ICT facilities.**

**Optimal deployment of infrastructure is ensured through proper monitoring of needs and availability of the resources. The utilization is ensured through encouraging innovative teaching – learning practices. The available physical infrastructure is utilized beyond regular college hours, to conduct certificate courses, co-curricular activities/extra - curricular activities, parent teacher meetings, campus recruitment, seminars, conferences etc..It is used as an examination Centre for, Government examinations/University Examinations like KPSC (SDC,FDC, Police recruitment, etc.)**

**Class rooms**

**The Institution has 40 spacious well ventilated classrooms of 550sqft each. The classrooms are aptly furnished which provide a good Teaching-Learning ambience.**

**Library**

**SBMJC Library is a treasure trove of information that enables to nourish the young minds to face the competitive world. It has been methodically developing the collection of books and journals right from inception. It is rich in collections which consist of Text books, Reference books, Journals, Magazines, CDS & Competitive books. It subscribes N-LIST to enhance & promote research activity. The Library operations are automated using EASYLIB Software. The Online Public Access Catalogue (OPAC) enables library users to search the book database by Title, Author, Publication etc. Library conducts extension services like book exhibition, Book Talk, orientation programs for new users,**

**Library has its own Blog http://sbmjckgf.in/wplib**

**Laboratories**

**The Institution has 13 well-equipped laboratories for the students to carry out the practical courses and research work.**

**Computing Facility**

**The College provides its students with well-furnished 4 computer laboratories with Internet enabled and language software. A Library Hub with 10 workstations for E-Learning and Library Automation. Wi-Fi enabled Campus. High-Speed Internet Gateway to provide seamless connectivity across the campus. All these facilities are planned and executed as per the policies and recommendations of Management and are upgraded based on need.**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | https://sbmjckgf.in/infrastructures.php |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

**The Institution encourages and provides facilities for students to participate in various extra-curricular, cocurricular and sports activities, in order to build team spirit and leadership qualities.**

**Facilities for indoor games like carom, chess, table tennis and**

**badminton are available.**

**Yoga and karate are trained in the multipurpose open auditorium**

**Annual Athletic Meet is conducted in the BEML sports complex located at KGF.**

**All Inter-collegiate, South Zone Inter- University and All India Inter-University tournaments are hosted in the open auditorium for indoor games such as badminton tennis karate and carom chess and BEML Sports complex, municipal grounds and the sports grounds of sister concern school located in 5km radius of the institution.**

**Regular coaching for tournaments is carried out in school ground and municipal ground.**

**Gymnasium and Yoga are provided in the Campus**

**Cultural activities. The Institution has a cultural committee for cultural activities to provide a platform for students to showcase their talents and organizational skills.**

**It comprises of the events in the form of competitions and stage performances such as Fresher's day, Achievers day, Graduation day, Vrishni inter-collegiate fest, Alumni Meet, Talent Search-**

**Avishkar,YouthFest,Valedictory and Farewell, Rainbow Week, Carnival, Ethnic day and Traditional Food Competition.**

**Festivals like Teachers’ Day, Women’s Day, Independence Day, Republic Day, Gandhi Jayanthi,**

**Ambedkar Jayanthi, etc are celebrated in the campus.**

**The above cultural activities are facilitated in**

- **Auditorium having a seating capacity of 250 members.**
- **Conference hall having a seating capacity of 500 members.**
- **Open auditorium having a seating capacity of 1500 members.**
- **Public address system.**
- **Music room for regular practices for intra and inter collegiate competitions.**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | https://www.youtube.com/watch?v=T-qrILjWXws |

### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

**11**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | http://www.sbmjckgf.in/infrastructures.php |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

**2,64,400**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Upload audited utilization statements | View File |
| Upload Details of budget allocation, excluding salary during the year (Data Template | View File |

### 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

**Sri Bhagawan Mahaveer jain first grade college KGF has a well-established library which caters to the need of the students and**

**faculties. It is housed in spacious and attractive building. The library collection comprises of 14,646Books, 70 periodicals, 272 CD-Rom, question bank, project reports, journals back volumes, cartographic materials with adequate facilities and services to achieve the institutional objectives. Closed Circuit Cameras are installed to monitor and safe guard of library resources. The library has a seating capacity of 250. Library is an Institutional member of INFLIBNET (N-LIST). Students are encouraged to use the library e-resource for online journals with internet facility to accomplish their Academic Objectives.**

**Students and Staff are provided with various services like:**

- **Open Access Library System**
- **E-Resource Centre**
- **Reference Service**
- **News Paper Clipping Service**
- **New Arrivals Display**
- **Departmental libraries for ready references.**
- **Additional Books are provided for merit students**
- **Exclusive library hour is allotted for students of all streams.**
- **Documentation of Syllabus Copies and Question Papers**

**Apart from the regular activities, the library also organizes various Extensional Activities every year such as:**

- **Orientation onNPTEL &SWAYAMfor Fresher's**

**Motivation is provided to students to optimally utilize the available library resources. The department has introduced Best Library User Awards to the students who achieve Academic Excellence.**

**Library is automated with EASYLIB - Library Integrated Software.**

**All the documents are Bar- coded.**

**Circulation activities are performing regularly.**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for Additional Information | http://www.sbmjckgf.in/wplib/ |

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

A. Any 4 or more of the above

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | View File |

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

79,548

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Audited statements of accounts | View File |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

120

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Details of library usage by teachers and students | View File |

**4.3 - IT Infrastructure**

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

**The Institution has always placed IT infrastructure development and its comprehensive maintenance as a top priority, as the institution envision that adequate the IT infrastructure & its best maintenance is must to offer quality education. The Institution invest huge amounts in updating its IT facilities on a continuous basis and make it available to all the staff and students seamlessly.**

**Periodically cross checking all the IT equipments & upgrade the same as and when need arises inconsultation with the system Administrator is an ongoing practice at SBMJC.**

**Assessment of the IT Infrastructure is done in the beginning of every academic year and budget is prepared for augmentation, replacement and upgradation of the existing infrastructure. We also seek advice from the users namely staff and students on this issue and take appropriate actions wherever required. We consider computer - student ratio, working condition of present equipment and availability of better IT solutions while deciding on the updation and enhancement of IT infrastructure.**

**Fool proof of the entire IT infrastructure is being taken care by system administrator.**

**Regular assessment of quality services of AMC service providers (for UPS, Generators, Software**

**Applications, Network Printer, Internet facility etc,.)is done periodically, to ensure better IT Infrastructure utilization and experience to all the users.**

**Enhancement of the IT Infrastructure**

- **There are 179Core4 desktop computers and 01 application software, 2 apps,01 system software and 01 web based e-resource are available as per latest technological necessities for students as well as faculties.**
- **The entire Institute is Wi-Fi enabled and Computer Labs are connected through Local AreaNetwork (LAN) with internet facilities.**
- **Internet Connections 100 Mbps with FTTH.**
- **4 Classroom are used as smart classrooms.**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | http://www.sbmjckgf.in/cslab.php |

### 4.3.2 - Number of Computers

**179**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| List of Computers | View File |

### 4.3.3 - Bandwidth of internet connection in the Institution

**A. ? 50MBPS**

| File Description | Documents |
|---|---|
| Upload any additional Information | View File |
| Details of available bandwidth of internet connection in the Institution | View File |

### 4.4 - Maintenance of Campus Infrastructure

### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

**1,92,36,759**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Audited statements of accounts | View File |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**The Institution has a standard protocol policy involving procedures and processes for maintenance of the assets like computer systems, technical devices, Internet and networking, classrooms, CCTV surveillance system, electronic equipments, furniture, conference halls, sports equipments, generator, building etc. which comprises the total infrastructure of the campus.**

**There is a provision of allocating budget for the maintenance of physical, academic and support facilities. Budget is allocated for various purposes such as Internet fees, laboratory expenses, educational tours, organizing various college related programs and seminars, electrical charges, repairs and maintenance of garden, buildings, electricity, water supplying system, furniture, sanitation etc.**

**Laboratories are maintained by the departments. Each lab has a manual and stock register. The stock register has a record of all equipments/instruments/glasswares/software/systems and servers with their configuration and date/year of purchase. The lab sessions are held according to a time-table which is synchronized with the Master-timetable to enable optimal use of the laboratories. Perishable substances are purchased as and when required during the experiment. Glassware breakage is recorded and the personnel responsible for the same are either asked to replace or pay for the same.**

**At the end of the academic year after the stock verification HODs make a list of requirements- of new equipment to be purchased and damaged equipment to be repaired and forward it through the principal to the Management. Any repair work/ renovations to be done are also intimated so that the labs can be got ready for the new academic year in time. It is sufficiently equipped to carry out the basic research.**

**Auditoriums, conference hall, are made available for activities to all the departments and clubs through entries in a monthly planner available in academic resource group.**

**The institution has hired an agency for housekeeping maintenance. The other infrastructural maintenance services are rendered by the respective vendors with whom the institution has entered into AMC. The AMC purview includes Pest Control Service Contract, Fire Systems Maintenance, UPS, Water Tank Cleaning, Generator, College Website, Blog, Printer, Biometric etc.**

**Adequate in - house staffs are employed to meticulously maintain hygiene and cleanliness of the**

**infrastructure on the campus so as to provide a congenial learning environment. Classrooms, Staffrooms, Seminar halls and Laboratories and all class rooms are cleaned and maintained regularly by Ground staff assigned for each floor. Wash rooms and rest rooms are well maintained and kept clean. Dustbins are placed in every floor and class rooms. For any repair and maintenance of civil work, the contractor referred by the Trust is engaged.**

**24X7 security staff (7nos) are deployed in two shifts to ensure total safety of the campus and to stop misusing of the assets.**

**The institution has dedicated staff that overlooks the maintenance , upkeep of equipment & computing facilities of the institution. The electrical equipments are maintained in terms of minor repairs, replacements, installations, and all other related work by the electricians. Routine computer maintenance, software installations, networking are handled by system admin. Anti-virus software is purchased and is renewed annually for the smooth working of all the computers in the institute.**

**Library updates its books repository on a yearly basis as per the changes in the curricula. Inputs from the student and faculty members are collected in the prescribed format for books to be procured. Library committee discusses and approves the procurement of these. Library is holding the physical collection of more than 14,491 books (as on 07.04.2021), it subscribes 30 current print journals, 32 magazines of national repute, more than 270 CDs, Bounded back volumes of journals, Competitive books. Books are arranged according Dewey decimal classification system. Additional Books are provided for merit and sc/st students. Library is kept open from 8.30 am to 4.00 p.m. during working days whereas during examination period, library time is extended up to 5.30 p.m.**

**Exclusive sports place with indoor games and gymnasium centre, outdoor games are conducted in the BEML sports complex, ground of the JGI school, Municipal ground and 6000sq.ft. land is taken on agreement in the next lane for lawn Tennis and Cricket.**

**The Physical Director, Assistant and Coach identify students with potential and train them in Athletics and Sports from 6.00 am till 8.30 am everyday except Sundays. After Class hours, students stay back and train till 5 p.m. The list of sports equipment required is sent to the Management at the end/beginning of the academic year**

**through the Principal and the order is placed with Suppliers recommended by the Physical Director.**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | https://sbmjckgf.in/Criteria-4/CT%204.4.2/4.4.2_Paste%20link%20for%20additional%20information.pdf |

**STUDENT SUPPORT AND PROGRESSION**

**5.1 - Student Support**

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**112**

| File Description | Documents |
|---|---|
| Upload self attested letter with the list of students sanctioned scholarship | View File |
| Upload any additional information | View File |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | View File |

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

**222**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | View File |

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

B. 3 of the above

| File Description | Documents |
|---|---|
| Link to Institutional website | http://www.sbmjckgf.in/wordpress/wp-content/uploads/2022/02/2.2.1 Past-Link.docx |
| Any additional information | View File |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

221

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

221

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | View File |

**5.1.5 - The Institution has a transparent**

A. All of the above

**mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

| File Description | Documents |
|---|---|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | View File |
| Upload any additional information | View File |
| Details of student grievances including sexual harassment and ragging cases | View File |

### 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

### 5.2.1.1 - Number of outgoing students placed during the year

**123**

| File Description | Documents |
|---|---|
| Self-attested list of students placed | View File |
| Upload any additional information | View File |
| Details of student placement during the year (Data Template) | View File |

### 5.2.2 - Number of students progressing to higher education during the year

### 5.2.2.1 - Number of outgoing student progression to higher education

**21**

| File Description | Documents |
|---|---|
| Upload supporting data for student/alumni | View File |
| Any additional information | View File |
| Details of student progression to higher education | View File |

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

**1**

| File Description | Documents |
|---|---|
| Upload supporting data for the same | View File |
| Any additional information | View File |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | View File |

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

**0**

| File Description | Documents |
|---|---|
| e-copies of award letters and certificates | View File |
| Any additional information | View File |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | View File |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

**The institution has an active student council cell called Student Welfare Association. The cell is formed with an objective to serve and cater the needs of the student fraternity and society, its student members are elected through fair and democratic election process.**

**SWA consists of representatives like,**

**President –Vice- president – Secretary – joint secretary - Treasurer and other members.**

**The SWA is officially recognized through formal instillation ceremony, where student members take oath to serve in the interest of the institution and the society at large. It represents the fellow students work in organizing events, outreach programs, various activities relating to eco-green and engages them beyond their academic curricular, and so they become confident and well balanced individuals.**

**The activities of SWA are monitored and designed as per the need of the hour and requirement of the society.**

**1.On the occasion of Birth Anniversary of Swami Vivekananda was celebrated as National Youth Day -"LEGAL AWARENESS PROGRAM" on 12th January 2021 Programme was carried on with inspiring Speech by our chief guest. Honorable CIVIL COURT JUDGE Sri.Dayanand V.Heere Matt spoke about Swami Vivekananda journey of life for our youth, 160 Students Participated.**

**2.LPG Awareness Programme on Consumption and Safety on**

**05/02/2021,Resource person Mr.Subramani from Indian GAS Agency . Kitchen Links,Robertsonpet .KGF.Participants were 150 Female Students, the safety measures to be taken in case of emergency was demonstrated.**

**3. Student Welfare Association Installation for 2021on 06/02/2021 Saturday organized a event for nominated members after selection process took part in the oath taking ceremony and honored by badge and sash by the Head of the Institution Dr. Rekha Sethi and the Student Welfare Officer Mrs. Nazneen Ahamed.**

**4. OUT- REACH PROGRAMME on19/03/2021 Friday on topic "Awareness on Plant saplings on International day of Forests" Participants were 40 SWA Members at Govt Primary School. Chinaganahalli. Andersonpet. KGF. The guest from Gram Panchayath President-Mrs. Jalajakshi, Mr. Shivappa ,Panchayath Development officer- Mr.Yeshwanth , Head Mistress –Mrs.Chaya and media person Mr.Babu were present on the occasion at the school. The awareness on importance of plant and environment was thought by the SWA members to school children's practically and each student took initiative of planting and bringing greenery in the school environment.**

**5. Faculty Development Programme by MGNCRE on 17/05/2021 on, Building Emotional Intelligence and Resilience using, Case Method of Experiential Teaching and Learning. The 20 student's participant from SWA took part in these covid helper activities during pandemic by online counselling.**

**6 Online CAREER GUIDANCE WEBINAR on topic- How to start and grow consulting business? Conducted for final year BCA and B.Sc students on 4th August 2021. Total 37 Students has been registered for the Webinar and participation certificates have been issued.**

**7. VACCINATION DRIVE was conducted on 18th August 2021 in association with Lion's Club International, Bangarpet and BEML Nagar. There were 150 members who got vaccinated on the day with the cooperation of Govt Health Centre KGF.**

**8. On 06/09/2021 Monday "TEACHERS DAY" was celebrated by the Lion's Club members who honored our 15 senior faculties with the momentum for their services render in the field of Education.**

| File Description | Documents |
|---|---|
| Paste link for additional information | http://www.sbmjckgf.in/wordpress/category/student-welfare-association/ |
| Upload any additional information | View File |

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

**09**

| File Description | Documents |
|---|---|
| Report of the event | View File |
| Upload any additional information | View File |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | View File |

**5.4 - Alumni Engagement**

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**The Alumni is Registered Under GENERAL Class of Society No. DRKL/SOR/166/2018-19 President Dr. Rekha Sethi Principal SBMJC. Vice President Mr. Ajay, Alumni, Corporate Company SBMJC. Secretary Mr. Praveen, Assistant Professor, Member,SBMJC Joint Secretary Mr. Harish Alumni Corporate Company General Secretary Ms. Madhu Ashwini, Assistant Professor, Member, SBMJC The objective of the association is to strengthen the ties between the alumni community and the institution. The institution has shaped many alumni as educationist, managers, entrepreneurs, teachers and most of all responsible citizen. The Association acts as a aid in bringing all alumni together on a single platform on second Saturday of January every year. The association conducts regular meetings wherein the members interact regarding planning and execution of alumni activities. The**

**Alumni feedback is collected with their ideas and suggestions. These ideas are duly considered and implemented effectively on timely basis as and when required. The institution takes pride in recruiting qualified alumni as faculty members. In this era of social networking the institutions connects with the alumni through various social**

**medias like E-mail, Facebook, Whats app, Twitter The following are the services available from alumni.**

**• Alumni Association registered and functional contributes significantly to the development of the institution through and non financial needs:**

**• Alumni contribution is purely in the form of knowledge part.**

**• Alumni are invited for talk or as a guest lecture.**

**• Member of Rotoract, Alumni, NSS.**

**• As a participant during Seminars.**

**• Assist the students in placements.**

**• Supporters of events for alumni meet cultural fest/sports meet.**

**• Engaged with institution in the capacity of faculty members**

**• They help in inviting resource person through their personal source.**

**• Alumni has created institutions website.**

**• Alumni engagement in mobilization of students for admissions.**

**Ms. Priyanka Chattered Accountant, Bengaluru and Ms. Shoba M. TESCO Hindustan PVT Limited BengaluruConducted Career Counceling Program**

| File Description | Documents |
|---|---|
| Paste link for additional information | http://www.sbmjckgf.in/wordpress/2020/02/02/alumni-meet-2020/ |
| Upload any additional information | View File |

**5.4.2 - Alumni contribution during the year (INR in Lakhs)** E. <1Lakhs

| File Description | Documents |
|---|---|
| Upload any additional information | View File |

**GOVERNANCE, LEADERSHIP AND MANAGEMENT**

**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Sri Bhagawan Mahaveer Jain First Grade College, Kolar Gold Fields was started in the year 2004 by Dr. Chenraj Roychand, chairman and founder, Jain Group of Institutions. The motto of the college is "Start with us to End with Success". The vision and mission of the institution focus on providing quality education to the students.**

**Vision**

**To make SBMJC, KGF, a nurturing ground for the holistic development of young minds by providing intellectual nourishment and wholesome education to develop emotional stability and strength to respond creatively to the challenges of work filled with relentless competition.**

**Mission**

**To develop SBMJC, KGF, into a campus of excellence, to strive for continuous improvement, to provide quality education, to help students achieve not only a good career, but also achieve all round development of personality to face the challenges of the competitive world.**

**Nature of Governance**

**The governance and leadership of the Institution ensures that its Higher Education operations are**

**functioning efficiently by promoting decentralization and participative decision-making process as the key factors of good governance. The planning and policy making apex body that meets periodically to assess and review the strategies and policies guiding the institution with a broader objectives and goals aligned**

with the vision and mission statements. It believes that good governance is about the best processes adapted for implementing decisions incorporating the following aspects:

1. Transparency and Accountability

2. Compliance of rules and regulations

3. Serving with Responsibility

4. Inclusiveness and Equitable approach

5. Efficiency and Effectiveness

Transparency is the culture of the institution followed diligently in recruitment, finance and in protecting the stakeholders' interests. Student empowerment, social consciousness and service are the driving forces in the good governance of the Institution, clearly apparent through its Strategic Policy Planning and Deployment.

