Sri Bhagawan Mahaveer Jain First Grade College

Geetha Road, Robertsonpet, Kolar Gold Fields

Auditing

Introduction

Sri Bhagawan Mahaveer Jain First Grade College was established in the year 2004. The Institution is affiliated to Bangalore university and Bangalore North University. The college is located at the heart of the Golden City Kolar Gold Fields. It has excellent infrastructure required for the pursuit of higher education for all the program offered in the college to achieve academic excellence. The college has won appreciation from all the corners.

The college offers 07 undergraduate programs and 01 Post Graduate course in M.Com, the college has also introduce Diploma Courses.

The internal Academic Audit Committee consists of

Sl/No.	Name of the Faculty	Designation	Chairperson/Members
1	Dr. Rekha Sethi	Principal	Chairperson
2	Ms. Kasturi. L	Asst. Prof.	Member
3	Dr. B. K Manjula	Professor	Member
4	Ms. Rosline K.	Professor	Member
5	Ms. Jean Saldanha	Asst. Prof.	Member

Sri Bhagawan Mahaveer Jain College

Geetha Road Robertson pet K G F 563122

ACADEMIC AUDIT REPORT

2017-2018/2019

The IQAC cell conducted Academic Audit to all the departments by IQAC Co Ordinator Dr L jayapandian and IQAC members Asst Prof Kasturi. L, Asst Prof Lousina , Dr B K Manjula, Savitha V. S. The team members had General meeting and informed to all the respective department about the internal Auditing and date of Audit. Accordingly the department Academic Audit was conducted by the respective IQAC members, in which suggestion and recommendation and targets were given to the department's by the Auditors.

Department of Life science 9th May 2018
Department of computer Science 8th May 2018
Department of commerce   8th May 2018
Department of English   9th May 2018
Department of kannada   14th May 2018
Department of Hindi   10th May 2018
Department of Management studies 8th May 2018
Department of Physical science 11th May 2018

Principal

Assessment Criteria for Department

Coordinator Date 11th May 2018 Assessor Date

Sl. No	Department	Criteria	ID PMCs	Key Aspects	Max marks	Min marks	Self assessment score	marks Awarded	Actions recommended	Target date	Actions taken	Competion date	Remarks
1		Curricular Aspects	1.1	Syllabus, Attendance, Work Dairy, IQAC, Mentoring	20	7	20	20					
			1.2	Diploma programs certificate details	10	5	10	8					
			1.3	BOE, BOS, Valuation, paper setter details (**Department wise**)	10	5	10	5					
			1.4	Add on courses details	10	5	10	5					
			1.5	VAP Programme details and copy of certificates of VAP Programme	10	5	10	10					
			1.6	Certificates of Internship/Field projects has to be collected and maintained by the respective departments	20	7	20	10					
			1.7	Department wise feedback	10	5	10	8					
			1.8	Department Minutes of meeting	10	5	10	8					
				Total	100	44	100	74					
2		Teaching-Learning and Evaluation	2.1	Industrial and Field visit	40	17	40	15					
			2.2	Remedial Class & Bridge course conducted details and attendance of the course has to be maintained	30	11	30	25					
			2.3	ICT usage by Faculty Members	40	17	40	30					
			2.4	Mentoring Records	30	11	30	30					
			2.5	Individual Teachers Profile & Department Profile has to be maintained	50	18	50	50					
			2.6	Innovative Teaching (Role play /Case study/ Model making etc.,)	40	17	40	20					
			2.7	Department wise Phd / M.Phil records of Faculty Members.	50	18	50	20					
			2.8	Calendar of Events	30	11	30	30					
			2.9	Result Analysis as per the semester	40	17	40	38					
				Total	350	137	350	258					