Perspective Plans

The Institution focuses its Perspective Plans for the next five years on Quality in Higher Education. Accordingly, decision making process and quality planning are articulated keeping in the pandemic, teaching –learning process was through technology based in online mode to meet the academic excellence by training and development of our teachers in view to the vision and mission of the college.

- Quality Initiatives
- Academic Excellence
- Research Output
- State-of-art Infrastructure
- Human Resource Development and Training
- Social Responsibility
- Well equipped Labs

The above Perspective Plans are further developed into short term and long term Strategic Plans for the current year and every five years.

**The drive for excellence is the central over-riding theme of the perspective plan. The plan intends to build on the vision for holistic education to achieve following objectives:**

**The Peer team recommendations given by NAAC team for cycle 2 on priority basis reviewing and developing industry relevant curriculum with research orientation nurturing global competencies through the use of effective pedagogy, technological advancements and judicious methods of evaluation Develop relevant knowledge, attitude and skills with multidisciplinary competencies for enhancing Self Study Report.**

**The major goals of the college for the plan period 2020-2021 were:**

**1. Faculty Development & Excellence**

**2. Academic Excellence**

**3. Adopted ICT based online teaching**

**4. Outreach and Extension Activities with pandic situations.**

**Preparation of long term perspective plan for the growth and development of the college**

- **The vision, mission and goals of the institution to be sustained**
- **To collect inputs from all the stakeholders**
- **To deliberate and formulate the perspective plan and present in Governing Body meeting for suggestions and approval**
- **To monitor the progress of the perspective plan by conducting yearly audits and preparing the progress reports, AQAR, Annual reports.**
- **To Initate new PG courses**

**Participation of Teachers in the decision making bodies**

**The teachers represent the Governing Body, IQAC, various cells and forums of the Institution. They play a vital role in the decision-making, planning and implementation and perform the academic and administrative functions of the Institution as Heads of the departments, coordinators and members of various committees, and as mentors. They are authorized to decide the nature and scope of academics, extracurricular activities, career guidance, placements**

**and social work. Furthermore, the teachers are encouraged to learn and utilize the online mode of source using Google classroom, Zoom and Google-meet platform and continue the process of Student centric teaching -learning strategies for enhanced learning outcomes, upgrade their professional skills as per the need, review and analyze their performance for continuous growth and academic excellence.**

| File Description | Documents |
|---|---|
| Paste link for additional information | http://www.sbmjckgf.in/wordpress/wp-content/uploads/2022/03/Link-1.pdf |
| Upload any additional information | View File |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

**DECENTRALIZATION IN WORKING AND PARTICIPATIVE MANAGEMENT:**

**Introduction**

**The Institution practices decentralization and participative management in all the activities for reinforcing a culture of inclusiveness for excellence. The organizational setup is well designed to groom leadership by entrusting key positions and responsibilities with clear-delegation of powers to staff and students at various levels to facilitate smooth functioning of the curricular, co-curricular and extra-curricular activities and events conducted by the institution.**

**Plan of Action**

- **The institution’s decision making process upholds complete transparency.**
- **Power and authority is further delegated from Principal to IQAC and to all HOD’s of various departments.**
- **Frequent meetings are conducted both at department level and at Institutional level.**
- **All important matters will be discussed by following the rule of transparency and fairness and every individual is given freedom of expression in the meetings.**
- **Innovative ideas are highly appreciated and support is extended both from Principal and the management for**

implementation.

- Every individuals contribution is highly valued thus upholding the culture of decentralization and participative management.
- The administrative schedules which is approved by the governing body to be implemented under the leadership of the Principal. The activities are further allocated to the respective committees for implementation.

**A Case study-Online certificate courses LinkedIn & Coursera for 2020-2021 during pandemic**

Case study illustrates the decentralization and participative management being practiced in allocating responsibility for conducting Online certificate Programme from the head of the Institution, The Principal got in touch with the authorities of Coursera and Linkedin and registered hereself and the institution at their portral, identify and introduced the program coordinator for the same. A circular was sent online mode by principal asking all the departments to furnish the details of student data for the academic year to the coordinator. Once the circular is received HOD’s will call for a zoom meeting online mode with all its teaching staff. The agenda of the meeting will be discussed about the academic related online courses during pandemic. The student data collected was organized and formatted the information which is collected by the HOD’s and forwarded to the programme coordinator finally.

The course information for the students is forwarded via E-mails and whatsapp group to complete the registration process and timely followed by the programme coordinator in tracking the students found any difficulties in completing the course until they receive the course completion certificate.

Above stated case denotes how institution systematically practices decentralization and also promotes participative management at all levels giving freedom to take part in the decision making process of the institution.

**GOALS**

1.Decentralization and participative management

2.Leadership Skills

3.Communication and Presentation Skills

**4.Event Management Skills**

**5.Team Building**

**6.Technical Skills**

**PROCESS & IMPLEMENTATION**

**The event is co-ordinated by a faculty of Computer Science department consisting Head of the Institution, HOD's, Staff and Student representatives. Further implementation is done by forming various course wise whatsapp group based on the stream of degree involving faculties, administrative staff, technical support staff and students.**

**Students selected the course of their own interest, related to their disciplinary or interdisciplinary course and upgraded their knowledge.**

**Students are encouraged to utilize their leisure time and gain the certificate by completing the courses.**

**EVIDENCE OF SUCCESS**

**After successful completion of the course, the students gained knowledge on the emerging area. During the tenure August 2020 to August 2021, 383 students were registered and successfully completed the LinkedIn Learning courses.**

**RESOURCE REQUIRED**

**The Computers and Wi-Fi facility were readily available for the members enrolled in LinkedIn Learning courses. Computer lab with 40 systems, library with 10 systems and departmental systems coupled with LAN connection were used by the students and teachers.**

| File Description | Documents |
|---|---|
| Paste link for additional information | http://www.sbmjckgf.in/vap.php |
| Upload any additional information | View File |

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

**The college has a perspective plan for Institutional development based on the vision and mission of the college. In order to provide quality and inclusive education, the college has developed a strategic plan for various activities.**

**The perspective Institutional plan is developed by involving the cooperation of members of the managing committee, Principal, faculty members and students.**

- **The Management monitors and reviews the plans/projects implemented from time to time.**
- **Each department is required to submit their strategic plan; short term strategic plan for the whole academic year and long term strategic plan for five years.**
- **A review of the strategic plan of the previous year is also done by the departments.**
- **Strategy of development and deployment, committees are constituted for each and every**

**development work.**

- **Teachers participate in all the institutional plans and wherever the situation demands, students are also involved. Meetings with students are arranged to involve their participation.**

**Some of the mile stones achieved in the last five years as per the plan.**

- **Increase in value added, skill developed, capacity building programs**
- **ICT based teaching learning**
- **Strengthened research culture.**
- **Library automation.**
- **Enhance placements.**
- **Quality initiatives to support academic strengthen.**
- **Green initiatives.**
- **Enhanced result and university rank**
- **Extension and outreach programs with a great social impact.**
- **Awards for extension activities and contribution to education.**
- **WIFI campus.**

- **CCTV enabled campus.**

| File Description | Documents |
|---|---|
| Strategic Plan and deployment documents on the website | View File |
| Paste link for additional information | http://www.sbmjckgf.in/iqac.php |
| Upload any additional information | View File |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

**INSTITUTIONAL BODIES**

**There is a well-defined and coordinated hierarchy in the organizational structure of the college, and joint decision making is observed for academic and administrative purposes. Committed leadership is provided by the Governing Council with their specific functions and roles.**

**The Principal, being the head of the institution, is responsible for all the functional areas of the institution including academics and non-academics. Based on the higher education policy guidelines, the Principal prepares an outline of the quality policy of the college.**

**ADMINISTRATIVE SETUP**

**The internal organizational structure operates on these levels. The Principal along with the staff members, Heads of the Departments, coordinators of different committees along with college administrative staff work as an organized, efficient and effective team.**

**Chairman : Who involves in major financial decision and perceptive plan of the institution.**

**Managing Trustee : the Major in the strategic development , infrastructure comes out by managing trustee who is appointed by the chairman, takes care of financial and audit and also keeps an active and open channel of communication through the principal with staff and students.**

**Principal: The Principal takes care of day to day administrative, academy, finance, strategic developments and all the activities**

**associated to the functioning of the organization.**

**IQAC: The IQAC supports the principal in development of quality initiative, academies resources, audits, feedbacks, performance, recruitment and infrastructure maintenance.**

**Placement Officer : The placement officer plays a major role in campus drive, career guidance initiatives and placement activities.**

**HOD's : The responsible are vested out on the heads of the department to rigorously carry out time-table, subject allocation, regular class and conduction of co-curricular extension and outreach programs, facilitate and support value added programs.**

**Administration : The Administrative body of the institution is responsible for accounts, logistics,**

**examination, scholarships, documentation, admission approval and all other documents relevant to the day to day function.**

**Cell : The heads of various cells, forums and clubs and committees coordinate the regular defined activities of the respective areas along with the students coordinator.**

- **Transparency and accountability are practiced through regular internal and external audits. Faculty development programs and research culture is maintained in the institution through adequate financial support and motivation.**
- **Staff meetings are held regularly to review academic standards.**
- **The institution’s relationship with stakeholders is good and active. Inclusive practices are followed in admission and appointment of staff.**
- **The governing council initiates a key role in formulating the policies pertaining to theadministration of the institution. It regularly meets to implement the decisions in finance, quality management, planning and evaluation.**
- **The Governing Council decentralizes the administration by setting up various statutory and non statutory committees and distributes powers to various committees responsible for examinations, research, placements, curricular, co-curricular activities, etc.**

**SERVICE RULES**

**There is a set of service rules that are diligently followed and executed.**

**APPOINTMENT**

**The recruitment process is taken care of by the IQAC by short listing candidates based on their resume, application letter, demonstration class, communication skills, interview, etc.**

| File Description | Documents |
|---|---|
| Paste link for additional information | http://www.sbmjckgf.in/wordpress/wp-content/uploads/2022/03/Link-2.pdf |
| Link to Organogram of the institution webpage | http://www.sbmjckgf.in/IQAC/organogram.pdf |
| Upload any additional information | View File |

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

**A. All of the above**

| File Description | Documents |
|---|---|
| ERP (Enterprise Resource Planning)Document | View File |
| Screen shots of user inter faces | View File |
| Any additional information | View File |
| Details of implementation of e-governance in areas of operation, Administration etc(Data Template) | View File |

**6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

**The college has various employee benefit programmes that promote and support the overall wellbeing of its workforce. Mentioned below are some of the employer welfare schemes**

**Group Insurance -The institution provides a comprehensive group medical insurance coverage to its employees. Catering to more than 62 number of faculty, Non-Teaching, Support staff and family members of the employees. The matrix of coverage is as follows**

- **The management contributes 100% of the premium to teaching staff, Non- Teaching staff and support staff.**

**Education Support – The College provides concession on tuition fees to the children of teaching and nonteaching staff. This concession facility is a common practice across all educational institutions administered by SBMJC.**

**The fees and conveyance charges incurred by the faculty towards attending conferences, seminars and academic workshops is reimbursed by the college to all the participants as a way of encouraging professional development and career advancement.**

**Support measures for FIP & Doctoral Research: Teachers engaged in research work and other faculty development programs are given paid leave of up to one year, subject to certain conditions. Apart from this, a reduction in work load and relaxation in invigilation duty is extended to them. Leave is also granted for the purpose of preparation for Viva-voce.**

**Further, there is a provision for seed money which is given to promising research projects after an evaluation of their potential economic and commercial viability.**

**Annual Recreation Tour- Keeping in mind that periodic rejuvenation is key to continued viability, staff recreation trips are organised annually which is a refreshing combination of fun learning and social bonding.**

**Uniforms for non-teaching staff - Every year the non-teaching staff are provided with uniforms.**

**Maternity & Paternity leave - Women employees are granted maternity leave for a duration of 90 days and in the same context men are granted 5 days of paternity leave.**

**Marriage leave – Employees of the institution are entitled to paid marriage leave of Ten days.**

**Workload flexibility for office bearers - Faculty who are in charge of crucial administrative and academic responsibilities such as**

**IQAC, HOD, coordinators of quality assurance bodies and other allied positions are granted workload flexibility within the framework of institutional requirements and regulations.**

**Additional financial support: In cases where faculty members need to take long leaves due to prolonged medical condition, the management after reviewing their financial situation, has a provision for disbursing their full salary.**

**Earned Casual Leave provided for the teaching and non-teaching staff in the form of accumulated CL can be utilized.**

| File Description | Documents |
|---|---|
| Paste link for additional information | http://www.sbmjckgf.in/wordpress/wp-content/uploads/2022/03/6.3.1-Link.pdf |
| Upload any additional information | View File |

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

**0**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | View File |

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

**2**

| File Description | Documents |
|---|---|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | View File |
| Reports of Academic Staff College or similar centers | View File |
| Upload any additional information | View File |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | View File |

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

**24**

| File Description | Documents |
|---|---|
| IQAC report summary | View File |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | View File |
| Upload any additional information | View File |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

**PERFORMANCE APPRAISAL SYSTEM**

**Performance appraisal system is conducted for the teaching and non teaching staff. The performance appraisal system has two methods involved in its application and both these methods have proved to be very effective and reliable.**

**The first system is performance appraisal system from the individual faculty member known as “self appraisal”. Here the faculty member is given the self appraisal booklet and is asked to fill in the data in a conscientious manner. The objectives of individual activities, the aims and tasks for the next academic year, the sort of training that would benefit the employee, etc comes under the discussion points. The next section deals with the components of learning, class delivery, student evaluation, administrative component, etc. The last section deals with papers presented in conferences, seminars, workshops and symposia attended. Faculty Improvement Programmes, Research and Academic contribution is also highlighted. In this way, the various strengths and weaknesses of the individual faculty member, mistakes committed and known to self, mistakes committed and not realized, faults in the administration and its failures, etc. are identified to be rectified for a much better approach in the next cycle.**

**A self appraisal system is in place for the non-teaching staff also. The questionnaire has a personal profile followed by 30 statements. These statements are used for assessment as to whether the employee agrees or disagrees. The criteria starts from communication and information flow. It deals with a wide spectrum regarding the quality and quantity of work, the personal growth, welfare measures, etc.**

**The second method is to collect the feedback on a given individual faculty member from a class where he/she teaches a subject. The feedback form consists of all relevant questions from the first step of the faculty member being punctual and well prepared for the class, overall classroom teaching, subject knowledge, teaching and learning process, etc. This feedback also points at various other aspects like administration, classroom and time management, campus discipline, faculty behavior, etc.**

**The collected feedbacks are reviewed by the Head of the Institution on a one to one basis in person with the concerned faculty member and the data is provided to the faculty member to go through and understand where he/she stands with regard to the context and the expectations.**

**Feedback from parents is collected during the open day which enables the management, Principal and staff to understand the expectations of the parents and evaluate the outcome of the academic endeavors of the institution. Parents are also encouraged to meet the Principal and the teachers for a better understanding of the fulfillment of**

**their ward's educational goals. They can also give their feedback orally during such meetings, which are discussed by the Principal and respective teachers for necessary action.**

| File Description | Documents |
|---|---|
| Paste link for additional information | http://www.sbmjckgf.in/wordpress/wp-content/uploads/2022/03/Link-3.pdf |
| Upload any additional information | View File |

### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

**Both internal and external financial audits are conducted on a regular basis. Audited income andexpenditure statements are maintained meticulously. The annual budget is allotted to the college by the management every year for the requirements of various departmental activities. The accounts of the institution are subjected to an audit by a certified external chartered accountant appointed by the management. The income and expenditure from different sources are audited regularly by the internal and external auditors. The internal audit is done every year and the management scurtinises and approves it.**

**1. Accounts are audited regularly once a year. The Management of the college approves the Annual Budget in addition to the income through tuition fees. When there are additional expenses over and above the budget proposals, special sanction is to be taken.**

**2. The Internal Auditing is verified by the Managing Trustee.**

**3. The External Auditing is done by the Certified Chartered Accountant. The auditor has certifiedthat the Institution has compiled proper approval as to the budget and disbursement of budget and certified that expenditure is incurred for the purpose for which it is budgeted. The accounts are verified by the external auditor as per norms. The audit report has no objections.**

**Mechanism**

- **The External auditors are appointed by the Management.**
- **The Internal and External Audit Reports are presented to the**

Management through the proper channel.

- The Principal and the administrative staff members extend support for the internal and external audit for their smooth conduct.
- Auditing is done every year. There are no audit objections.

| File Description | Documents |
|---|---|
| Paste link for additional information | http://www.sbmjckgf.in/wordpress/wp-content/uploads/2022/03/External-Audit.pdf |
| Upload any additional information | View File |

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

| File Description | Documents |
|---|---|
| Annual statements of accounts | View File |
| Any additional information | View File |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | View File |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Sri Bhagawan Mahaveer Jain First Grade College is a self financed institution. The main source of receipt and funding for the college is the tution fees collected from the students. Budget is prepared as per the requirements of the various departments. The dispersal of funds for the needs proposed are strictly monitored by the Principal. Expenditure receipts are maintained for various purchases made especially towards those related to the laboratories and library. The college follows a transparent accounting and audit practice. Since its inception, the institution has not faced a deficit situation as far as the funds for the institution is concerned.

Since its inception, the demand for student-enrollment is growing.

**At the same time, operational costs and capital costs are on the rise, steadily. Hence, the institution has developed a policy for optimal utilization of resources available.**

**Objectives:**

- **To focus on the sustainability of the institution.**
- **To implement new programmes in line with Vision and Mission of the institution.**
- **Effective and efficient use of resources: human, physical, infra-structure and support facilities.**
- **Identify and analyze the resources available for program priorities, policies and efficient budget allocation.**
- **To develop an alternate model for generating external funds from stakeholders, alumnae and organizations.**

**The Management of the institution prepares the policy for proper utilization of resources. These policy matters are communicated horizontally to HODs, faculty members and internal committees.**

**INFRASTRUCTURE USED FOR PROMOTING CSR ACTIVITY**

- **Identification of resources and utilization of badminton courts by students from other schools.**
- **Outsourcing the Auditorium and Conference Hall to external agencies /bodies like the Police examination/ events**
- **Department meeting, KGF Municipality, Election Commission, Lawyers Association, etc.**
- **Organizing short term and long term programmes during and after college hours.**
- **Optimum utilization of the buildings for examinations for recruitment, promotions and admissions during holidays and on Sundays.**

**Involving the alumnae of the institution in the activities of the college and encouraging them to contribute for the development and integral growth.**

**Judicious usage of internal resources with focus on cost reduction.**

| File Description | Documents |
|---|---|
| Paste link for additional information | https://sbmjckgf.in/infrastructures.php |
| Upload any additional information | View File |

### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**The IQAC of Sri Bhagawan Mahaveer Jain First Grade College, KGF, follows Quality Assurance Strategies and processes which primarily focus on providing a need-based and affordable to all economical classes, and to create a demand for the Institution, based on Quality.**

**Two significant best practices institutionalized as a result of IQAC initiatives during the academic year 2020-2021 are:**

**1. Continuous Professional Development through Seminars, Faculty Development and StaffTraining Programs.**

**2. Mentoring and Focus on Employability Skills across all programs.**

**Continuous Professional Development: To ensure Quality of Education in HEI's professional development needs to be a continuous process. Continuous Learning is imperative as teacher's knowledge lags behind due to continuous expansion of knowledge. This will lead to effective teaching which in turn promotes effective learning and enhance student's learning outcomes.**

**On the suggestion of IQAC the Governing Body of the Institution sanctions a yearly budget to support the professional development of teaching and non-teaching staff.**

**The IQAC discusses with the Principal and HODs to plan for National and State level seminars,conferences, workshops and include them in the academic plan before the beginning of every academic year.**

**The Management and IQAC ensure that Faculty from every department; Administrative and Nonteaching staff attend the professional development programs on and off campus, contribute in rendering Enhanced Quality in imparting Value-based education and also help in meeting the current needs of the students.**

**Staff and Student Projects are encouraged and supported through infrastructural facilities, manpower and other learning resources.**

**ICT and Smart Classroom was strengthened, Wi-Fi was provided to the campus and all departments were given Desktop Computers.**

**Every class has mentors for a group of students. These faculty members who are mentors establish a rapport with their mentees. They fill the details in the mentorship books provided with the student's and parents' details, etc. The marks obtained in the college internal exams are maintained. The mentors deal with the students and make them feel comfortable while approaching them. The mentors meet the parents on the allotted open day and discuss the performance of their wards. The parents and students are able to maintain a cordial rapport with the mentors. The students are able to confide in their mentors even if they have any academic or personal problems.**

**Employability Skills**

**IQAC has recognized the fact that graduates have to be equipped with Transferable Skills, needed for the real world. At the same time, academic output standard should also be maintained in all the programs and courses of study. It believes that assuring the Quality of student's Experience in the college plays a key role in their being employable. Based on the above values, IQAC has successfully institutionalized the aspect of Employability across all the programs of the Institution.**

**IQAC being the central body within the College, monitors and reviews the teaching-learning process regularly. It has designed a structured feedback form for teacher's performances, curriculum and infrastructure. Based on these feedbacks various innovative activities and reforms are introduced.**

**The two examples based on feedback implemented are**

**1) Enhanced ICT facilities**

**2) Continuous Assessment for Academic Excellence**

**ENHANCED ICT FACILITIES**

- **To meet the growing need of global knowledge requirement the institution motivated the faculty to adapt ICT enabled teaching methodology.**

- **Teaching faculty and support staff are encouraged to participate in ICT training and Orientation programmes.**
- **Computer Science department arrange special talks and lectures regularly on various topics to equip the students and the faculty about the innovations.**
- **Departments are provided Desktop computers with internet facility and Wifi facility.**
- **4 Smart Classrooms, 4 Projector rooms along with the auditorium and conference halls are exclusively used by all the departments to make Teaching more Interactive, Impressive, Interesting, Undistracted and creating a greater impact on the learning and understanding process of the courses.**

**ICT in Teaching and Learning outcomes:**

**The different courses in a programme are delivered and the learning outcomes further evaluated on the following six attributes:**

- **Knowledge**
- **Comprehension**
- **Application**
- **Analysis**
- **Synthesis**
- **Evaluation.**

**The faculty members have continuously attempted to use ICT aids to make teaching effective and the outcome is visible in terms of the all round process.**

| File Description | Documents |
|---|---|
| Paste link for additional information | http://www.sbmjckgf.in/wordpress/wp-content/uploads/2022/03/6.5.1_Link-1.pdf |
| Upload any additional information | View File |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**CONTINUOUS ASSESSMENT FOR ACADEMIC EXCELLENCE**

**Continuous Assessment is a pre-requisite for Excellence. The College**

**has Comprehensive approach of Continuous Assessment. In this regard IQAC has taken the following initiatives to improve Teaching Learning process such as**

**Examination Committee – The committee plans for the conduct of the Internal Examinations in sync with the University Calendar, which includes, making of the Time Table, Setting question papers, allotment of invigilators, class room allotments, record of absentees, SMS alerts to parents regarding absentees, collection and disbursement of answer scripts to the valuers. Internal Assessment Process involves the following-**

- **Unit Tests, Term and Pre-final exams**
- **CBCS: Internal Assessment**
- **Assignments, Projects, Presentation, Seminars, GDs, and Workshops**
- **Evaluation in the stipulated Time**
- **Feedback after each test/Exam is sent by SMS.**
- **SMS to Parents**
- **Record of Marks**

**1.Syllabus Completion – It is monitored by meetings at the beginning by planning the syllabus and at the end of the semesters for the plan accomplishment, IQAC lesson plan book; work diary,feedback from students and the respective Heads of the Departments monitor the same throughclose interactions.**

**2.Question Banks – Are made available in the Library blog, website, subject wise and year wisebooklets are issued and the papers are solved in the class by the Faculty members.**

**3.Formal/Informal Parent Teacher Meets**

**4.University Examinations - The Exam committee works for the University Examinations, as pernorms.**

**5.Remedial Classes are conducted for the slow learners, where importance is given to studentlearning with varied strategies focusing on simplifying the complex topics and preparation of topics which help the students for examinations specifically.**

**6.Bridge Courses are offered to the slow learners for knowledge and understanding enhancement and to the advanced learners specially designed bridge courses help in filling the gap when students come from varied disciplines at the entry level.**

**7.Mandatory Value Addition, Skill Development and Vocational Training Programs- The Institution started initially with optional programmes to fill the gap between the industry and academics and enhance employability, but over a period of time after seeking feedback from various sources such as students, alumni and teachers, such programmes have been made mandatory and every student is expected to study atleast one extra programme in each semester depending on the interest and relevance.**

**8.Online Course and Certifications- The students are encouraged to register for free online courses in the form of SWAYAM and NPTEL. The institution has a NPTLE local chapter and one of the faculty is identified as the SPOC member to monitor and motivate students enrollment for such courses.**

**9.Research - The B.Sc students undertake projects on current issues by obtaining seed money from the management, the outcome of which has been represented in conferences in the form ofpresentations and few publications. The BCA and the BBA students take up this activity in the form of in house evaluative software development and internships in industries. The faculty members guide the students.**

**10.Feedback mechanisms – Formal feedback is taken and analyzed by the IQAC. The Principal gives her comments in the feedback and interacts with the faculty on one to one basis for the incremental growth of the faculty and benefit of students as per the feedback obtained.**

**11.Self appraisal – A mechanism with which the faculty members appraise themselves once in a year and understand the growth and activities of the academic year and identify the areas to bestrengthened.**

**12.Academic audits are carried out once in a year to assess the growth of the institution as per the norms of the University and assessing bodies for quality enhancement.**

**13.Annual reports reflect on the academic, non-academic, financial, administrative progression of the institution.**

| File Description | Documents |
|---|---|
| Paste link for additional information | http://www.sbmjckgf.in/wordpress/wp-content/uploads/2022/03/Link-1-1.pdf |
| Upload any additional information | View File |

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**D. Any 1 of the above**

| File Description | Documents |
|---|---|
| Paste web link of Annual reports of Institution | http://www.sbmjckgf.in/wordpress/wp-content/uploads/2022/03/Institutional-Annual-Report-2022.pdf |
| Upload e-copies of the accreditations and certifications | View File |
| Upload any additional information | View File |
| Upload details of Quality assurance initiatives of the institution (Data Template) | View File |

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**The institution has initiated several measures in gender equity & sensitization and safety of the women in the institution. The institution constituted the following committees as per norms laid by University/UGC: Institution Grievance Redressal Cell, Anti-Ragging Cell, Sexual harassment prevention Cell, Students' Disciplinary Committee, Women Cell, SC /ST Students Welfare Cell and Students Welfare Cell. Women Cell is very active in organizing programmes related to Gender Sensitization**

## 1. Safety & Security

- College Security Guards will allow the students with proper College ID cards in to the college and will be monitoring the movements of the students and others in and outside the college.
- Closed Circuit Cameras are arranged in each class room, labs, library, sports room, and basement and at different locations of the college for vigilant monitoring of the campus. The CCTV footage is also saved for tracing out case of misconduct.
- Fire extinguishers are placed near the labs, library, and office and at appropriate places in each floor for the safety of the fire incidences. First-Aid boxes are available in all the Labs and in the reception.
- College Discipline committee, Anti raging cell, Anti sexual harassment cell and Women Cell has been constituted to prevent raging and to empower the safety measures for female members in the Institution.
- The Women Cell works to promote gender sensitivity in the Institution and produce harmonious atmosphere in the college. It organizes workshops/seminars and sensitization programs both for staff and students by eminent Psychologists and social workers.
- Principal personally calls the Parents in case any girl student needs to go home on emergency.

## 2. Counselling

- A mentor for every 20 students in each Department provides counselling to the students on regular basis on the personal and career issues.
- Career Guidance and Counselling of students takes place from the time of joining of the students in to the college by the subject experts. Counselling sessions are held regularly to enlighten the students on the contemporary social conditions and threats and how to overcome such hassles in life through and confidence. If any grievance is there, then the Grievance Cell attends to the grievances of the aggrieved student and deciphers their problems and based on their need counselling is done by the coordinator qualified in Psychology at the Counselling Centre. Confidentiality is maintained so that students share their grief without any apprehension.

## 3. Common rooms

- **The college provides Common room for girls with necessary facility and adjacent to the room, ladies rest room is situated.**

| File Description | Documents |
|---|---|
| Annual gender sensitization action plan | http://www.sbmjckgf.in/wordpress/wp-content/uploads/2022/03/7.1.1.-Action-plan-Final.pdf |
| Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | http://www.sbmjckgf.in/wordpress/wp-content/uploads/2022/03/7.1.1-Gender-Equality-Final.pdf |

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**D. Any 1 of the above**

| File Description | Documents |
|---|---|
| Geo tagged Photographs | View File |
| Any other relevant information | View File |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- **Solid waste management: Green, Blue and Red color bins are used in the college. Green color is used for the degradable waste Blue is used for the non degradable waste like paper, plastic and glass and Red color dust bin is to collect the Ewaste and Chemicals. Every day sweepers collect the waste from the bins, segregate them, collect the recyclable waste like paper and plastic and dispose them to the vendors, remaining are disposed to municipal waste collecting tractor every day morning on regular basis.**

- **Liquid waste management: The acidic and the alkaline chemical waste generated from the laboratories are neutralized before disposal to minimize the environmental pollution. Liquid waste**

from Canteen and toilets are disposed in to the municipal underground drainage system.

- E-waste management: A Red color dustbin is placed in the Computer lab, Physics lab and at the basement to dump all type of e-waste generated in the college. Department of Science disposed 430 kg of computer peripherals to the E-Cycle Solutions, Jalahalli, Bengaluru-560013 on 23rd December 2020

| File Description | Documents |
|---|---|
| Relevant documents like agreements / MoUs with Government and other approved agencies | View File |
| Geo tagged photographs of the facilities | View File |

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

B. Any 3 of the above

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | View File |
| Any other relevant information | View File |

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

C. Any 2 of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

| File Description | Documents |
|---|---|
| Geo tagged photos / videos of the facilities | View File |
| Various policy documents / decisions circulated for implementation | No File Uploaded |
| Any other relevant documents | View File |

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**A. Any 4 or all of the above**

| File Description | Documents |
|---|---|
| Reports on environment and energy audits submitted by the auditing agency | View File |
| Certification by the auditing agency | No File Uploaded |
| Certificates of the awards received | View File |
| Any other relevant information | View File |

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**D. Any 1 of the above**

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | View File |
| Policy documents and information brochures on the support to be provided | No File Uploaded |
| Details of the Software procured for providing the assistance | No File Uploaded |
| Any other relevant information | View File |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**The youth plays a great role in nation-building. The youth of a country determine the future of a nation in development, progress and social reform. The college organizes and conducted several activities to build and promote an environment for ethical, cultural, and spiritual values among the students and staff. To develop the emotional and religious feelings among the students and the faculty, commemorative days are celebrated on the campus with the support of the management for not only recreation and amusement but also to generate the feeling of oneness and social harmony.**

**The college celebrates the cultural and regional festivals, like Fresher Day, Orientation and Farewell, Rally, Plantation, Youth Day, Women's Day, Yoga Day, Ganesh Chaturthi and Dasara. Motivational lectures of eminent persons of the field are arranged for all-round development of the students for their personality development and to make them responsible citizens following the national values of social and communal harmony and national integration. In these ways the college provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities.**

| File Description | Documents |
|---|---|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | View File |
| Any other relevant information | View File |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

**The institution sensitizes the students and the employees to the constitutional obligations about values, rights, duties and responsibilities and constantly works upon to nurture them as better citizens of the country through various activities, curricular and extra-curricular activities to create awareness about the national identity and symbols.**

**Human Values and Professional Ethics as a Value Added Programme and University curriculum, Indian Constitution and Human Rights are taught to the students.**

**The college celebrates Independence Day, Republic, National Youth Day, International Yoga Day, National Science Day, National Mathematics Day, Gandhi Jayanthi, Teachers Day and Nethaji Subhash Chandra Bose Jayanthi every year. College organizes aSwaach Bharat, Awareness Rallies, Sapling Plantation and Food Donation Drive. Hence in this way, college ensures that the Constitutional values, rights, duties, and responsibilities of citizens are promoted and served.**

**NSS and Red Cross organize Blood Donation Camps every year.**

| File Description | Documents |
|---|---|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | http://www.sbmjckgf.in/wordpress/wp-content/uploads/2022/03/7.1.9.-Constitutional-obligations-final.pdf |
| Any other relevant information | http://www.sbmjckgf.in/wordpress/wp-content/uploads/2022/03/7.1.9_Link.pdf |

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**B. Any 3 of the above**

| File Description | Documents |
|---|---|
| Code of ethics policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | View File |
| Any other relevant information | View File |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

**College is committed to promote ethics and values amongst students and faculty to encourage the same, College organizes National festivals as well as Anniversaries of the great Indian Personalities this include.**

**1. National Science Day (28th February) Commemorate the discovery of the RamanEffect**

**2. International Women's Day (8th March)**

**3. Independence Day (15th August)**

**4. Republic Day (26th January)**

**Birth Anniversary of Great Personalities:**

**1. National Youth Day (12th January) Birth Day of Swami Vivekananda**

**2. Nethaji Subhash Chandra Bose Jayanthi (23th January)**

**3. Dr. B. R. Ambekar Jayanthi (14th April)**

**4. Teachers day (5th September) Birth Day of Great Teacher Dr. SarvapalliRadhakrishanna**

**5. Mahatma Gandhi Jayanthi (2nd October)**

**6. National Mathematics Day (22nd December) Birth Day of Great Indian MathematicianSri. Srinivasa Ramanujan.**

| File Description | Documents |
|---|---|
| Annual report of the celebrations and commemorative events for the last (During the year) | View File |
| Geo tagged photographs of some of the events | No File Uploaded |
| Any other relevant information | View File |

### 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Best Practice-1**

**Title of the Practice: Coursera Online Course**

**Objectives:**

- **To promote self-learning among the students and to complete the course.**
- **To gain deep knowledge of the new subject interested to the student and faculty.**
- **To develop career skills and employment potential of the students.**
- **To enable faculty to acquire teaching skills through effective pedagogic**

**The Context:**

**Coursera is a US basedmassive open online courseprovider founded in 2012by twoComputer Science professors,,Andrew Ng,andDaphne Koller of Stanford University. Coursera works with universities and other organizations to offer online courses, certifications, and degrees in a variety of subjects.**

**Coursera platform offers fee and paid Courses, Degrees, and Professional Certificate programs. These programs can be accessed by anyone, anywhere, at any time. Courses and Professional Certificate programs are offered by the Faculty from the well reputed universities and organizations around the world. During COVID-19 pandemic students utilized the opportunity and completed the courses successfully staying at home.**

**Courses**

**Coursera courses last approximately four to twelve weeks, with one to two hours of video lectures a week. These courses provide quizzes, weekly exercises, peer-graded and reviewed assignments, an optional Honors assignment, and sometimes a final project or exam to complete the course.Courses are also provided on-demand, in which case users can take their time in completing the course with all of the material available at once. They also provide guided projects which are short 2-3 hour projects that can be done at home.**

**Google,IBM,Meta and other well-known companies, launched various courses for professional certificates, allowing students to fill the workforce in various sectors, such asdata analytics,IT support,digital marketing,UX design,project management, andData Science.According to Google, their courses are equivalent to 4 year degrees. They also offered 10,000 scholarships.Google and its 20+ partners will accept those certificates as 4-year degree equivalent..**

**Such programmes facilitate flexibility for the faculty and students to take up online courses to gain in-depth knowledge and master learning of various components of the curriculum, from the same disciplinary or interdisciplinary courses. Such new initiatives not only add value to the regular curriculum, but also help Faculty to upgrade their knowledge and technological skills.**

**The Practice:**

**The institution took initiative to enable faculty and students to obtain online certificates through technology enhanced learning at free of cost. Mrs. Madhavi, N., Assistant Professor, Department of Computer Science was made Professor in Charge who briefed the Coursera programs to faculty and students and motivated them to enroll for the courses for free during COVID-19 pandemic.**

**The faculty members and students selected the courses of their own interest, related to their disciplinary or interdisciplinary fields. Many faculty members enrolled in various courses and immensely benefited from studying these courses. Faculty and students are encouraged to utilize their leisure time and gain the certificate by completing the programs. The faculty members utilized the online courses as an additional material for teaching the students.**