No.	Category	Item				
3	Research, Innovation and Extension	3.1 Faculty Members participated in Workshop/Seminar /Conference/ symposium, paper presented and paper published Certificates has to be maintained by the Department	20	7	20	20
		3.2 Research papers and journals details	20	7	20	15
		3.3 Conference Proceedings (Certificate Photocopy)	20	7	20	15
		3.4 Departmental Extension Activities conducted details	20	7	20	10
		3.5 Special Awards /Recognition of Faculty Members & Students	20	7	20	5
		3.6 Collaboration with NGO/Industries/Institution/MOU details	20	7	20	10
		Total	120	42	120	75
4	Infrastructure and Learning Resources	4.1 Departmental Infrastructure details				
		4.2 Department wise Cultural activities and sports details of students	25	9	25	15
		4.3 Software (Lab)	25	9		
		4.4 E-Resources /Books/Journals/ User % (Library)	25	9		
		4.5 Wi-Fi/Computers/user rate	25	9		
		Total	100	36	25	15
5	Student support and Progression	5.1 Career Counceling/Remedial / Bridge Course details	20	7	20	10
		5.2 Grievance (ARG)	10	5		
		5.3 Placement (ARG)	20	7		
		5.4 Department wise UG to PG details of students	20	7	20	5
		5.5 NET/SLET details	20	7		
		5.6 Students Awards and Medals records in Sports	20	7		
		5.7 Alumni details Department wise	20	7		

#	Category	Sub	Description				
			Total	130	49	40	15
6	Governance Leadership & Management	6.1	Department wise Mission/Vision/Strategic plan/ Best practice	20	7	20	15
		6.2	Department wise cell details	20	7	20	20
		6.3	Department FDP Training Programme	20	7	20	20
		6.4	Orientation refresher courses details	10	5		
		6.5	Self Appraisal (Principal)	10	5	10	10
		6.6	IQAC details	20	7	20	15
			Total	100	38	90	65
7	Institution Values & Best Practice	7.1	Gender Equity Promotion Programmes	40	17	40	30
		7.2	Gender Sensitive – Safety/Security/ Counseling / Common Room	20	7	20	20
		7.3	Waste Management/Rain Water harvesting/ Green Practice Records	20	7	20	20
		7.4	Departmental Best practice	20	7	20	20
			Total	100	38	100	90
			Grand Total	1000	384	1000	592

Assessment Criteria for Department

	Coordinator		Date		Assessor	Date
				10th May 2018		

Sl. No	Criteria	ID	Key Aspects	Max marks	Min marks	Self assessment score	marks Awarded	Actions recommended	Target date	Actions taken	Competion date	Remarks
	Department	Hindi										
1	Curricular Aspects	1.1	Syllabus, Attendance, Work Dairy, IQAC, Mentoring	20	7	20	20					
		1.2	Diploma programs certificate details	10	5	10	5					
		1.3	BOE, BOS, Valuation, paper setter details (**Department wise**)	10	5	10						
		1.4	Add on courses details	10	5	10	10					
		1.5	VAP Programme details and copy of certificates of VAP Programme	10	5							
		1.6	Certificates of Internship/Field projects has to be collected and maintained by t the respective departments	20	7							
		1.7	Department wise feedback	10	5							
		1.8	Department Minutes of meeting	10	5	10	10					
			Total	100	44	60	45					
2	Teaching-Learning and Evaluation	2.1	Industrial and Field visit	40	17							
		2.2	Remedial Class & Bridge course conducted details and attendance of the course has to be maintained	30	11	30	30					
		2.3	ICT usage by Faculty Members	40	17	40	20					
		2.4	Mentoring Records	30	11							
		2.5	Individual Teachers Profile & Department Profile has to be maintained	50	18	50	50					
		2.6	Innovative Teaching (Role play /Case study/ Model making etc.,)	40	17							
		2.7	Department wise Phd/ M.Phil records of Faculty Members.	50	18	50	50					
		2.8	Calendar of Events	30	11	30	30					
		2.9	Result Analysis as per the semester	40	17	40	40					
			Total	350	137	240	220					

Category	No.	Description				
Research, Innovation and Extension	3.1	Faculty Members participated in Workshop/Seminar /Conference/ symposium, paper presented and paper published Certificates has to be maintained by the Department	20	7	20	20
	3.2	Research papers and journals details	20	7	20	
	3.3	Conference Proceedings (Certificate Photocopy)	20	7	20	20
	3.4	Departmental Extension Activities conducted details	20	7	20	
	3.5	Special Awards /Recognition of Faculty Members & Students	20	7	20	15
	3.6	Collaboration with NGO/Industries/Institution/MOU details	20	7		
		Total	**120**	**42**	**80**	**75**
Infrastructure and Learning Resources	4.1	Departmental Infrastructure details				
	4.2	Department wise Cultural activities and sports details of students	25	9	25	25
	4.3	Software (Lab)	25	9		
	4.4	E-Resources /Books/Journals/ User % (Library)	25	9	25	5
	4.5	Wi-Fi/Computers/user rate	25	9	25	5
	5.1	**Total**	**100**	**36**	**75**	**30**
Student support and Progression	5.1	Career Counceling/Remedial / Bridge Course details	20	7		
	5.2	Grievance (ARG)	10	5		
	5.3	Placement (ARG)	20	7		
	5.4	Department wise UG to PG details of students	20	7		
	5.5	NET/SLET details	20	7		
	5.6	Students Awards and Medals records in Sports	20	7		
	5.7	Alumni details Department wise	20	7	20	20