**Evidence of Success:**

**After successful completion of the course, the students gained new knowledge on the emerging trends in Science, Technology, and Education. During the period from August 2020 to August 2021, as many as 93 students and 9members of the Faculty registered and successfully completed the Coursera courses.**

**Resources Required:**

**Computers and Wi-Fi facility were readily made available for the members enrolled in Coursera courses. The students and teachers made use of the other facilities such as computer lab with 40 systems, library with 10 systems, and departmental systems coupled with LAN connection.**

**Best Practice-2**

**Title of the Practice: BOSCH - General Duty Assistant (GDA) Course**

**Objectives:**

- **To assist nurses in the daily care of the patients, patient health, and safety.**
- **To assist nurses in performing procedures as instructed in the care plan.**
- **To assist nurses in observing and reporting the change in patient condition.**
- **To assist nurses in measuring patient parameters accurately.**
- **To develop career skills and employment potential of the students.**
- **To train students will be placed by same organization.**

**The Context:**

**Students from poor economical background and with family problems are not able to complete their education. Consequently, these unemployed youth, between the ages of 18 to 25 years, are settling only for the entry level jobs. During COVID-19 pandemic, the Institution collaborated with Bosch Training Centre and provided training to these students in GDA course in collaboration with Apollo Med Skills India and NSDC. Such training immensely helped students realize their dreams.**

**The Practice:**

**The institution was recognized as one of the best training centres as it secured its place among the top 500 plus institutions. Our institution is the only Institution in Kolar District to run the General Duty Assistant (GDA) in collaboration with Apollo Med Skills India and NSDC.**

**The course started with the intake of 20 students on 1st December 2020 under the supervision of Dr. Rekha Sethi, Principal; Ms. Shamala, S., Cordinator; and Mr. Albert Chares, GDA Trainer.**

**The duration of the course was for a period of 3 months of which 2 months of training at the training centre, and 1 month of internship in reputed hospitals as OJT (On the Job Training).**

**Reports were made and sent on monthly basis to check the efficiency of students in the training programme. The students who completed the training were eligible to take up their internship as OJT at Sambhram Hospital, BEML Nagar, K.G.F.**

**Evidence of Success:**

**20 students completed their OJT successfully and were ready for Assessment on 31st March 2021. Selected candidate list was published on 1stMay 2021. Placement assistance was also provided by the same organization. One student got placed at Rainbow Hospitals, Bengaluru, as GDA.**

**Problems Encountered and Resource Required:**

**Due to the pandemic situation many students could not be placed.**

| File Description | Documents |
|---|---|
| Best practices in the Institutional website | http://www.sbmjckgf.in/wordpress/wp-content/uploads/2022/03/Website-Link.pdf |
| Any other relevant information | http://www.sbmjckgf.in/wordpress/wp-content/uploads/2022/03/Any-Additional-Information-1.pdf |

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within

200 words

**Building Community Alliance for “COVID-19 Disaster Management” Programme**

**Introduction:**

**The institution is sprawling in the semi-urban region of Kolar District its core focus on providing qualitative education to the wards coming from downtrodden society which had shattered due to pandemic.**

**Role of Educational Institutions**

**During pandemic all the educational institutions have faced unimaginable challenges for imparting education. At the same time its contribution in different situations helps the nation in overcoming the various challenges posed by the virus. In our institution, the special task force was established under the banner “Community Alliance for “COVID-19 Disaster Management” Programme, which focussed on the multi-level supportive mechanism for providing the requisite strategic plans.**

**The following figure 1.1 portrays the structure for supportive mechanism for encountering various challenges faced by the local community.**

**http://www.sbmjckgf.in/wordpress/wp-content/uploads/2022/03/Image_page-0001.jpg**

**The supportive mechanism is built on the mission of “Community Alliance for “COVID-19 Disaster Management” programme which constructed on three strong pillars of elements such as institutional support, student support and Community Alliance. The first supportive mechanism focussed on providing institutional supportive measures for people affected by the novel coronavirus disease exclusively donating Oxygen Concentrators to the Government Hospital, KGF, appointing special task force both at faculty and students level to support the health workers to provide requisite first aid treatments and helping to tracing affected people for providing initial medications and quarantine facilities, distributing food to the stranding or underprivileged communities and special provisions were provided to the housekeeping employees of our own institution to quench their basic requirement.**

**The second supportive mechanism focussed on exclusively obtaining**

**the student's supports. Volunteered students have been appointed as front line warriors to provide corona virus Awareness programme where they have been delegated to distributing face masks, sanitizers, pamphlets carrying information about the severity of the virus and explain the precautious measures need to be followed to contain the spread of the virus.**

**The third mechanism focused on building community alliance for containing the spread of virus, and building strong tie up with the social activities through Rotaract Club exclusively arranged Food Drive, Mahatma Gandhi National Council of Rural Education under the Ministry of Human Resource for "Building Emotional Intelligence and Resilience Case Method of Experiential Teaching and Learning" to provided supportive mechanism for building confidence among the teaching fraternity, through parents relation centres the relationship of students and institution were constructed to build emotional empathy of learning. On the other hand students' welfare association helped to attract the student's attention towards the curriculums for backing them into the track of learning, NSS built students and community attachments for understanding the requirements of the society and Blood Donation Camp was organised and BOSCH General Duty Assistant (GDA) is real time leaning training programme offered to the economically backwards students who unable to proceed their higher studies. It offers training in assist nurse in day care, patient health and safety.**

**Outcome of the programme**

**The objectives of the mission under "Community Alliance for "COVID-19 Disaster Management" programme is attained with the help of two outcome viz. Social Awareness and Social Responsibility.**

# Part B

## CURRICULAR ASPECTS

### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

**Sri Bhagawan Mahaveer Jain First Grade College, KGF is well known for imparting quality education among the communities of learners and enabling every learner to have holistic development of their personality.**

**The Institution is affiliated to the Bengaluru North University and follows Choice Based Credit System pattern, strictly adheres to the prescribed syllabus.**

**The plan for effective implementation of the curriculum begins with keeping in mind the diverse group of students coming from rural, semi-urban and vernacular areas.**

**The Institution organizes orientation program for the fresher's and the Principal elucidates the rules, regulations, various courses, cells, forum, mandatory additional programs prescribed by the Bengaluru North University, vision and mission of the institution. The respective department conducts orientation program on the scope of the subject and the outcome of the course.**

**The strategies for the implementations of the curriculum begin with the Departmental meeting conducted by the HOD'S for allocation of the subject based on the subject specialization and expertise and preparation of timetable.**

**Education has changed dramatically, with the distinctive rise of e-learning, whereby teaching is undertaken remotely and on digital platforms. The online classes are completely different experience from the traditional classroom set-up.**

**Various methodologies were adopted for curriculum delivery during pandemic by conducive platform through online mode and it is emerged as a mandatory resource to learn by using Zoom Cloud app, Google meet app and MS team app. Online attendance of the students was taken and those students who don't attend online classes regularly were conveyed to their parents by telephone call.**

The learning materials were posted to the respective classes through Google classroom app and students were encouraged to do their assignments, seminars and power point presentation through online mode.The conventional chalk and talk, audio visual aids, demonstration and experiential learning were also adopted.

Study materials are provided wherever necessary and the curriculum implementation is monitored through the lesson plan book and work diary.

Curriculum enrichment is done by encouraging the students to take up new opportunities, skills and knowledge based online certificate courses from Coursera and LinkedIn and NPTEL.

The students are motivated to attend Webinars, Online internship, Guest lectures, Conferences and Workshops.

Weekly work done report of the faculty members for the online classes was sent to the Principal to monitor the smooth conduction of classes. The faculty members of various departments were encouraged to attend the online workshops, subject enrichment, faculty development program, and curricular enhancement programs.

The mentors of each class monitor the academic and professional growth and solve personal issues of students, if any. Students are also encouraged to carry outvarious in-house projects.

Adequate facilities in the form of Laboratories, Equipments and consumables are provided. Every department has computers with broadband internet connectivity which enable them to prepare notes and multimedia presentations.

The Faculty members and students access the Inflibnet(N-list) by using their credentials to access the e-books and journals.

Feedback is sought from students, teachers and other stake holders to make curriculum delivery more effective. The semester ends with the meeting for discussion of syllabus completion and proposal of practical dates for the university examination and the plan for the next semester.

| File Description | Documents |
|---|---|
| Upload relevant supporting document | View File |
| Link for Additional information | http://www.sbmjckgf.in/wordpress/wp-content/uploads/2022/04/1.1.1-Any-Additional-Information-Final.pdf |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

**The Institution and IQAC constantly works to develop and implement strategies for the continuous Enhancement of Quality by introducing Reforms in the Evaluation Pattern. The Institution while adhering toBengaluruNorth Univeristy norms regarding Evaluation, also believes that Examinations should be an integral part of the teaching- learning process. The College adoptsContinuous Internal Evaluation (CIE) which provides sufficient scope to test the skill and knowledge acquired by the students during the course of their study.**

**Internal Evaluation is based on performance under various criteria -**

**Attendance - 10 Marks**

**Tests and internal examinations - 10 Marks**

**Behaviour - 05 Marks**

**Assignments - 05 Marks**

**The College conducts Tests and Internal Semester examination to monitor the student's academic performance and their grades,.**

**Various patterns of student evaluation are adopted through Assignments, Case studies, Sliptests, Projects, Quiz, Presentations, Objective type questions and Group discussions.**

**The Institution closely monitors the Evaluation Process by specifying the methodology to be followed and records are maintained for the same.**

**CIE approach ensures Continuous Evaluation of student learning so that any deficiency or problem encountered can be rectified**

promptly.Internal assessment has positively impacted the students which is reflected in the good performance in University Examinations bringing laurels to the Institution.

| File Description | Documents |
|---|---|
| Upload relevant supporting document | View File |
| Link for Additional information | http://www.sbmjckgf.in/wordpress/wp-content/uploads/2022/03/Link-5.pdf |

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University  Setting of question papers for UG/PG programs  Design and Development of Curriculum for Add on/ certificate/ Diploma Courses  Assessment /evaluation process of the affiliating University**

B. Any 3 of the above

| File Description | Documents |
|---|---|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | View File |

**1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

06

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Minutes of relevant Academic Council/ BOS meetings | View File |
| Institutional data in prescribed format (Data Template) | View File |

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

**6**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Brochure or any other document relating to Add on /Certificate programs | View File |
| List of Add on /Certificate programs (Data Template ) | View File |

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

**353**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | View File |

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

**List of Core Courses**

**The institution addresses to integrate different issues into the curriculum. The college imparts holistic education through various value based program to the students reflecting the core values of higher education for their overall development.**

**Environmental Science**

**Environmental studies as a part of curriculum as non core paper which every students has to**

- **Mandatorily Study and the award of the Degree is dependent on the students completion in this paper.**
- **Through this study individuals and community gain awareness of their environment, acquired knowledge, skill, and experience and determine to act individually and collectively to solve environmental problems and its sustainability.**
- **The ECO club and the NSS also contribute to the environmental sustainability measures with awareness rallies and various activities.**
- **Sri Bhagawan Mahaveer Jain First Grade College is being listed as one of the 6750 Swachh Institutions of the country .A Team of 05 faculties of SBMJFGC participated in an online meeting and Training organized by Mahatma Gandhi National Council of Rural Education. Department of Higher Education, Ministry of Education, Government of India. On Social Entrepreneurship, Swachhta and Rural Engagement related activities in Institution**

**Human Values & Professional Ethics**

- **A self designed course on Human values and professional Ethics has been continuously delivered to the students at the UG level in the form of a certificate program.**
- **This course gives the effect of bonding, comforting and reassuring with trust, respect, honesty, dignity, courtesy, punctuality, discipline, sincerity.**
- **Professional ethics encompass the personal and corporate standards of behavior expectedby professionals.**

**Culture, Diversity and Society**

- **Culture, Diversity and Society is being taught as a part of curriculum as non core paper which every student has to Mandatorily Study and the award of the Degree is dependent on the students completion in this paper.**
- **This subject throws light on Indian culture, diversity and society, this instills in the students a healthy respect for Indian culture and society and promotion of cultural heritage.**

**Gender Studies**

- **We are offering a certificate courses on gender studies, to create gender consciousness among students in association with resources from BHODHI VRUKSH NGO, Bengaluru. The study on the gender sensitization was continuously conducted by the institution from last five years and unable to continue the same in regular pattern due to pandemic. However gender sensitization was made through various activities conducted by Women's cell, Anti- Sexual Harassment cell and Students Welfare Association..**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | View File |

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

**5**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Programme / Curriculum/ Syllabus of the courses | View File |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | View File |
| MoU's with relevant organizations for these courses, if any | View File |
| Institutional Data in Prescribed Format | View File |

**1.3.3 - Number of students undertaking project work/field work/ internships**

**178**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

**1.4 - Feedback System**

| | |
|---|---|
| **1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni** | **B. Any 3 of the above** |

| File Description | Documents |
|---|---|
| URL for stakeholder feedback report | Nil |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management | View File |
| Any additional information | View File |

| | |
|---|---|
| **1.4.2 - Feedback process of the Institution may be classified as follows** | **B. Feedback collected, analyzed and action has been taken** |

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| URL for feedback report | Nil |

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

**320**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Institutional data in prescribed format | View File |

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**298**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Number of seats filled against seats reserved (Data Template) | View File |

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

**The institution has a mechanism of different learning levels to identify the students capacity.**

**The Strategies for effective assistance of advanced learners and slow learners are done at department level.**

**The college has students of diverse nature and varying abilities.**

**The curriculum designed is challenging enough for the advanced learners and at the same time accessible to the slow learners as well. The classroom practice is attuned to cater to both advanced and slow learners.**

**The institution has knowledge skills, values and attitudes are intended to pathways of holistic development of the students.**

**Programmes are devised for both slow and advanced learners based on their requirements. For slow learners the following programmes are designed:**

**Strategies for Engaging Slow Learners**

- The advanced learner is assigned to every slow learner to provide academic assistance.
- Bridge Courses are conducted at the beginning of the first semester Science Students opting Commerce Course.
- Remedial classes are held regularly to ensure that students understand the subject.
- Parent-Teacher meetings are held at periodic intervals to discuss the academic performance of the students with their parents.
- A full-time counselors who help students by equipping them with time management skills, study skills and emotional support.
- Internal assignment tasks are framed to include usage of library facilities.
- For students with medical certificate additional classes are provided.

Strategies for Engaging Advanced Learners

The initiatives taken by the departments to groom advanced learners participation in international and national conferences, workshops and seminars, skill training, MOOC, research paper presentation, publications, leadership positions, innovative projects, software, application, internships and projects

Students are encouraged to take up certification and value added programmes offered by theCollege. In addition, they are also encouraged to take up MOOCs through Swayam, LinkdIn andCoursera.

Labs are set up by the Commerce, Management & PG Departments to provide a space for students to go beyond classroom learning.In addition to these, the college provides training for placements and higher studies.

| File Description | Documents |
|---|---|
| Paste link for additional information | http://www.sbmjckgf.in/wordpress/wp-content/uploads/2022/03/2.2.1-Link-1.pdf |
| Upload any additional information | View File |

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

| Number of Students | Number of Teachers |
|---|---|
| 954 | 44 |

| File Description | Documents |
|---|---|
| Any additional information | View File |

**2.3 - Teaching- Learning Process**

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

**The Institution adheres to the distinct learning needs of students with varied interests, aspirations and diverse cultural backgrounds, a variety of Student Centric Methods have been adopted.**

**Experiential Learning:**

- **Field trips, Industrial Tours, Internships and projects**
- **Special hands-on sessions in laboratory techniques.**
- **Model making, Marketing Expo, Science Expo**

**Participative Learning:**

- **Case Study Analysis**
- **Role plays**
- **Debate, Report writing.**
- **Seminars, Webinars, Guest Lecture and Workshop**
- **Posters, models, charts, presentations, assignments and mini projects.**
- **Co curricular activities both Intra and Inter collegiate. These offer a platform to build sound**
- **knowledge, boost their confidence and improve their communication & presentation skills.**

**Collaborative Learning is supported through Group discussions, Group projects and debates**

**Blended Learning or technology-mediated instruction is enabled with:**

- **LCD, Smart Class Rooms and Audiovisual aids**
- **The pandimic completely changed the metholodogy of teaching and learning, ost of the syllabus was covered utilising the most commonly available digital platforms to reach students.**
- **Common websites and some of the other ICT tools like Zoom app, Google Classroom, Webex and Microsoft Team were predominantlyused for exploring various domains of knowledge.**

**Independent Learning is encouraged by assigning seminar topics and projects outside the prescribed curriculum for which students are motivated to use the central library.**

**Others**

- **To keep pace with recent developments in various fields, Guest lectures andworkshops/seminars/conferences areorganized at the District, State and National levels by inviting experts as resource persons.**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Link for additional information | http://www.sbmjckgf.in/wordpress/wp-content/uploads/2022/02/Internship.xlsx |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

**2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.**

**Today, it is essential for the students to learn and master the latest technologies in order to be corporate ready. As a consequence, teachers are combining technology with traditional mode of instruction to engage students in long term learning. College uses Information and Communication Technology (ICT) in**

education to support, enhance, and optimize the delivery of education.

The following tools are used by the Institution

1. Projectors are available

2. Desktop are Arranged at Computer Lab and Faculty cabins all over the campus.

3. Seminar Rooms- One seminar hall are equipped with all digital facilities.

4. Smart Board- Four smart board is installed in the campus.

5. Auditorium- It is digitally equipped with mike, projector, cameras and computer system.

6. Online Classes through Zoom, Google Meet, Microsoft Team, Google Classroom

7. MOOC Platform (NPTEL and Coursera)

8. Digital Library resources

Use of ICT By Faculty

A. PowerPoint presentations- Faculties are encouraged to use power-point presentations intheir teaching by using LCD’s and projectors. They are also equipped by digital library,online search engines and websites to prepare effective presentations.

B. Industry Connect- Seminar and Conference room are digitally equipped where guest lectures, expert talks and various competitions are regularly organized for students.

C. Online quiz- Faculties prepare online quiz for students after the completion of each unit withthe help of GOOGLE FORMS.

D. Video Conferencing- Students are counseled with the help of Zoom / Google meet applications.

E. Video lecture- Recording of video lectures is made available to students for long term learning and future referencing.