No.		Description	Total			
		Total	130	49	20	20
6 Governance Leadership & Management	6.1	Department wise Mission/Vision/Strategic plan/ Best practice	20	7	20	20
	6.2	Department wise cell details	20	7		
	6.3	Department FDP Training Programme	20	7	20	20
	6.4	Orientation refresher courses details	10	5	10	10
	6.5	Self Appraisal (Principal)	10	5	10	10
	6.6	IQAC details	20	7		
		Total	100	38	40	40
7 Institution Values & Best Practice	7.1	Gender Equity Promotion Programmes	40	17		
	7.2	Gender Sensitive – Safety/Security/ Counseling / Common Room	20	7		
	7.3	Waste Management/Rain Water harvesting/ Green Practice Records	20	7		
	7.4	Departmental Best practice	20	7	20	20
		Total	100	38	20	20
		Grand Total	1000	384	535	450

Assessment Criteria for Department

Coordinator   Date 9th May 2018   Assessor   Date

Sl. No Department	Criteria	BGB ID	Key Aspects	Max marks	Min marks	Self assessment score	marks Awarded	Actions recommended	Target date	Actions taken	Competion date	Remarks
1	Curricular Aspects	1.1	Syllabus, Attendance, Work Dairy, IQAC, Mentoring	20	7	20	20					
		1.2	Diploma programs certificate details	10	5	10	10					
		1.3	BOE, BOS, Valuation, paper setter details (Department wise)	10	5	10	10					
		1.4	Add on courses details	10	5	10	10					
		1.5	VAP Programme details and copy of certificates of VAP Programme	10	5	10	10					
		1.6	Certificates of Internship/Field projects has to be collected and maintained by the respective departments	20	7	20	10					
		1.7	Department wise feedback	10	5	10	5					
		1.8	Department Minutes of meeting	10	5	10	10					
			Total	100	44	100	85					
2	Teaching-Learning and Evaluation	2.1	Industrial and Field visit	40	17	40	30					
		2.2	Remedial Class & Bridge course conducted details and attendance of the course has to be maintained	30	11	30	30					
		2.3	ICT usage by Faculty Members	40	17	40	20					
		2.4	Mentoring Records	30	11	30	30					
		2.5	Individual Teachers Profile & Department Profile has to be maintained	50	18	50	50					
		2.6	Innovative Teaching (Role play / Case study/ Model making etc.,)	40	17	40	40					
		2.7	Department wise Phd/ M.Phil records of Faculty Members.	50	18	50	45					
		2.8	Calendar of Events	30	11	30	30					
		2.9	Result Analysis as per the semester	40	17	40	40					
			Total	350	137	350	315					

	No.	Description				
3 Research,Inno vation and Extension	3.1	Faculty Members participated in Workshop/Seminar /Conference/ symposium, paper presented and paper published Certificates has to be maintained by the Department	20	7		20
	3.2	Research papers and journals details	20	7		15
	3.3	Conference Proceedings (Certificate Photocopy)	20	7		15
	3.4	Departmental Extension Activities conducted details	20	7		10
	3.5	Special Awards /Recognition of Faculty Members & Students	20	7		10
	3.6	Collaboration with NGO/Industries/Institution/M OU details	20	7		20
		Total	120	42	120	80
4 Infrasture and Learning Resources	4.1	Departmental Infrastructure details				
	4.2	Department wise Cultural activities and sports details of students	25	9		
	4.3	Software (Lab)	25	9		
	4.4	E-Resources /Books/Journals/ User % (Library)	25	9		25
	4.5	Wi-Fi/Computers/user rate	25	9		25
		Total	100	36	50	40
5 Student support and Progression	5.1	Career Counceling/Remedial / Bridge Course details	20	7		15
	5.2	Grievance (ARG)	10	5		
	5.3	Placement (ARG)	20	7		
	5.4	Department wise UG to PG details of students	20	7		20
	5.5	NET/SLET details	20	7		20
	5.6	Students Awards and Medals records in Sports	20	7		10
	5.7	Alumni details Department wise	20	7		20

No.	Section		Max			
		Total	130	49	100	60
6.1	Department wise Mission/Vision/Strategic plan/ Best practice		20	7	20	20
6.2	Department wise cell details		20	7		
6.3	Department FDP Training Programme		20	7		
6.4	Orientation refresher courses details		10	5	10	10
6.5	Self Appraisal (Principal)		10	5	10	10
6.6	IQAC details		20	7	20	20
		Total	100	38	60	40
7.1	Gender Equity Promotion Programmes		40	17	40	30
7.2	Gender Sensitive – Safety/Security/ Counseling / Common Room		20	7	20	20
7.3	Waste Management/Rain Water harvesting/ Green Practice Records		20	7	20	10
7.4	Departmental Best practice		20	7	20	20
		Total	100	38	100	70
		Grand Total	1000	384	880	690

6 Governance Leadership & Management

7 Values & Best Practice

Institution

Assessment Criteria for Department

Department	Kannada			Coordinator		Date	14th May 2018	Assessor			Date	
Sl. No	Criteria	ID	Key Aspects	Max marks	Min marks	Self assessment score	marks Awarded	Actions recommended	Target date	Actions taken	Competion date	Remarks
1	Curricular Aspects	1.1	Syllabus, Attendance, Work Dairy, IQAC, Mentoring	20	7	20	20					
		1.2	Diploma programs certificate details	10	5							
		1.3	BOE, BOS, Valuation, paper setter details (Department wise)	10	5	10	10					
		1.4	Add on courses details	10	5							
		1.5	VAP Programme details and copy of certificates of VAP Programme	10	5							
		1.6	Certificates of Internship/Field projects has to be collected and maintained by t he respective departments	20	7							
		1.7	Department wise feedback	10	5	10	10					
		1.8	Department Minutes of meeting	10	5	10	10					
			Total	100	44	50	50					
2	Teaching-Learning and Evaluation	2.1	Industrial and Field visit	40	17	50	50					
		2.2	Remedial Class & Bridge course conducted details and attendance of the course has to be maintained	30	11	30	10					
		2.3	ICT usage by Faculty Members	40	17	40	20					
		2.4	Mentoring Records	30	11							
		2.5	Individual Teachers Profile & Department Profile has to be maintained	50	18	50	30					
		2.6	Innovative Teaching (Role play /Case study/ Model making etc.,)	40	17	40						
		2.7	Department wise Phd/ M.Phil records of Faculty Members.	50	18	50	50					
		2.8	Calendar of Events	30	11	30	30					
		2.9	Result Analysis as per the semester	40	17	40	20					
			Total	350	137	280	160					

Category	No.	Description				
Research, Innovation and Extension	3.1	Faculty Members participated in Workshop/Seminar /Conference/ symposium, paper presented and paper published Certificates has to be maintained by the Department	20	7	20	20
	3.2	Research papers and journals details	20	7		
	3.3	Conference Proceedings (Certificate Photocopy)	20	7	20	20
	3.4	Departmental Extension Activities conducted details	20	7		
	3.5	Special Awards /Recognition of Faculty Members & Students	20	7		
	3.6	Collaboration with NGO/Industries/Institution/MOU details	20	7		
		Total	**120**	**42**	**40**	**40**
Infrasture and Learning Resources	4.1	Departmental Infrastructure details				
	4.2	Department wise Cultural activities and sports details of students	25	9	25	25
	4.3	Software (Lab)	25	9		
	4.4	E-Resources /Books/Journals/ User % (Library)	25	9		
	4.5	Wi-Fi/Computers/user rate	25	9		
		Total	**100**	**36**	**25**	**25**
Student support and Progression	5.1	Career Counceling/Remedial / Bridge Course details	20	7	20	10
	5.2	Grievance (ARG)	10	5		
	5.3	Placement (ARG)	20	7		
	5.4	Department wise UG to PG details of students	20	7		
	5.5	NET/SLET details	20	7		
	5.6	Students Awards and Medals records in Sports	20	7		
	5.7	Alumni details Department wise	20	7		