**F. Online competitions- Various technical events and management events such as Poster making, Ad-mad show, Project presentations, Business quiz, Debates, paper presentationsare being organized with the help of various Information Communication Tools.**

**G. Workshops- Teachers use various ICT tools for conducting workshops, Guest Lecture and Webinars.**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | View File |

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

**44**

| File Description | Documents |
|---|---|
| Upload, number of students enrolled and full time teachers on roll | View File |
| Circulars pertaining to assigning mentors to mentees | View File |
| Mentor/mentee ratio | View File |

**2.4 - Teacher Profile and Quality**

**2.4.1 - Number of full time teachers against sanctioned posts during the year**

**44**

| File Description | Documents |
|---|---|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | View File |
| List of the faculty members authenticated by the Head of HEI | View File |

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

**07**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | View File |

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

**2.4.3.1 - Total experience of full-time teachers**

**458**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

**In order to ensure rigor and transparency in the Internal Evaluation the following steps are taken:-**

- **The Institution adheres to the Almanac released by the University.**
- **Unit tests, Internal Semester examination and Practical Exams are Conducted for assessment and for effective evaluation.**
- **All the details are printed in the Handbook which is distributed to the students at the beginning of the academic year.**
- **The pattern of Internal Assessment is communicated to the students respective subject teachers.**
- **The Examination Committee frames the internal examination timetable**
- **Question papers are set as per the standard University norms.**
- **Absentees are informed to the parent through SMS**
- **The evaluated scripts and marks scored are entered in the Mentor record book and informed to the students.**
- **Parents teachers meeting are held to know their wards progress.**
- **The students are allowed to approach their mentors, Heads and Principal for any ratifications if required.**
- **The internal assessment are displayed on the notice board**

**The Methodology of Internal Evaluation helps to strengthen a student’s subject knowledge base and build confidence to help develop creativity, communication & critical thinking.**

**The Internal Assessment during the pandemic was carried out through online mode by using the Googleform App as per the allocated norms of the affiliating university.**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Link for additional information | http://www.sbmjckgf.in/wordpress/wp-content/uploads/2022/03/2.5.1 Link-Additional-Information-Final.pdf |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

**The College has an Effective Mechanism for Redressal of**

**Grievances with reference to Evaluation at the College. The Institution strictly maintains Transparency in the entire evaluation process.**

**Internal Examination Related Grievances**

- **At the College level, all Internal Assessment Examinations are conducted as per the CCE pattern and the grading policy details along with the weightage attached to each component (e.g.in semester exam, internal semester exam, preparatory exam, assignments, projects etc) are explained to the students.**
- **In case a student has any queries he/she can talk to the respective department faculties and resolves the doubts on the matter as appropriate.**
- **The assessed answer-sheets are distributed to the students. The student can seek clarification from the teacher concerned regarding any grievances.**
- **If not satisfied, the student may appeal to the Head of the Department.**
- **If the grievances are still unresolved, then the Principal refers the matter to the Examination Committee and Grievance Redressal Committee of the institution.**
- **The students have the right to represent any other evaluation related grievance like questions from out of syllabus etc. to the concerned department. On receiving any such complaints, the HOD ascertains the veracity of it and corrective steps, if needed, are taken.**
- **The printed marks list of the Internal Assessment Examinations conducted as a part of University Examinations under the Semester pattern, which are sent to the University are also shown to the students.**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Link for additional information | http://www.sbmjckgf.in/wordpress/wp-content/uploads/2022/01/Link-Final-1.pdf |

**2.6 - Student Performance and Learning Outcomes**

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

**The College has well defined course outcomes and Program**

outcomes.

Mechanism of communication of Course outcomes:

Discussed in the Academic meeting by the Principal regarding the communication which is

declared by Bengaluru North university

Posted in the college website

Posted in the college notice board

- The College website, prospectus as well as the Annual Report states the mission and objectives of all the departments of the college. These documents also highlight the achievements of the students and list the kind of jobs that students get after completion of the different programs.
- In the Orientation program for the first year undergraduate and postgraduate students. Program specific outcomes of all the departments are highlighted through career options open to students after completion of the programs and the achievements of the alumnae.
- Alumnae of various departments are invited to interact with both the students and teachers during the Orientation program and at other events and meetings. They share how the different courses shaped their careers and thus help students appreciate the program. This is also an opportunity for the faculty to take feedback on the courses that need to be improved and the components which will make them more relevant.
- For each course offered by the college, a unique set of learning outcomes have been defined. These are linked to the broad program outcomes. The syllabus containing the learning modules is readily available for students and teachers on college /GSS website and college library.
- As part of the course outcome of the various subjects taught to students during the program, there is substantial scope for expanding the opportunities for skill building, enhancement of conceptual understanding, training in research methodology, and experiential and fieldwork learning.

All students undertake internship in companies, industries and banks etc. They are evaluated on this by the concerned

**organization where they went for internship as well as a committee of teachers for their application and absorption of practical learning .**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for Additional information | http://www.sbmjckgf.in/pos.php |
| Upload COs for all Programmes (exemplars from Glossary) | View File |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

**Attainment of Programme outcomes and course outcomes are evaluated by the institution.**

- **Students success in placements, Higher studies, Competitive exams & Entrepreneurship ventures are the yardstick to measure program outcome**
- **Pass percentage of students & review of result analysis done periodically to measure program specific outcome**
- **Feedback from alumni is an important indicator for course outcome. Pass percentage of the students is an indicator of the course outcome.**

**Attainment of Course Outcome:**

**The course outcomes are clearly stated to the students to enable them to complete the course successfully.**

**Course outcome is obtained by Direct and Indirect assessments.**

**Direct Assessment: Student performance in all assessments like class test, seminar, Asssignments, oral test , Instant test Revision and Model Examinations.**

**Indirect Assessment: Student Performance is inferred from Exit Survey collected from final year students and Result Analysis prepared regularly after publication.**

**Attainment of Program Outcomes:**

**Program outcomes are clearly stated in the prospectus, Website and communicated in Parent teacher meetings so that the students**

**are able to complete program successfully and move on to the next level.**

**The College has clearly stated the learning outcomes to students and staff members. The Continuous Internal Assessment depicts the learning outcomes and Academic performance of students.**

**Students learning outcomes can also be obtained by the marks secured in the university exams.**

**Remedial classes are regularly conducted for the slow learners. Bridge courses are also conducted for the fresher's for the benefit of enhancing academic performance.**

**Orientation programmes and faculty development programmes are also organized for the benefit of staff members. Training is given to the faculty members to make them familiar with innovative methods like use of computers, technological resources like ICT, LCD, Projectors, smartboards and orientation programmes.**

**The Evaluation of learning process of students is assessed by their performance in presentation, assignments, discussions and seminars. Students profile is maintained to enlist their performance in academic and co-curricular activities.**

**Students are exposed to the empowering programmes to develop various skills to kindle scientific temper progress in higher education and potentiality for academic excellence.**

**All departments record the marks secured by the students in the tests conducted by the institution and the results of the university examination. These marks and results are displayed in the notice board. The records and the performance of the students are maintained by the concerned department. The progress report containing the marks of Revision Examination and Model examination are sent to the parents.**

**The Best Outgoing Students are evaluated on the basis of five criteria:**

**Academic Performance, performance in extracurricular activities, Attendance, behaviour inside the class room, behaviour on the campus .**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for Additional information | http://www.sbmjckgf.in/wordpress/wp-content/uploads/2022/02/2.6.2_-Link.docx |

**2.6.3 - Pass percentage of Students during the year**

**2.6.3.1 - Total number of final year students who passed the university examination during the year**

**302**

| File Description | Documents |
|---|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View File |
| Upload any additional information | View File |
| Paste link for the annual report | http://www.sbmjckgf.in/wordpress/wp-content/uploads/2022/02/Institutional-Annual-Report-2022.pdf |

**2.7 - Student Satisfaction Survey**

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

http://www.sbmjckgf.in/wordpress/wp-content/uploads/2022/03/Student-Satisfactory-Survey-2022.pdf

**RESEARCH, INNOVATIONS AND EXTENSION**

**3.1 - Resource Mobilization for Research**

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**The Institution has not received any Grants from the above agency**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| e-copies of the grant award letters for sponsored research projects /endowments | View File |
| List of endowments / projects with details of grants(Data Template) | View File |

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

0

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Institutional data in prescribed format | View File |

**3.1.3 - Number  of departments having Research projects funded by government and non government agencies during the year**

**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

| File Description | Documents |
|---|---|
| List of research projects and funding details (Data Template) | View File |
| Any additional information | View File |
| Supporting document from Funding Agency | View File |
| Paste link to funding agency website | http://www.sbmjckgf.in/wordpress/wp-content/uploads/2022/04/17281_124_292.pdf |

**3.2 - Innovation Ecosystem**

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

**OurInstitution gets involved in student development to an extent that innovations become part of the regular activities to deliver the content and upgrade the knowledge of the students during the pandemic period. During the COVID 19 pandemic digital technologies was great platform in teaching learning process and to nurture talent among the young minds.**

**Online Webinars and guest Lectures were conducted to upgrade the knowledge of the students by the Departments.**

**Coursera and Linkedin: The institution motivated the young minds to take up online courses during pandemic period for continuous learning and achievement.**

**Nutrition week. The department of life science observed national nutrition week in online mode with the theme 'Feeding smart right from the start. '.The department has created an ecosystem to aware the students about Healthy food.**

**World Environment Day: The Department of life science observed with the theme "Ecosystem Restoration". The Department created awareness on Ecosystem restoration through online mode.**

**Com-fiesta 2k21, Marketing - Expo 2k21 has been organized by The Department of Commerce to nurture business skills.**

**GDA course was conducted by BOSCH for dropouts and unemployed youth. Our institution created and ecosystem for the young minds to develop the employability skills.**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | http://www.sbmjckgf.in/wordpress/wp-content/uploads/2022/03/3.2.1-Link-Final.pdf |

**3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

**0**

| File Description | Documents |
|---|---|
| Report of the event | View File |
| Any additional information | View File |
| List of workshops/seminars during last 5 years (Data Template) | View File |

**3.3 - Research Publications and Awards**

**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year**

**3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

0

| File Description | Documents |
|---|---|
| URL to the research page on HEI website | Nil |
| List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template) | View File |
| Any additional information | View File |

**3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**

**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

0

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List of research papers by title, author, department, name and year of publication (Data Template) | View File |

**3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**

**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

**NIL**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List books and chapters edited volumes/ books published (Data Template) | View File |

**3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

**The institution firmly believes in holistic development and sensitizing students towards social issues and serving the community. The students and faculty members of the Departments and Cells created strong relationships with the local community throw extension activities**

**The Anti corruption Bureau, Govt of Karnataka in association with NSS Unit organized an anti corruption awareness program. NSS unit and Govt. General Hospital jointly organized Blood Donation Camp. Also it organized rally to bring awareness on COVID-19 and its prevention.**

**The Student welfare association observed International day of Forest and planted saplings at Govt. Primary school at Chinaganahalli. Indian Gas Agency conducted program on usage of LPG and its maintenance.**

**The faculty members were participated in online training program organized by Mahatma Gandhi National Council of Rural Education, Government of India.**

**Community Service during Covid Outbreak:**

**The Department of Commerce organized a health Camp. Session exclusively for Girl students.**

**The Department of Life Science observed World Cancer Day on cancer and its prevention.**

**Rotaract Club observed World Polio Day and sensitized on Polio vaccination and conducted food drive for the needy people.**

**The institution donated Oxygen Concentrator to the Government Hospital, KGF to help the needy people in the pandemic period.**

| File Description | Documents |
|---|---|
| Paste link for additional information | http://www.sbmjckgf.in/wordpress/wp-content/uploads/2022/02/3.4.1-Link.pdf |
| Upload any additional information | View File |

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

**1**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Number of awards for extension activities in last 5 year (Data Template) | View File |
| e-copy of the award letters | View File |

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**10**

| File Description | Documents |
|---|---|
| Reports of the event organized | View File |
| Any additional information | View File |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | View File |

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

760

| File Description | Documents |
|---|---|
| Report of the event | View File |
| Any additional information | View File |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

31

| File Description | Documents |
|---|---|
| e-copies of related Document | View File |
| Any additional information | View File |
| Details of Collaborative activities with institutions/industries for research, Faculty | View File |

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**

**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

5

| File Description | Documents |
|---|---|
| e-Copies of the MoUs with institution./ industry/corporate houses | View File |
| Any additional information | View File |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | View File |

**INFRASTRUCTURE AND LEARNING RESOURCES**

**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

**The Institution has adequate infrastructure facilities spread over 22000 sqft for facilitating teaching learning process. the college has 40 class rooms 13 well equipped laboratories Administrative block, well stacked library, IQAC room, Counseling room, open auditorium, canteen and a parking lot which are well utilized, exclusive sports place with indoor and gymnasium centre with complete 64 CCTV surveillance caters to the needs of the students. the 4 smart class rooms, conference hall, seminar hall, BOSCH class room and 4 labs are enabled with ICT facilities.**

**Optimal deployment of infrastructure is ensured through proper monitoring of needs and availability of the resources. The utilization is ensured through encouraging innovative teaching – learning practices. The available physical infrastructure is utilized beyond regular college hours, to conduct certificate courses, co-curricular activities/extra - curricular activities, parent teacher meetings, campus recruitment, seminars, conferences etc..It is used as an examination Centre for, Government examinations/University Examinations like KPSC (SDC,FDC, Police recruitment, etc.)**

**Class rooms**

**The Institution has 40 spacious well ventilated classrooms of 550sqft each. The classrooms are aptly furnished which provide a good Teaching-Learning ambience.**

**Library**

**SBMJC Library is a treasure trove of information that enables to nourish the young minds to face the competitive world. It has been methodically developing the collection of books and journals right from inception. It is rich in collections which consist of Text books, Reference books, Journals, Magazines, CDS & Competitive books. It subscribes N-LIST to enhance & promote research activity. The Library operations are automated using EASYLIB Software. The Online Public Access Catalogue (OPAC) enables library users to search the book database by Title, Author, Publication etc. Library conducts extension services like book exhibition, Book Talk, orientation programs for new users,**

**Library has its own Blog http://sbmjckgf.in/wplib**

**Laboratories**

**The Institution has 13 well-equipped laboratories for the students to carry out the practical courses and research work.**

**Computing Facility**

**The College provides its students with well-furnished 4 computer laboratories with Internet enabled and language software. A Library Hub with 10 workstations for E-Learning and Library Automation. Wi-Fi enabled Campus. High-Speed Internet Gateway to provide seamless connectivity across the campus. All these facilities are planned and executed as per the policies and recommendations of Management and are upgraded based on need.**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | https://sbmjckgf.in/infrastructures.php |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

**The Institution encourages and provides facilities for students to participate in various extra-curricular, cocurricular and sports activities, in order to build team spirit and leadership qualities.**

**Facilities for indoor games like carom, chess, table tennis and badminton are available.**

**Yoga and karate are trained in the multipurpose open auditorium**

**Annual Athletic Meet is conducted in the BEML sports complex located at KGF.**

**All Inter-collegiate, South Zone Inter- University and All India Inter-University tournaments are hosted in the open auditorium for indoor games such as badminton tennis karate and carom chess and BEML Sports complex, municipal grounds and the sports grounds of sister concern school located in 5km radius of the institution.**

**Regular coaching for tournaments is carried out in school ground and municipal ground.**

**Gymnasium and Yoga are provided in the Campus**

**Cultural activities. The Institution has a cultural committee for cultural activities to provide a platform for students to showcase their talents and organizational skills.**

**It comprises of the events in the form of competitions and stage performances such as Fresher's day, Achievers day, Graduation day, Vrishni inter-collegiate fest, Alumni Meet, Talent Search-**

**Avishkar,YouthFest,Valedictory and Farewell, Rainbow Week, Carnival, Ethnic day and Traditional Food Competition.**

**Festivals like Teachers’ Day, Women’s Day, Independence Day, Republic Day, Gandhi Jayanthi,**

**Ambedkar Jayanthi, etc are celebrated in the campus.**

**The above cultural activities are facilitated in**

- **Auditorium having a seating capacity of 250 members.**
- **Conference hall having a seating capacity of 500 members.**
- **Open auditorium having a seating capacity of 1500 members.**
- **Public address system.**
- **Music room for regular practices for intra and inter collegiate competitions.**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | https://www.youtube.com/watch?v=T-qrILjWXws |

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

**11**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | http://www.sbmjckgf.in/infrastructures.php |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

**2,64,400**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Upload audited utilization statements | View File |
| Upload Details of budget allocation, excluding salary during the year (Data Template | View File |

**4.2 - Library as a Learning Resource**

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

**Sri Bhagawan Mahaveer jain first grade college KGF has a well-**

established library which caters to the need of the students and faculties. It is housed in spacious and attractive building. The library collection comprises of 14,646Books, 70 periodicals, 272 CD-Rom, question bank, project reports, journals back volumes, cartographic materials with adequate facilities and services to achieve the institutional objectives. Closed Circuit Cameras are installed to monitor and safe guard of library resources. The library has a seating capacity of 250. Library is an Institutional member of INFLIBNET (N-LIST). Students are encouraged to use the library e-resource for online journals with internet facility to accomplish their Academic Objectives.

Students and Staff are provided with various services like:

- Open Access Library System
- E-Resource Centre
- Reference Service
- News Paper Clipping Service
- New Arrivals Display
- Departmental libraries for ready references.
- Additional Books are provided for merit students
- Exclusive library hour is allotted for students of all streams.
- Documentation of Syllabus Copies and Question Papers

Apart from the regular activities, the library also organizes various Extensional Activities every year such as:

- Orientation onNPTEL &SWAYAMfor Fresher’s

Motivation is provided to students to optimally utilize the available library resources. The department has introduced Best Library User Awards to the students who achieve Academic Excellence.

Library is automated with EASYLIB - Library Integrated Software.

All the documents are Bar- coded.

Circulation activities are performing regularly.

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for Additional Information | http://www.sbmjckgf.in/wplib/ |

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

A. Any 4 or more of the above

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | View File |

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

79,548

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Audited statements of accounts | View File |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

120

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Details of library usage by teachers and students | View File |

**4.3 - IT Infrastructure**

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

**The Institution has always placed IT infrastructure development and its comprehensive maintenance as a top priority, as the institution envision that adequate the IT infrastructure & its best maintenance is must to offer quality education. The Institution invest huge amounts in updating its IT facilities on a continuous basis and make it available to all the staff and students seamlessly.**

**Periodically cross checking all the IT equipments & upgrade the same as and when need arises inconsultation with the system Administrator is an ongoing practice at SBMJC.**

**Assessment of the IT Infrastructure is done in the beginning of every academic year and budget is prepared for augmentation, replacement and upgradation of the existing infrastructure. We also seek advice from the users namely staff and students on this issue and take appropriate actions wherever required. We consider computer - student ratio, working condition of present equipment and availability of better IT solutions while deciding on the updation and enhancement of IT infrastructure.**

**Fool proof of the entire IT infrastructure is being taken care by system administrator.**

**Regular assessment of quality services of AMC service providers (for UPS, Generators, Software**

**Applications, Network Printer, Internet facility etc,.)is done periodically, to ensure better IT Infrastructure utilization and experience to all the users.**

**Enhancement of the IT Infrastructure**

- **There are 179Core4 desktop computers and 01 application software, 2 apps,01 system software and 01 web based e-**

resource are available as per latest technological necessities for students as well as faculties.