No.	Section	Sub	Particulars	Max			
			Total	130	49	20	10
6	Governance Leadership & Management	6.1	Department wise Mission/Vision/Strategic plan/ Best practice	20	7	20	20
		6.2	Department wise cell details	20	7	20	20
		6.3	Department FDP Training Programme	20	7		
		6.4	Orientation refresher courses details	10	5		
		6.5	Self Appraisal (Principal)	10	5		
		6.6	IQAC details	20	7		
			Total	100	38	40	40
7	Institution Values & Best Practice	7.1	Gender Equity Promotion Programmes	40	17		
		7.2	Gender Sensitive – Safety/Security/ Counseling / Common Room	20	7		
		7.3	Waste Management/Rain Water harvesting/ Green Practice Records	20	7		
		7.4	Departmental Best practice	20	7	20	20
			Total	100	38	20	20
			Grand Total	1000	384	475	345

Assessment Criteria for Department

Sl. No	Department Criteria	ID	Key Aspects	Max marks	Min marks	Self assessment score	marks Awarded	Actions recommended	Target date	Actions taken	Competion date	Remarks
Department B.Com					Coordinator		Date	8th May 2018	Assessor		Date	
1	Curricular Aspects	1.1	Syllabus, Attendance, Work Dairy, IQAC, Mentoring	20	7	20	18					
		1.2	Diploma programs certificate details	10	5	10	9					
		1.3	BOE, BOS, Valuation, paper setter details (Department wise)	10	5	10	10					
		1.4	Add on courses details	10	5	10	10					
		1.5	VAP Programme details and copy of certificates of VAP Programme	10	5	10	10					
		1.6	Certificates of Internship/Field projects has to be collected and maintained by t he respective departments	20	7	20	19					
		1.7	Department wise feedback	10	5	10	9					
		1.8	Department Minutes of meeting	10	5	10	10					
			Total	100	44	100	95					
2	Teaching-Learning and Evaluation	2.1	Industrial and Field visit	40	17	40	38					
		2.2	Remedial Class & Bridge course conducted details and attendance of the course has to be maintained	30	11	30	30					
		2.3	ICT usage by Faculty Members	40	17	40	35					
		2.4	Mentoring Records	30	11	30	30					
		2.5	Individual Teachers Profile & Department Profile has to be maintained	50	18	50	50					
		2.6	Innovative Teaching (Role play /Case study/ Model making etc.,)	40	17	40	40					
		2.7	Department wise Phd/ M.Phil records of Faculty Members.	50	18	50	45					
		2.8	Calendar of Events	30	11	30	30					
		2.9	Result Analysis as per the semester	40	17	40	30					
			Total	350	137	350	328					

	No.	Particulars				
3 Research, Innovation and Extension	3.1	Faculty Members participated in Workshop/Seminar /Conference/ symposium, paper presented and paper published Certificates has to be maintained by the Department	20	7	20	20
	3.2	Research papers and journals details	20	7	20	10
	3.3	Conference Proceedings (Certificate Photocopy)	20	7	20	10
	3.4	Departmental Extension Activities conducted details	20	7	20	20
	3.5	Special Awards /Recognition of Faculty Members & Students	20	7	20	15
	3.6	Collaboration with NGO/Industries/Institution/M OU details	20	7	20	15
		Total	120	42	120	90
4 Infrasture and Learning Resources	4.1	Departmental Infrastructure details				
	4.2	Department wise Cultural activities and sports details of students	25	9	25	25
	4.3	Software (Lab)	25	9		
	4.4	E-Resources /Books/Journals/ User % (Library)	25	9		
	4.5	Wi-Fi/Computers/user rate	25	9		
		Total	100	36	25	25
5 Student support and Progression	5.1	Career Counceling/Remedial / Bridge Course details	20	7	20	10
	5.2	Grievance (ARG)	10	5		
	5.3	Placement (ARG)	20	7		
	5.4	Department wise UG to PG details of students	20	7		
	5.5	NET/SLET details	20	7		
	5.6	Students Awards and Medals records in Sports	20	7	20	5
	5.7	Alumni details Department wise	20	7	20	10

	Code	Item	Max			
		Total	◯	49	60	25
6	6.1	Governance Leadership & Management — Department wise Mission/Vision/Strategic plan/Best practice	20	7	20	20
	6.2	Department wise cell details	20	7	20	20
	6.3	Department FDP Training Programme	20	7	20	15
	6.4	Orientation refresher courses details	10	5	10	10
	6.5	Self Appraisal (Principal)	10	5	10	10
	6.6	IQAC details	20	7	20	20
		Total	100	38	100	95
7	7.1	Institution Values & Best Practice — Gender Equity Promotion Programmes	40	17	40	20
	7.2	Gender Sensitive – Safety/Security/ Counseling / Common Room	20	7	20	15
	7.3	Waste Management/Rain Water harvesting/ Green Practice Records	20	7	20	5
	7.4	Departmental Best practice	20	7	20	15
		Total	100	38	100	55
		Grand Total	1000	384	830	713

Chairman

PRINCIPAL
SRI BHAGAWAN MAHAVEER JAIN
FIRST GRADE COLLEGE
Geetha Road, Robertson, K.G.F.-563 1..

Assessment Criteria for Department

Coordinator | Date 8th May 2018 | Assessor | Date

Sl.No	Department	Criteria	ID	Key Aspects	Max marks	Min marks	assessment score	marks Awarded	Actions recommend	Target date	Actions taken	Competion date	Remarks
			BCA										
1		Curricular Aspects	1.1	Syllabus, Attendance,	20	7	20	20					
			1.2	Diploma programs	10	5	10	8					
			1.3	BOE, BOS, Valuation, paper setter	10	5	10	10					
			1.4	Add on	10	5	10	8					
			1.5	VAP Programme details and	10	5	10	10					
			1.6	Certificates of Internship/ Field	20	7	20	10					
			1.7	Department	10	5	10	8					
			1.8	Department Minutes of	10	5	10	10					
			Total		100	44	100	84					
2		Teaching-Learning and Evaluation	2.1	Industrial and	40	17							
			2.2	Remedial Class & Bridge course	30	11	30	30					
			2.3	ICT usage by Faculty	40	17	40	40					
			2.4	Mentoring R	30	11	30	30					
			2.5	Individual Teachers Profile &	50	18	50	50					
			2.6	Innovative Teaching (Role play	40	17	40	30					
			2.7	Department wise Phd/	50	18	50	20					
			2.8	Calendar of F	30	11	30	30					
			2.9	Result Analysis as	40	17	40	40					
			Total		350	137	310	270					

Section	Code	Description				
3 Research, Innovation and Extension	3.1	Faculty Members participated in Workshop/Seminar/Conference	20	7	20	20
	3.2	Research papers and Conference	20	7	20	10
	3.3	Conference Proceedings	20	7	20	15
	3.4	Departmental Extension	20	7	20	20
	3.5	Special Awards/Recognition	20	7	20	10
	3.6	Collaboration with NGO/Indus	20	7	20	20
		Total	120	42	120	85
4 Infrastructure and Learning Resources	4.1	Departmental				
	4.2	Department wise Cultural	25	9		
	4.3	Software (La	25	9	25	20
	4.4	E-Resources /Books/Jour	25	9	25	10
	4.5	Wi-Fi/Comp	25	9	25	10
		Total	100	36	75	40
5 Student support and Progression	5.1	Career Counceling/	20	7	20	15
	5.2	Grievance (A	10	5	10	10
	5.3	Placement (A	20	7	20	10
	5.4	Department wise UG to	20	7		
	5.5	NET/SLET	20	7		
	5.6	Students Awards and	20	7	20	10
	5.7	Alumni details	20	7	20	10
		Total	130	49	70	45

6 Governance Leadership & Managemen t	6.1	Department wise Mission/Vis	20	○	20	20
	6.2	Department	20	7	20	20
	6.3	Department FDP	20	7	20	20
	6.4	Orientation	10	5	10	10
	6.5	Self Appraisa refresher	10	5	10	10
	6.6	IQAC details	20	7	20	20
		Total	100	38	100	100
7 Institution Values & Best Practice	7.1	Gender Equity	40	17	40	20
	7.2	Gender Sensitive – Safety/Secur	20	7	20	20
	7.3	Waste Managemen t/Rain	20	7	20	20
	7.4	Departmenta	20	7	20	10
		Total	100	38	100	70
		Grand Total	1000	384	875	694