- The entire Institute is Wi-Fi enabled and Computer Labs are connected through Local AreaNetwork (LAN) with internet facilities.
- Internet Connections 100 Mbps with FTTH.
- 4 Classroom are used as smart classrooms.

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | http://www.sbmjckgf.in/cslab.php |

**4.3.2 - Number of Computers**

179

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| List of Computers | View File |

**4.3.3 - Bandwidth of internet connection in the Institution**

A. ? 50MBPS

| File Description | Documents |
|---|---|
| Upload any additional Information | View File |
| Details of available bandwidth of internet connection in the Institution | View File |

**4.4 - Maintenance of Campus Infrastructure**

**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

1,92,36,759

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Audited statements of accounts | View File |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**The Institution has a standard protocol policy involving procedures and processes for maintenance of the assets like computer systems, technical devices, Internet and networking, classrooms, CCTV surveillance system, electronic equipments, furniture, conference halls, sports equipments, generator, building etc. which comprises the total infrastructure of the campus.**

**There is a provision of allocating budget for the maintenance of physical, academic and support facilities. Budget is allocated for various purposes such as Internet fees, laboratory expenses, educational tours, organizing various college related programs and seminars, electrical charges, repairs and maintenance of garden, buildings, electricity, water supplying system, furniture, sanitation etc.**

**Laboratories are maintained by the departments. Each lab has a manual and stock register. The stock register has a record of all equipments/instruments/glasswares/software/systems and servers with their configuration and date/year of purchase. The lab sessions are held according to a time-table which is synchronized with the Master-timetable to enable optimal use of the laboratories. Perishable substances are purchased as and when required during the experiment. Glassware breakage is recorded and the personnel responsible for the same are either asked to replace or pay for the same.**

**At the end of the academic year after the stock verification HODs make a list of requirements- of new equipment to be purchased and damaged equipment to be repaired and forward it through the principal to the Management. Any repair work/ renovations to be done are also intimated so that the labs can be got ready for the new academic year in time. It is sufficiently equipped to carry**

out the basic research.

Auditoriums, conference hall, are made available for activities to all the departments and clubs through entries in a monthly planner available in academic resource group.

The institution has hired an agency for housekeeping maintenance. The other infrastructural maintenance services are rendered by the respective vendors with whom the institution has entered into AMC. The AMC purview includes Pest Control Service Contract, Fire Systems Maintenance, UPS, Water Tank Cleaning, Generator, College Website, Blog, Printer, Biometric etc.

Adequate in - house staffs are employed to meticulously maintain hygiene and cleanliness of the

infrastructure on the campus so as to provide a congenial learning environment. Classrooms, Staffrooms, Seminar halls and Laboratories and all class rooms are cleaned and maintained regularly by Ground staff assigned for each floor. Wash rooms and rest rooms are well maintained and kept clean. Dustbins are placed in every floor and class rooms. For any repair and maintenance of civil work, the contractor referred by the Trust is engaged.

24X7 security staff (7nos) are deployed in two shifts to ensure total safety of the campus and to stop misusing of the assets.

The institution has dedicated staff that overlooks the maintenance , upkeep of equipment & computing facilities of the institution. The electrical equipments are maintained in terms of minor repairs, replacements, installations, and all other related work by the electricians. Routine computer maintenance, software installations, networking are handled by system admin. Anti-virus software is purchased and is renewed annually for the smooth working of all the computers in the institute.

Library updates its books repository on a yearly basis as per the changes in the curricula. Inputs from the student and faculty members are collected in the prescribed format for books to be procured. Library committee discusses and approves the procurement of these. Library is holding the physical collection of more than 14,491 books (as on 07.04.2021), it subscribes 30 current print journals, 32 magazines of national repute, more than 270 CDs, Bounded back volumes of journals, Competitive books. Books are arranged according Dewey decimal classification

system. Additional Books are provided for merit and sc/st students. Library is kept open from 8.30 am to 4.00 p.m. during working days whereas during examination period, library time is extended up to 5.30 p.m.

Exclusive sports place with indoor games and gymnasium centre, outdoor games are conducted in the BEML sports complex, ground of the JGI school, Municipal ground and 6000sq.ft. land is taken on agreement in the next lane for lawn Tennis and Cricket.

The Physical Director, Assistant and Coach identify students with potential and train them in Athletics and Sports from 6.00 am till 8.30 am everyday except Sundays. After Class hours, students stay back and train till 5 p.m. The list of sports equipment required is sent to the Management at the end/beginning of the academic year through the Principal and the order is placed with Suppliers recommended by the Physical Director.

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | https://sbmjckgf.in/Criteria-4/CT%204.4.2/4.4.2_Paste%20link%20for%20additional%20information.pdf |

**STUDENT SUPPORT AND PROGRESSION**

**5.1 - Student Support**

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

112

| File Description | Documents |
|---|---|
| Upload self attested letter with the list of students sanctioned scholarship | View File |
| Upload any additional information | View File |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | View File |

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

**222**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | View File |

| **5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills** | **B. 3 of the above** |
|---|---|

| File Description | Documents |
|---|---|
| Link to Institutional website | http://www.sbmjckgf.in/wordpress/wp-content/uploads/2022/02/2.2.1 Past-Link.docx |
| Any additional information | View File |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**221**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**221**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | View File |

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

| File Description | Documents |
|---|---|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | View File |
| Upload any additional information | View File |
| Details of student grievances including sexual harassment and ragging cases | View File |

**5.2 - Student Progression**

**5.2.1 - Number of placement of outgoing students during the year**

**5.2.1.1 - Number of outgoing students placed during the year**

123

| File Description | Documents |
|---|---|
| Self-attested list of students placed | View File |
| Upload any additional information | View File |
| Details of student placement during the year (Data Template) | View File |

**5.2.2 - Number of students progressing to higher education during the year**

**5.2.2.1 - Number of outgoing student progression to higher education**

21

| File Description | Documents |
|---|---|
| Upload supporting data for student/alumni | View File |
| Any additional information | View File |
| Details of student progression to higher education | View File |

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

1

| File Description | Documents |
|---|---|
| Upload supporting data for the same | View File |
| Any additional information | View File |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | View File |

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

**0**

| File Description | Documents |
|---|---|
| e-copies of award letters and certificates | View File |
| Any additional information | View File |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | View File |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

**The institution has an active student council cell called Student Welfare Association. The cell is formed with an objective to serve and cater the needs of the student fraternity and society, its student members are elected through fair and democratic election process.**

**SWA consists of representatives like,**

**President –Vice- president – Secretary – joint secretary - Treasurer and other members.**

**The SWA is officially recognized through formal instillation ceremony, where student members take oath to serve in the interest of the institution and the society at large. It represents the fellow students work in organizing events, outreach programs, various activities relating to eco-green and engages them beyond their academic curricular, and so they become confident and well balanced individuals.**

**The activities of SWA are monitored and designed as per the need of the hour and requirement of the society.**

**1.On the occasion of Birth Anniversary of Swami Vivekananda was celebrated as National Youth Day -"LEGAL AWARENESS PROGRAM" on 12th January 2021 Programme was carried on with inspiring Speech by our chief guest. Honorable CIVIL COURT JUDGE Sri.Dayanand V.Heere Matt spoke about Swami Vivekananda journey of life for our youth, 160 Students Participated.**

**2.LPG Awareness Programme on Consumption and Safety on 05/02/2021,Resource person Mr.Subramani from Indian GAS Agency . Kitchen Links,Robertsonpet .KGF.Participants were 150 Female Students, the safety measures to be taken in case of emergency was demonstrated.**

**3. Student Welfare Association Installation for 2021on 06/02/2021 Saturday organized a event for nominated members after selection process took part in the oath taking ceremony and honored by badge and sash by the Head of the Institution Dr. Rekha Sethi and the Student Welfare Officer Mrs. Nazneen Ahamed.**

**4. OUT- REACH PROGRAMME on19/03/2021 Friday on topic "Awareness on Plant saplings on International day of Forests" Participants were 40 SWA Members at Govt Primary School. Chinaganahalli. Andersonpet. KGF. The guest from Gram Panchayath President-Mrs. Jalajakshi, Mr. Shivappa ,Panchayath Development officer-Mr.Yeshwanth , Head Mistress –Mrs.Chaya and media person Mr.Babu were present on the occasion at the school. The awareness on importance of plant and environment was thought by the SWA members to school children's practically and each student took initiative of planting and bringing greenery in the school environment.**

**5. Faculty Development Programme by MGNCRE on 17/05/2021 on, Building Emotional Intelligence and Resilience using, Case Method of Experiential Teaching and Learning. The 20 student's participant from SWA took part in these covid helper activities during pandemic by online counselling.**

**6 Online CAREER GUIDANCE WEBINAR on topic- How to start and grow consulting business? Conducted for final year BCA and B.Sc students on 4th August 2021. Total 37 Students has been registered for the Webinar and participation certificates have been issued.**

**7. VACCINATION DRIVE was conducted on 18th August 2021 in association with Lion's Club International, Bangarpet and BEML Nagar. There were 150 members who got vaccinated on the day with**

**the cooperation of Govt Health Centre KGF.**

**8. On 06/09/2021 Monday ”TEACHERS DAY” was celebrated by the Lion’s Club members who honored our 15 senior faculties with the momentum for their services render in the field of Education.**

| File Description | Documents |
|---|---|
| Paste link for additional information | http://www.sbmjckgf.in/wordpress/category/student-welfare-association/ |
| Upload any additional information | View File |

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

**09**

| File Description | Documents |
|---|---|
| Report of the event | View File |
| Upload any additional information | View File |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | View File |

**5.4 - Alumni Engagement**

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**The Alumni is Registered Under GENERAL Class of Society No. DRKL/SOR/166/2018-19 President Dr. Rekha Sethi Principal SBMJC. Vice President Mr. Ajay, Alumni, Corporate Company SBMJC. Secretary Mr. Praveen, Assistant Professor, Member,SBMJC Joint Secretary Mr. Harish Alumni Corporate Company General Secretary Ms. Madhu Ashwini, Assistant Professor, Member, SBMJC The objective of the association is to strengthen the ties between the alumni community and the institution. The institution has**

shaped many alumni as educationist, managers, entrepreneurs, teachers and most of all responsible citizen. The Association acts as a aid in bringing all alumni together on a single platform on second Saturday of January every year. The association conducts regular meetings wherein the members interact regarding planning and execution of alumni activities. The Alumni feedback is collected with their ideas and suggestions. These ideas are duly considered and implemented effectively on timely basis as and when required. The institution takes pride in recruiting qualified alumni as faculty members. In this era of social networking the institutions connects with the alumni through various social

medias like E-mail, Facebook, Whats app, Twitter The following are the services available from alumni.

• Alumni Association registered and functional contributes significantly to the development of the institution through and non financial needs:

• Alumni contribution is purely in the form of knowledge part.

• Alumni are invited for talk or as a guest lecture.

• Member of Rotoract, Alumni, NSS.

• As a participant during Seminars.

• Assist the students in placements.

• Supporters of events for alumni meet cultural fest/sports meet.

• Engaged with institution in the capacity of faculty members

• They help in inviting resource person through their personal source.

• Alumni has created institutions website.

• Alumni engagement in mobilization of students for admissions.

Ms. Priyanka Chattered Accountant, Bengaluru and Ms. Shoba M. TESCO Hindustan PVT Limited BengaluruConducted Career Counceling Program

| File Description | Documents |
|---|---|
| Paste link for additional information | http://www.sbmjckgf.in/wordpress/2020/02/02/alumni-meet-2020/ |
| Upload any additional information | View File |

| **5.4.2 - Alumni contribution during the year (INR in Lakhs)** | **E. <1Lakhs** |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional information | View File |

**GOVERNANCE, LEADERSHIP AND MANAGEMENT**

**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Sri Bhagawan Mahaveer Jain First Grade College, Kolar Gold Fields was started in the year 2004 by Dr. Chenraj Roychand, chairman and founder, Jain Group of Institutions. The motto of the college is “Start with us to End with Success”. The vision and mission of the institution focus on providing quality education to the students.**

**Vision**

**To make SBMJC, KGF, a nurturing ground for the holistic development of young minds by providing intellectual nourishment and wholesome education to develop emotional stability and strength to respond creatively to the challenges of work filled with relentless competition.**

**Mission**

**To develop SBMJC, KGF, into a campus of excellence, to strive for continuous improvement, to provide quality education, to help students achieve not only a good career, but also achieve all round development of personality to face the challenges of the competitive world.**

**Nature of Governance**

**The governance and leadership of the Institution ensures that its Higher Education operations are**

**functioning efficiently by promoting decentralization and participative decision-making process as the key factors of good governance. The planning and policy making apex body that meets periodically to assess and review the strategies and policies guiding the institution with a broader objectives and goals aligned with the vision and mission statements. It believes that good governance is about the best processes adapted for implementing decisions incorporating the following aspects:**

**1. Transparency and Accountability**

**2. Compliance of rules and regulations**

**3. Serving with Responsibility**

**4. Inclusiveness and Equitable approach**

**5. Efficiency and Effectiveness**

**Transparency is the culture of the institution followed diligently in recruitment, finance and in protecting the stakeholders' interests. Student empowerment, social consciousness and service are the driving forces in the good governance of the Institution, clearly apparent through its Strategic Policy Planning and Deployment.**

**Perspective Plans**

**The Institution focuses its Perspective Plans for the next five years on Quality in Higher Education. Accordingly, decision making process and quality planning are articulated keeping in the pandemic, teaching –learning process was through technology based in online mode to meet the academic excellence by training and development of our teachers in view to the vision and mission of the college.**

- **Quality Initiatives**
- **Academic Excellence**
- **Research Output**
- **State-of-art Infrastructure**
- **Human Resource Development and Training**

- Social Responsibility
- Well equipped Labs

The above Perspective Plans are further developed into short term and long term Strategic Plans for the current year and every five years.

The drive for excellence is the central over-riding theme of the perspective plan. The plan intends to build on the vision for holistic education to achieve following objectives:

The Peer team recommendations given by NAAC team for cycle 2 on priority basis reviewing and developing industry relevant curriculum with research orientation nurturing global competencies through the use of effective pedagogy, technological advancements and judicious methods of evaluation Develop relevant knowledge, attitude and skills with multidisciplinary competencies for enhancing Self Study Report.

The major goals of the college for the plan period 2020-2021 were:

1. Faculty Development & Excellence

2. Academic Excellence

3. Adopted ICT based online teaching

4. Outreach and Extension Activities with pandic situations.

Preparation of long term perspective plan for the growth and development of the college

- The vision, mission and goals of the institution to be sustained
- To collect inputs from all the stakeholders
- To deliberate and formulate the perspective plan and present in Governing Body meeting for suggestions and approval
- To monitor the progress of the perspective plan by conducting yearly audits and preparing the progress reports, AQAR, Annual reports.
- To Initate new PG courses

**Participation of Teachers in the decision making bodies**

**The teachers represent the Governing Body, IQAC, various cells and forums of the Institution. They play a vital role in the decision-making, planning and implementation and perform the academic and administrative functions of the Institution as Heads of the departments, coordinators and members of various committees, and as mentors. They are authorized to decide the nature and scope of academics, extracurricular activities, career guidance, placements and social work. Furthermore, the teachers are encouraged to learn and utilize the online mode of source using Google classroom, Zoom and Google-meet platform and continue the process of Student centric teaching -learning strategies for enhanced learning outcomes, upgrade their professional skills as per the need, review and analyze their performance for continuous growth and academic excellence.**

| File Description | Documents |
|---|---|
| Paste link for additional information | http://www.sbmjckgf.in/wordpress/wp-content/uploads/2022/03/Link-1.pdf |
| Upload any additional information | View File |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

**DECENTRALIZATION IN WORKING AND PARTICIPATIVE MANAGEMENT:**

**Introduction**

**The Institution practices decentralization and participative management in all the activities for reinforcing a culture of inclusiveness for excellence. The organizational setup is well designed to groom leadership by entrusting key positions and responsibilities with clear-delegation of powers to staff and students at various levels to facilitate smooth functioning of the curricular, co-curricular and extra-curricular activities and events conducted by the institution.**

**Plan of Action**

- **The institution’s decision making process upholds complete transparency.**

- Power and authority is further delegated from Principal to IQAC and to all HOD's of various departments.
- Frequent meetings are conducted both at department level and at Institutional level.
- All important matters will be discussed by following the rule of transparency and fairness and every individual is given freedom of expression in the meetings.
- Innovative ideas are highly appreciated and support is extended both from Principal and the management for implementation.
- Every individuals contribution is highly valued thus upholding the culture of decentralization and participative management.
- The administrative schedules which is approved by the governing body to be implemented under the leadership of the Principal. The activities are further allocated to the respective committees for implementation.

**A Case study-Online certificate courses LinkedIn & Coursera for 2020-2021 during pandemic**

Case study illustrates the decentralization and participative management being practiced in allocating responsibility for conducting Online certificate Programme from the head of the Institution, The Principal got in touch with the authorities of Coursera and Linkedin and registered hereself and the institution at their portral, identify and introduced the program coordinator for the same. A circular was sent online mode by principal asking all the departments to furnish the details of student data for the academic year to the coordinator. Once the circular is received HOD's will call for a zoom meeting online mode with all its teaching staff. The agenda of the meeting will be discussed about the academic related online courses during pandemic. The student data collected was organized and formatted the information which is collected by the HOD's and forwarded to the programme coordinator finally.

The course information for the students is forwarded via E-mails and whatsapp group to complete the registration process and timely followed by the programme coordinator in tracking the students found any difficulties in completing the course until they receive the course completion certificate.

Above stated case denotes how institution systematically practices decentralization and also promotes participative

management at all levels giving freedom to take part in the decision making process of the institution.

GOALS

1.Decentralization and participative management

2.Leadership Skills

3.Communication and Presentation Skills

4.Event Management Skills

5.Team Building

6.Technical Skills

PROCESS & IMPLEMENTATION

The event is co-ordinated by a faculty of Computer Science department consisting Head of the Institution, HOD's, Staff and Student representatives. Further implementation is done by forming various course wise whatsapp group based on the stream of degree involving faculties, administrative staff, technical support staff and students.

Students selected the course of their own interest, related to their disciplinary or interdisciplinary course and upgraded their knowledge.

Students are encouraged to utilize their leisure time and gain the certificate by completing the courses.

EVIDENCE OF SUCCESS

After successful completion of the course, the students gained knowledge on the emerging area. During the tenure August 2020 to August 2021, 383 students were registered and successfully completed the LinkedIn Learning courses.

RESOURCE REQUIRED

The Computers and Wi-Fi facility were readily available for the members enrolled in LinkedIn Learning courses. Computer lab with

**40 systems, library with 10 systems and departmental systems coupled with LAN connection were used by the students and teachers.**

| File Description | Documents |
|---|---|
| Paste link for additional information | http://www.sbmjckgf.in/vap.php |
| Upload any additional information | View File |

**6.2 - Strategy Development and Deployment**

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

**The college has a perspective plan for Institutional development based on the vision and mission of the college. In order to provide quality and inclusive education, the college has developed a strategic plan for various activities.**

**The perspective Institutional plan is developed by involving the cooperation of members of the managing committee, Principal, faculty members and students.**

- **The Management monitors and reviews the plans/projects implemented from time to time.**
- **Each department is required to submit their strategic plan; short term strategic plan for the whole academic year and long term strategic plan for five years.**
- **A review of the strategic plan of the previous year is also done by the departments.**
- **Strategy of development and deployment, committees are constituted for each and every**

**development work.**

- **Teachers participate in all the institutional plans and wherever the situation demands, students are also involved. Meetings with students are arranged to involve their participation.**

**Some of the mile stones achieved in the last five years as per the plan.**

- **Increase in value added, skill developed, capacity building programs**
- **ICT based teaching learning**
- **Strengthened research culture.**
- **Library automation.**
- **Enhance placements.**
- **Quality initiatives to support academic strengthen.**
- **Green initiatives.**
- **Enhanced result and university rank**
- **Extension and outreach programs with a great social impact.**
- **Awards for extension activities and contribution to education.**
- **WIFI campus.**
- **CCTV enabled campus.**

| File Description | Documents |
|---|---|
| Strategic Plan and deployment documents on the website | View File |
| Paste link for additional information | http://www.sbmjckgf.in/iqac.php |
| Upload any additional information | View File |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

**INSTITUTIONAL BODIES**

**There is a well-defined and coordinated hierarchy in the organizational structure of the college, and joint decision making is observed for academic and administrative purposes. Committed leadership is provided by the Governing Council with their specific functions and roles.**

**The Principal, being the head of the institution, is responsible for all the functional areas of the institution including academics and non-academics. Based on the higher education policy guidelines, the Principal prepares an outline of the quality policy of the college.**

**ADMINISTRATIVE SETUP**

**The internal organizational structure operates on these levels. The Principal along with the staff members, Heads of the Departments, coordinators of different committees along with**

**college administrative staff work as an organized, efficient and effective team.**

**Chairman : Who involves in major financial decision and perceptive plan of the institution.**

**Managing Trustee : the Major in the strategic development , infrastructure comes out by managing trustee who is appointed by the chairman, takes care of financial and audit and also keeps an active and open channel of communication through the principal with staff and students.**

**Principal: The Principal takes care of day to day administrative, academy, finance, strategic developments and all the activities associated to the functioning of the organization.**

**IQAC: The IQAC supports the principal in development of quality initiative, academies resources, audits, feedbacks, performance, recruitment and infrastructure maintenance.**

**Placement Officer : The placement officer plays a major role in campus drive, career guidance initiatives and placement activities.**

**HOD's : The responsible are vested out on the heads of the department to rigorously carry out time-table, subject allocation, regular class and conduction of co-curricular extension and outreach programs, facilitate and support value added programs.**

**Administration : The Administrative body of the institution is responsible for accounts, logistics,**

**examination, scholarships, documentation, admission approval and all other documents relevant to the day to day function.**

**Cell : The heads of various cells, forums and clubs and committees coordinate the regular defined activities of the respective areas along with the students coordinator.**

- **Transparency and accountability are practiced through regular internal and external audits. Faculty development programs and research culture is maintained in the institution through adequate financial support and motivation.**

- Staff meetings are held regularly to review academic standards.
- The institution’s relationship with stakeholders is good and active. Inclusive practices are followed in admission and appointment of staff.
- The governing council initiates a key role in formulating the policies pertaining to theadministration of the institution. It regularly meets to implement the decisions in finance, quality management, planning and evaluation.
- The Governing Council decentralizes the administration by setting up various statutory and non statutory committees and distributes powers to various committees responsible for examinations, research, placements, curricular, co-curricular activities, etc.

**SERVICE RULES**

**There is a set of service rules that are diligently followed and executed.**

**APPOINTMENT**

**The recruitment process is taken care of by the IQAC by short listing candidates based on their resume, application letter, demonstration class, communication skills, interview, etc.**

| File Description | Documents |
|---|---|
| Paste link for additional information | http://www.sbmjckgf.in/wordpress/wp-content/uploads/2022/03/Link-2.pdf |
| Link to Organogram of the institution webpage | http://www.sbmjckgf.in/IQAC/organogram.pdf |
| Upload any additional information | View File |

| | |
|---|---|
| **6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination** | **A. All of the above** |

| File Description | Documents |
|---|---|
| ERP (Enterprise Resource Planning)Document | View File |
| Screen shots of user inter faces | View File |
| Any additional information | View File |
| Details of implementation of e-governance in areas of operation, Administration etc(Data Template) | View File |

**6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

**The college has various employee benefit programmes that promote and support the overall wellbeing of its workforce. Mentioned below are some of the employer welfare schemes**

**Group Insurance -The institution provides a comprehensive group medical insurance coverage to its employees. Catering to more than 62 number of faculty, Non-Teaching, Support staff and family members of the employees. The matrix of coverage is as follows**

- **The management contributes 100% of the premium to teaching staff, Non- Teaching staff and support staff.**

**Education Support – The College provides concession on tuition fees to the children of teaching and nonteaching staff. This concession facility is a common practice across all educational institutions administered by SBMJC.**

**The fees and conveyance charges incurred by the faculty towards attending conferences, seminars and academic workshops is reimbursed by the college to all the participants as a way of encouraging professional development and career advancement.**

**Support measures for FIP & Doctoral Research: Teachers engaged in research work and other faculty development programs are given paid leave of up to one year, subject to certain conditions. Apart from this, a reduction in work load and relaxation in invigilation duty is extended to them. Leave is also granted for the purpose of preparation for Viva-voce.**

**Further, there is a provision for seed money which is given to**

**promising research projects after an evaluation of their potential economic and commercial viability.**

**Annual Recreation Tour- Keeping in mind that periodic rejuvenation is key to continued viability, staff recreation trips are organised annually which is a refreshing combination of fun learning and social bonding.**

**Uniforms for non-teaching staff - Every year the non-teaching staff are provided with uniforms.**

**Maternity & Paternity leave - Women employees are granted maternity leave for a duration of 90 days and in the same context men are granted 5 days of paternity leave.**

**Marriage leave – Employees of the institution are entitled to paid marriage leave of Ten days.**

**Workload flexibility for office bearers - Faculty who are in charge of crucial administrative and academic responsibilities such as IQAC, HOD, coordinators of quality assurance bodies and other allied positions are granted workload flexibility within the framework of institutional requirements and regulations.**

**Additional financial support: In cases where faculty members need to take long leaves due to prolonged medical condition, the management after reviewing their financial situation, has a provision for disbursing their full salary.**

**Earned Casual Leave provided for the teaching and non-teaching staff in the form of accumulated CL can be utilized.**

| File Description | Documents |
|---|---|
| Paste link for additional information | http://www.sbmjckgf.in/wordpress/wp-content/uploads/2022/03/6.3.1-Link.pdf |
| Upload any additional information | View File |

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | View File |

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

2

| File Description | Documents |
|---|---|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | View File |
| Reports of Academic Staff College or similar centers | View File |
| Upload any additional information | View File |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | View File |

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

24

| File Description | Documents |
|---|---|
| IQAC report summary | View File |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | View File |
| Upload any additional information | View File |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

**PERFORMANCE APPRAISAL SYSTEM**

**Performance appraisal system is conducted for the teaching and non teaching staff. The performance appraisal system has two methods involved in its application and both these methods have proved to be very effective and reliable.**

**The first system is performance appraisal system from the individual faculty member known as “self appraisal”. Here the faculty member is given the self appraisal booklet and is asked to fill in the data in a conscientious manner. The objectives of individual activities, the aims and tasks for the next academic year, the sort of training that would benefit the employee, etc comes under the discussion points. The next section deals with the components of learning, class delivery, student evaluation, administrative component, etc. The last section deals with papers presented in conferences, seminars, workshops and symposia attended. Faculty Improvement Programmes, Research and Academic contribution is also highlighted. In this way, the various strengths and weaknesses of the individual faculty member, mistakes committed and known to self, mistakes committed and not realized, faults in the administration and its failures, etc. are identified to be rectified for a much better approach in the next cycle.**

**A self appraisal system is in place for the non-teaching staff also. The questionnaire has a personal profile followed by 30 statements. These statements are used for assessment as to**

**whether the employee agrees or disagrees. The criteria starts from communication and information flow. It deals with a wide spectrum regarding the quality and quantity of work, the personal growth, welfare measures, etc.**

**The second method is to collect the feedback on a given individual faculty member from a class where he/she teaches a subject. The feedback form consists of all relevant questions from the first step of the faculty member being punctual and well prepared for the class, overall classroom teaching, subject knowledge, teaching and learning process, etc. This feedback also points at various other aspects like administration, classroom and time management, campus discipline, faculty behavior, etc.**

**The collected feedbacks are reviewed by the Head of the Institution on a one to one basis in person with the concerned faculty member and the data is provided to the faculty member to go through and understand where he/she stands with regard to the context and the expectations.**

**Feedback from parents is collected during the open day which enables the management, Principal and staff to understand the expectations of the parents and evaluate the outcome of the academic endeavors of the institution. Parents are also encouraged to meet the Principal and the teachers for a better understanding of the fulfillment of their ward's educational goals. They can also give their feedback orally during such meetings, which are discussed by the Principal and respective teachers for necessary action.**

| File Description | Documents |
|---|---|
| Paste link for additional information | http://www.sbmjckgf.in/wordpress/wp-content/uploads/2022/03/Link-3.pdf |
| Upload any additional information | View File |

### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

**Both internal and external financial audits are conducted on a regular basis. Audited income andexpenditure statements are maintained meticulously. The annual budget is allotted to the**

college by the management every year for the requirements of various departmental activities. The accounts of the institution are subjected to an audit by a certified external chartered accountant appointed by the management. The income and expenditure from different sources are audited regularly by the internal and external auditors. The internal audit is done every year and the management scurtinises and approves it.

1. Accounts are audited regularly once a year. The Management of the college approves the Annual Budget in addition to the income through tuition fees. When there are additional expenses over and above the budget proposals, special sanction is to be taken.

2. The Internal Auditing is verified by the Managing Trustee.

3. The External Auditing is done by the Certified Chartered Accountant. The auditor has certifiedthat the Institution has compiled proper approval as to the budget and disbursement of budget and certified that expenditure is incurred for the purpose for which it is budgeted. The accounts are verified by the external auditor as per norms. The audit report has no objections.

Mechanism

- The External auditors are appointed by the Management.
- The Internal and External Audit Reports are presented to the Management through the proper channel.
- The Principal and the administrative staff members extend support for the internal and external audit for their smooth conduct.
- Auditing is done every year. There are no audit objections.

| File Description | Documents |
|---|---|
| Paste link for additional information | http://www.sbmjckgf.in/wordpress/wp-content/uploads/2022/03/External-Audit.pdf |
| Upload any additional information | View File |

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

| File Description | Documents |
|---|---|
| Annual statements of accounts | View File |
| Any additional information | View File |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | View File |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

**Sri Bhagawan Mahaveer Jain First Grade College is a self financed institution. The main source of receipt and funding for the college is the tution fees collected from the students. Budget is prepared as per the requirements of the various departments. The dispersal of funds for the needs proposed are strictly monitored by the Principal. Expenditure receipts are maintained for various purchases made especially towards those related to the laboratories and library. The college follows a transparent accounting and audit practice. Since its inception, the institution has not faced a deficit situation as far as the funds for the institution is concerned.**

**Since its inception, the demand for student-enrollment is growing. At the same time, operational costs and capital costs are on the rise, steadily. Hence, the institution has developed a policy for optimal utilization of resources available.**

**Objectives:**

- **To focus on the sustainability of the institution.**
- **To implement new programmes in line with Vision and Mission of the institution.**
- **Effective and efficient use of resources: human, physical, infra-structure and support facilities.**
- **Identify and analyze the resources available for program priorities, policies and efficient budget allocation.**
- **To develop an alternate model for generating external funds from stakeholders, alumnae and organizations.**

**The Management of the institution prepares the policy for proper utilization of resources. These policy matters are communicated**

**horizontally to HODs, faculty members and internal committees.**

**INFRASTRUCTURE USED FOR PROMOTING CSR ACTIVITY**

- **Identification of resources and utilization of badminton courts by students from other schools.**
- **Outsourcing the Auditorium and Conference Hall to external agencies /bodies like the Police examination/ events**
- **Department meeting, KGF Municipality, Election Commission, Lawyers Association, etc.**
- **Organizing short term and long term programmes during and after college hours.**
- **Optimum utilization of the buildings for examinations for recruitment, promotions and admissions during holidays and on Sundays.**

**Involving the alumnae of the institution in the activities of the college and encouraging them to contribute for the development and integral growth.**

**Judicious usage of internal resources with focus on cost reduction.**

| File Description | Documents |
|---|---|
| Paste link for additional information | https://sbmjckgf.in/infrastructures.php |
| Upload any additional information | View File |

**6.5 - Internal Quality Assurance System**

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**The IQAC of Sri Bhagawan Mahaveer Jain First Grade College, KGF, follows Quality Assurance Strategies and processes which primarily focus on providing a need-based and affordable to all economical classes, and to create a demand for the Institution, based on Quality.**

**Two significant best practices institutionalized as a result of IQAC initiatives during the academic year 2020-2021 are:**

**1. Continuous Professional Development through Seminars, Faculty Development and StaffTraining Programs.**

**2. Mentoring and Focus on Employability Skills across all programs.**

**Continuous Professional Development: To ensure Quality of Education in HEI's professional development needs to be a continuous process. Continuous Learning is imperative as teacher's knowledge lags behind due to continuous expansion of knowledge. This will lead to effective teaching which in turn promotes effective learning and enhance student's learning outcomes.**

**On the suggestion of IQAC the Governing Body of the Institution sanctions a yearly budget to support the professional development of teaching and non-teaching staff.**

**The IQAC discusses with the Principal and HODs to plan for National and State level seminars,conferences, workshops and include them in the academic plan before the beginning of every academic year.**

**The Management and IQAC ensure that Faculty from every department; Administrative and Nonteaching staff attend the professional development programs on and off campus, contribute in rendering Enhanced Quality in imparting Value-based education and also help in meeting the current needs of the students.**

**Staff and Student Projects are encouraged and supported through infrastructural facilities, manpower and other learning resources.**

**ICT and Smart Classroom was strengthened, Wi-Fi was provided to the campus and all departments were given Desktop Computers.**

**Every class has mentors for a group of students. These faculty members who are mentors establish a rapport with their mentees. They fill the details in the mentorship books provided with the student's and parents' details, etc. The marks obtained in the college internal exams are maintained. The mentors deal with the students and make them feel comfortable while approaching them. The mentors meet the parents on the allotted open day and discuss the performance of their wards. The parents and students are able to maintain a cordial rapport with the mentors. The students are able to confide in their mentors even if they have any academic or personal problems.**

**Employability Skills**

**IQAC has recognized the fact that graduates have to be equipped with Transferable Skills, needed for the real world. At the same time, academic output standard should also be maintained in all the programs and courses of study. It believes that assuring the Quality of student's Experience in the college plays a key role in their being employable. Based on the above values, IQAC has successfully institutionalized the aspect of Employability across all the programs of the Institution.**

**IQAC being the central body within the College, monitors and reviews the teaching-learning process regularly. It has designed a structured feedback form for teacher's performances, curriculum and infrastructure. Based on these feedbacks various innovative activities and reforms are introduced.**

**The two examples based on feedback implemented are**

**1) Enhanced ICT facilities**

**2) Continuous Assessment for Academic Excellence**

**ENHANCED ICT FACILITIES**

- **To meet the growing need of global knowledge requirement the institution motivated the faculty to adapt ICT enabled teaching methodology.**
- **Teaching faculty and support staff are encouraged to participate in ICT training and Orientation programmes.**
- **Computer Science department arrange special talks and lectures regularly on various topics to equip the students and the faculty about the innovations.**
- **Departments are provided Desktop computers with internet facility and Wifi facility.**
- **4 Smart Classrooms, 4 Projector rooms along with the auditorium and conference halls are exclusively used by all the departments to make Teaching more Interactive, Impressive, Interesting, Undistracted and creating a greater impact on the learning and understanding process of the courses.**

**ICT in Teaching and Learning outcomes:**

**The different courses in a programme are delivered and the learning outcomes further evaluated on the following six attributes:**

- **Knowledge**
- **Comprehension**
- **Application**
- **Analysis**
- **Synthesis**
- **Evaluation.**

**The faculty members have continuously attempted to use ICT aids to make teaching effective and the outcome is visible in terms of the all round process.**

| File Description | Documents |
|---|---|
| Paste link for additional information | http://www.sbmjckgf.in/wordpress/wp-content/uploads/2022/03/6.5.1_Link-1.pdf |
| Upload any additional information | View File |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**CONTINUOUS ASSESSMENT FOR ACADEMIC EXCELLENCE**

**Continuous Assessment is a pre-requisite for Excellence. The College has Comprehensive approach of Continuous Assessment. In this regard IQAC has taken the following initiatives to improve Teaching Learning process such as**

**Examination Committee – The committee plans for the conduct of the Internal Examinations in sync with the University Calendar, which includes, making of the Time Table, Setting question papers, allotment of invigilators, class room allotments, record of absentees, SMS alerts to parents regarding absentees, collection and disbursement of answer scripts to the valuers. Internal Assessment Process involves the following-**

- **Unit Tests, Term and Pre-final exams**
- **CBCS: Internal Assessment**
- **Assignments, Projects, Presentation, Seminars, GDs, and Workshops**
- **Evaluation in the stipulated Time**
- **Feedback after each test/Exam is sent by SMS.**

- SMS to Parents
- Record of Marks

1.Syllabus Completion – It is monitored by meetings at the beginning by planning the syllabus and at the end of the semesters for the plan accomplishment, IQAC lesson plan book; work diary,feedback from students and the respective Heads of the Departments monitor the same throughclose interactions.

2.Question Banks – Are made available in the Library blog, website, subject wise and year wisebooklets are issued and the papers are solved in the class by the Faculty members.

3.Formal/Informal Parent Teacher Meets

4.University Examinations - The Exam committee works for the University Examinations, as pernorms.

5.Remedial Classes are conducted for the slow learners, where importance is given to studentlearning with varied strategies focusing on simplifying the complex topics and preparation of topics which help the students for examinations specifically.

6.Bridge Courses are offered to the slow learners for knowledge and understanding enhancement and to the advanced learners specially designed bridge courses help in filling the gap when students come from varied disciplines at the entry level.

7.Mandatory Value Addition, Skill Development and Vocational Training Programs- The Institution started initially with optional programmes to fill the gap between the industry and academics and enhance employability, but over a period of time after seeking feedback from various sources such as students, alumni and teachers, such programmes have been made mandatory and every student is expected to study atleast one extra programme in each semester depending on the interest and relevance.

8.Online Course and Certifications- The students are encouraged to register for free online courses in the form of SWAYAM and NPTEL. The institution has a NPTLE local chapter and one of the faculty is identified as the SPOC member to monitor and motivate students enrollment for such courses.

9.Research - The B.Sc students undertake projects on current issues by obtaining seed money from the management, the outcome of which has been represented in conferences in the form

**ofpresentations and few publications. The BCA and the BBA students take up this activity in the form of in house evaluative software development and internships in industries. The faculty members guide the students.**

**10.Feedback mechanisms – Formal feedback is taken and analyzed by the IQAC. The Principal gives her comments in the feedback and interacts with the faculty on one to one basis for the incremental growth of the faculty and benefit of students as per the feedback obtained.**

**11.Self appraisal – A mechanism with which the faculty members appraise themselves once in a year and understand the growth and activities of the academic year and identify the areas to bestrengthened.**

**12.Academic audits are carried out once in a year to assess the growth of the institution as per the norms of the University and assessing bodies for quality enhancement.**

**13.Annual reports reflect on the academic, non-academic, financial, administrative progression of the institution.**

| File Description | Documents |
|---|---|
| Paste link for additional information | http://www.sbmjckgf.in/wordpress/wp-content/uploads/2022/03/Link-1-1.pdf |
| Upload any additional information | View File |

| | |
|---|---|
| **6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)** | **D. Any 1 of the above** |

| File Description | Documents |
|---|---|
| Paste web link of Annual reports of Institution | http://www.sbmjckgf.in/wordpress/wp-content/uploads/2022/03/Institutional-Annual-Report-2022.pdf |
| Upload e-copies of the accreditations and certifications | View File |
| Upload any additional information | View File |
| Upload details of Quality assurance initiatives of the institution (Data Template) | View File |

**INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**The institution has initiated several measures in gender equity & sensitization and safety of the women in the institution. The institution constituted the following committees as per norms laid by University/UGC: Institution Grievance Redressal Cell, Anti-Ragging Cell, Sexual harassment prevention Cell, Students' Disciplinary Committee, Women Cell, SC /ST Students Welfare Cell and Students Welfare Cell. Women Cell is very active in organizing programmes related to Gender Sensitization**

**1. Safety & Security**

- **College Security Guards will allow the students with proper College ID cards in to the college and will be monitoring the movements of the students and others in and outside the college.**
- **Closed Circuit Cameras are arranged in each class room, labs, library, sports room, and basement and at different locations of the college for vigilant monitoring of the campus. The CCTV footage is also saved for tracing out case of misconduct.**
- **Fire extinguishers are placed near the labs, library, and office and at appropriate places in each floor for the safety of the fire incidences. First-Aid boxes are available in all the Labs and in the reception.**
- **College Discipline committee, Anti raging cell, Anti sexual harassment cell and Women Cell has been constituted to**

prevent raging and to empower the safety measures for female members in the Institution.

- The Women Cell works to promote gender sensitivity in the Institution and produce harmonious atmosphere in the college. It organizes workshops/seminars and sensitization programs both for staff and students by eminent Psychologists and social workers.
- Principal personally calls the Parents in case any girl student needs to go home on emergency.

2. Counselling

- A mentor for every 20 students in each Department provides counselling to the students on regular basis on the personal and career issues.
- Career Guidance and Counselling of students takes place from the time of joining of the students in to the college by the subject experts. Counselling sessions are held regularly to enlighten the students on the contemporary social conditions and threats and how to overcome such hassles in life through and confidence. If any grievance is there, then the Grievance Cell attends to the grievances of the aggrieved student and deciphers their problems and based on their need counselling is done by the coordinator qualified in Psychology at the Counselling Centre. Confidentiality is maintained so that students share their grief without any apprehension.

3. Common rooms

- The college provides Common room for girls with necessary facility and adjacent to the room, ladies rest room is situated.

| File Description | Documents |
|---|---|
| Annual gender sensitization action plan | http://www.sbmjckgf.in/wordpress/wp-content/uploads/2022/03/7.1.1.-Action-plan-Final.pdf |
| Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | http://www.sbmjckgf.in/wordpress/wp-content/uploads/2022/03/7.1.1-Gender-Equality-Final.pdf |

| **7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment** | **D. Any 1 of the above** |
|---|---|

| File Description | Documents |
|---|---|
| Geo tagged Photographs | View File |
| Any other relevant information | View File |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- **Solid waste management: Green, Blue and Red color bins are used in the college. Green color is used for the degradable waste Blue is used for the non degradable waste like paper, plastic and glass and Red color dust bin is to collect the Ewaste and Chemicals. Every day sweepers collect the waste from the bins, segregate them, collect the recyclable waste like paper and plastic and dispose them to the vendors, remaining are disposed to municipal waste collecting tractor every day morning on regular basis.**

- **Liquid waste management: The acidic and the alkaline chemical waste generated from the laboratories are neutralized before disposal to minimize the environmental pollution. Liquid waste from Canteen and toilets are disposed in to the municipal underground drainage system.**

- **E-waste management: A Red color dustbin is placed in the Computer lab, Physics lab and at the basement to dump all type of e-waste generated in the college. Department of Science disposed 430 kg of computer peripherals to the E-Cycle Solutions, Jalahalli, Bengaluru-560013 on 23rd December 2020**

| File Description | Documents |
|---|---|
| Relevant documents like agreements / MoUs with Government and other approved agencies | View File |
| Geo tagged photographs of the facilities | View File |

| | |
|---|---|
| **7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** | **B. Any 3 of the above** |

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | View File |
| Any other relevant information | View File |

**7.1.5 - Green campus initiatives include**

| | |
|---|---|
| **7.1.5.1 - The institutional initiatives for greening the campus are as follows:**<br><br>**1. Restricted entry of automobiles**<br>**2. Use of bicycles/ Battery-powered vehicles**<br>**3. Pedestrian-friendly pathways**<br>**4. Ban on use of plastic**<br>**5. Landscaping** | **C. Any 2 of the above** |

| File Description | Documents |
|---|---|
| Geo tagged photos / videos of the facilities | View File |
| Various policy documents / decisions circulated for implementation | No File Uploaded |
| Any other relevant documents | View File |

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

| | |
|---|---|
| **7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities** | **A. Any 4 or all of the above** |

| File Description | Documents |
|---|---|
| Reports on environment and energy audits submitted by the auditing agency | View File |
| Certification by the auditing agency | No File Uploaded |
| Certificates of the awards received | View File |
| Any other relevant information | View File |

| | |
|---|---|
| **7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading** | **D. Any 1 of the above** |

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | View File |
| Policy documents and information brochures on the support to be provided | No File Uploaded |
| Details of the Software procured for providing the assistance | No File Uploaded |
| Any other relevant information | View File |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**The youth plays a great role in nation-building. The youth of a country determine the future of a nation in development, progress and social reform. The college organizes and conducted several activities to build and promote an environment for ethical, cultural, and spiritual values among the students and staff. To develop the emotional and religious feelings among the students and the faculty, commemorative days are celebrated on the campus with the support of the management for not only recreation and amusement but also to generate the feeling of oneness and social harmony.**

**The college celebrates the cultural and regional festivals, like Fresher Day, Orientation and Farewell, Rally, Plantation, Youth Day, Women's Day, Yoga Day, Ganesh Chaturthi and Dasara. Motivational lectures of eminent persons of the field are arranged for all-round development of the students for their personality development and to make them responsible citizens following the national values of social and communal harmony and national integration. In these ways the college provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities.**

| File Description | Documents |
|---|---|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | View File |
| Any other relevant information | View File |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

**The institution sensitizes the students and the employees to the constitutional obligations about values, rights, duties and responsibilities and constantly works upon to nurture them as better citizens of the country through various activities, curricular and extra-curricular activities to create awareness about the national identity and symbols.**

**Human Values and Professional Ethics as a Value Added Programme and University curriculum, Indian Constitution and Human Rights are taught to the students.**

**The college celebrates Independence Day, Republic, National Youth Day, International Yoga Day, National Science Day, National Mathematics Day, Gandhi Jayanthi, Teachers Day and Nethaji Subhash Chandra Bose Jayanthi every year. College organizes aSwaach Bharat, Awareness Rallies, Sapling Plantation and Food Donation Drive. Hence in this way, college ensures that the Constitutional values, rights, duties, and responsibilities of citizens are promoted and served.**

**NSS and Red Cross organize Blood Donation Camps every year.**

| File Description | Documents |
|---|---|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | http://www.sbmjckgf.in/wordpress/wp-content/uploads/2022/03/7.1.9.-Constitutional-obligations-final.pdf |
| Any other relevant information | http://www.sbmjckgf.in/wordpress/wp-content/uploads/2022/03/7.1.9_Link.pdf |

| **7.1.10 - The Institution has a prescribed code of conduct for students, teachers,** | **B. Any 3 of the above** |
|---|---|

**administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

| File Description | Documents |
|---|---|
| Code of ethics policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | View File |
| Any other relevant information | View File |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

**College is committed to promote ethics and values amongst students and faculty to encourage the same, College organizes National festivals as well as Anniversaries of the great Indian Personalities this include.**

**1. National Science Day (28th February) Commemorate the discovery of the RamanEffect**

**2. International Women's Day (8th March)**

**3. Independence Day (15th August)**

**4. Republic Day (26th January)**

**Birth Anniversary of Great Personalities:**

**1. National Youth Day (12th January) Birth Day of Swami Vivekananda**

**2. Nethaji Subhash Chandra Bose Jayanthi (23th January)**

**3. Dr. B. R. Ambekar Jayanthi (14th April)**

**4. Teachers day (5th September) Birth Day of Great Teacher Dr. SarvapalliRadhakrishanna**

**5. Mahatma Gandhi Jayanthi (2nd October)**

**6. National Mathematics Day (22nd December) Birth Day of Great Indian MathematicianSri. Srinivasa Ramanujan.**

| File Description | Documents |
|---|---|
| Annual report of the celebrations and commemorative events for the last (During the year) | View File |
| Geo tagged photographs of some of the events | No File Uploaded |
| Any other relevant information | View File |

**7.2 - Best Practices**

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Best Practice-1**

**Title of the Practice: Coursera Online Course**

**Objectives:**

- **To promote self-learning among the students and to complete the course.**
- **To gain deep knowledge of the new subject interested to the student and faculty.**
- **To develop career skills and employment potential of the students.**
- **To enable faculty to acquire teaching skills through effective pedagogic**

**The Context:**

**Coursera is a US basedmassive open online courseprovider founded in 2012by twoComputer Science professors,,Andrew Ng,andDaphne**

Koller of Stanford University. Coursera works with universities and other organizations to offer online courses, certifications, and degrees in a variety of subjects.

Coursera platform offers fee and paid Courses, Degrees, and Professional Certificate programs. These programs can be accessed by anyone, anywhere, at any time. Courses and Professional Certificate programs are offered by the Faculty from the well reputed universities and organizations around the world. During COVID-19 pandemic students utilized the opportunity and completed the courses successfully staying at home.

Courses

Coursera courses last approximately four to twelve weeks, with one to two hours of video lectures a week. These courses provide quizzes, weekly exercises, peer-graded and reviewed assignments, an optional Honors assignment, and sometimes a final project or exam to complete the course.Courses are also provided on-demand, in which case users can take their time in completing the course with all of the material available at once. They also provide guided projects which are short 2-3 hour projects that can be done at home.

Google,IBM,Meta and other well-known companies, launched various courses for professional certificates, allowing students to fill the workforce in various sectors, such asdata analytics,IT support,digital marketing,UX design,project management, andData Science.According to Google, their courses are equivalent to 4 year degrees. They also offered 10,000 scholarships.Google and its 20+ partners will accept those certificates as 4-year degree equivalent..

Such programmes facilitate flexibility for the faculty and students to take up online courses to gain in-depth knowledge and master learning of various components of the curriculum, from the same disciplinary or interdisciplinary courses. Such new initiatives not only add value to the regular curriculum, but also help Faculty to upgrade their knowledge and technological skills.

The Practice:

The institution took initiative to enable faculty and students to obtain online certificates through technology enhanced learning

at free of cost. Mrs. Madhavi, N., Assistant Professor, Department of Computer Science was made Professor in Charge who briefed the Coursera programs to faculty and students and motivated them to enroll for the courses for free during COVID-19 pandemic.

The faculty members and students selected the courses of their own interest, related to their disciplinary or interdisciplinary fields. Many faculty members enrolled in various courses and immensely benefited from studying these courses. Faculty and students are encouraged to utilize their leisure time and gain the certificate by completing the programs. The faculty members utilized the online courses as an additional material for teaching the students.

Evidence of Success:

After successful completion of the course, the students gained new knowledge on the emerging trends in Science, Technology, and Education. During the period from August 2020 to August 2021, as many as 93 students and 9members of the Faculty registered and successfully completed the Coursera courses.

Resources Required:

Computers and Wi-Fi facility were readily made available for the members enrolled in Coursera courses. The students and teachers made use of the other facilities such as computer lab with 40 systems, library with 10 systems, and departmental systems coupled with LAN connection.

Best Practice-2

Title of the Practice: BOSCH - General Duty Assistant (GDA) Course

Objectives:

- To assist nurses in the daily care of the patients, patient health, and safety.
- To assist nurses in performing procedures as instructed in the care plan.
- To assist nurses in observing and reporting the change in patient condition.
- To assist nurses in measuring patient parameters

accurately.
- To develop career skills and employment potential of the students.
- To train students will be placed by same organization.

**The Context:**

Students from poor economical background and with family problems are not able to complete their education. Consequently, these unemployed youth, between the ages of 18 to 25 years, are settling only for the entry level jobs. During COVID-19 pandemic, the Institution collaborated with Bosch Training Centre and provided training to these students in GDA course in collaboration with Apollo Med Skills India and NSDC. Such training immensely helped students realize their dreams.

**The Practice:**

The institution was recognized as one of the best training centres as it secured its place among the top 500 plus institutions. Our institution is the only Institution in Kolar District to run the General Duty Assistant (GDA) in collaboration with Apollo Med Skills India and NSDC.

The course started with the intake of 20 students on 1st December 2020 under the supervision of Dr. Rekha Sethi, Principal; Ms. Shamala, S., Cordinator; and Mr. Albert Chares, GDA Trainer.

The duration of the course was for a period of 3 months of which 2 months of training at the training centre, and 1 month of internship in reputed hospitals as OJT (On the Job Training).

Reports were made and sent on monthly basis to check the efficiency of students in the training programme. The students who completed the training were eligible to take up their internship as OJT at Sambhram Hospital, BEML Nagar, K.G.F.

**Evidence of Success:**

20 students completed their OJT successfully and were ready for Assessment on 31st March 2021. Selected candidate list was published on 1stMay 2021. Placement assistance was also provided by the same organization. One student got placed at Rainbow Hospitals, Bengaluru, as GDA.

**Problems Encountered and Resource Required:**

**Due to the pandemic situation many students could not be placed.**

| File Description | Documents |
|---|---|
| Best practices in the Institutional website | http://www.sbmjckgf.in/wordpress/wp-content/uploads/2022/03/Website-Link.pdf |
| Any other relevant information | http://www.sbmjckgf.in/wordpress/wp-content/uploads/2022/03/Any-Additional-Information-1.pdf |

**7.3 - Institutional Distinctiveness**

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

**Building Community Alliance for "COVID-19 Disaster Management" Programme**

**Introduction:**

**The institution is sprawling in the semi-urban region of Kolar District its core focus on providing qualitative education to the wards coming from downtrodden society which had shattered due to pandemic.**

**Role of Educational Institutions**

**During pandemic all the educational institutions have faced unimaginable challenges for imparting education. At the same time its contribution in different situations helps the nation in overcoming the various challenges posed by the virus. In our institution, the special task force was established under the banner "Community Alliance for "COVID-19 Disaster Management" Programme, which focussed on the multi-level supportive mechanism for providing the requisite strategic plans.**

**The following figure 1.1 portrays the structure for supportive mechanism for encountering various challenges faced by the local community.**

http://www.sbmjckgf.in/wordpress/wp-content/uploads/2022/03/Image_page-0001.jpg

The supportive mechanism is built on the mission of “Community Alliance for “COVID-19 Disaster Management” programme which constructed on three strong pillars of elements such as institutional support, student support and Community Alliance. The first supportive mechanism focussed on providing institutional supportive measures for people affected by the novel coronavirus disease exclusively donating Oxygen Concentrators to the Government Hospital, KGF, appointing special task force both at faculty and students level to support the health workers to provide requisite first aid treatments and helping to tracing affected people for providing initial medications and quarantine facilities, distributing food to the stranding or underprivileged communities and special provisions were provided to the housekeeping employees of our own institution to quench their basic requirement.

The second supportive mechanism focussed on exclusively obtaining the student’s supports. Volunteered students have been appointed as front line warriors to provide corona virus Awareness programme where they have been delegated to distributing face masks, sanitizers, pamphlets carrying information about the severity of the virus and explain the precautious measures need to be followed to contain the spread of the virus.

The third mechanism focused on building community alliance for containing the spread of virus, and building strong tie up with the social activities through Rotaract Club exclusively arranged Food Drive, Mahatma Gandhi National Council of Rural Education under the Ministry of Human Resource for “Building Emotional Intelligence and Resilience Case Method of Experiential Teaching and Learning” to provided supportive mechanism for building confidence among the teaching fraternity, through parents relation centres the relationship of students and institution were constructed to build emotional empathy of learning. On the other hand students’ welfare association helped to attract the student’s attention towards the curriculums for backing them into the track of learning, NSS built students and community attachments for understanding the requirements of the society and Blood Donation Camp was organised and BOSCH General Duty Assistant (GDA) is real time leaning training programme offered to the economically backwards students who unable to proceed their higher studies. It offers training in assist nurse in day care, patient health and safety.

**Outcome of the programme**

**The objectives of the mission under “Community Alliance for “COVID-19 Disaster Management” programme is attained with the help of two outcome viz. Social Awareness and Social Responsibility.**

| File Description | Documents |
|---|---|
| Appropriate web in the Institutional website | View File |
| Any other relevant information | View File |

7.3.2 - Plan of action for the next academic year

**1. To Enhance the value addition Programs**

**2. Upgradation of Teacher Quality**

**3. Reseach Publication in UGC Care List journals**

**4. To Strengthen the automated circulation and NLIST useage.**

**5. To Enhance career development and placement activities.**

**6. To Enhanceskill development programs.**

**7. To Strengthen the Staff development programs.**

**8. To Increase Green initatives.**