Department: BBA

Assessment Criteria for Department

Coordinator _____ Date _____ Assessor _____ Date 8th May 2018

SL No	Criteria	ID	Key Aspects	Max marks	Min marks	Self assessment score	marks Awarded	Actions recommended	Target date	Actions taken	Competion date	Remarks
1	Curricular Aspects	1.1	Syllabus, Attendance, Work Dairy, IQAC, Mentoring	20	7	20	20					
		1.2	Diploma programs certificate details	10	5	10	9					
		1.3	BOE, BOS, Valuation, paper setter details (Department wise)	10	5	10	6					
		1.4	Add on courses details	10	5	10	10					
		1.5	VAP Programme details and copy of certificates of VAP Programme	10	5	10	10					
		1.6	Certificates of Internship/Field projects has to be collected and maintained by t he respective departments	20	7	20	15					
		1.7	Department wise feedback	10	5	10	10					
		1.8	Department Minutes of meeting	10	5	10	8					
			Total	100	44	100	88					
2	Teaching-Learning and Evaluation	2.1	Industrial and Field visit	40	17	40	40					
		2.2	Remedial Class & Bridge course conducted details and attendance of the course has to be maintained	30	11	30	30					
		2.3	ICT usage by Faculty Members	40	17	40	30					
		2.4	Mentoring Records	30	11	30	30					
		2.5	Individual Teachers Profile & Department Profile has to be maintained	50	18	50	50					
		2.6	Innovative Teaching (Role play /Case study/ Model making etc.,)	40	17	40	40					
		2.7	Department wise Phd/ M.Phil records of Faculty Members.	50	18	50	30					
		2.8	Calendar of Events	30	11	30	30					
		2.9	Result Analysis as per the semester	40	17	40	40					
			Total	350	137	350	320					

3	Research,Innovation and Extension	3.1	Faculty Members participated in Workshop/Seminar /Conference/ symposium, paper presented and paper published Certificates has to be maintained by the Department	20	7	20	20				
		3.2	Research papers and journals details	20	7	20	15				
		3.3	Conference Proceedings (Certificate Photocopy)	20	7	20	15				
		3.4	Departmental Extension Activities conducted details	20	7	20	20				
		3.5	Special Awards /Recognition of Faculty Members & Students	20	7	20	5				
		3.6	Collaboration with NGO/Industries/Institution/MOU details	20	7	20	20				
			Total	120	42	120	95				
4	Infrasture and Learning Resources	4.1	Departmental Infrastructure details								
		4.2	Department wise Cultural activities and sports details of students	25	9	25	20				
		4.3	Software (Lab)	25	9						
		4.4	E-Resources /Books/Journals/User % (Library)	25	9	25	20				
		4.5	Wi-Fi/Computers/user rate	25	9	25	20				
			Total	100	36	75	60				
5	Student support and Progression	5.1	Career Counceling/Remedial / Bridge Course details	20	7	20	20				
		5.2	Grievance (ARG)	10	5						
		5.3	Placement (ARG)	20	7						
		5.4	Department wise UG to PG details of students	20	7						
		5.5	NET/SLET details	20	7						
		5.6	Students Awards and Medals records in Sports	20	7	20	5				
		5.7	Alumni details Department wise	20	7	20	15				

		Total	130	49	60	40
6 Governance Leadership & Management	6.1	Department wise Mission/Vision/Strategic plan/ Best practice	20	7	20	20
	6.2	Department wise cell details	20	7	20	15
	6.3	Department FDP Training Programme	20	7	20	20
	6.4	Orientation refresher courses details	10	5	10	5
	6.5	Self Appraisal (Principal)	10	5	10	10
	6.6	IQAC details	20	7	20	20
		Total	100	38	100	90
7 Institution Values & Best Practice	7.1	Gender Equity Promotion Programmes	40	17	40	40
	7.2	Gender Sensitive – Safety/Security/ Counseling / Common Room	20	7	20	20
	7.3	Waste Management/Rain Water harvesting/ Green Practice Records	20	7	20	15
	7.4	Departmental Best practice	20	7	20	20
		Total	100	38	100	95
		Grand Total	1000	384	860	788

Assessment Criteria for Department

Department: PMCS

Coordinator	Date	Assessor	Date
	11th May 2018		

SL. No	ID	Key Aspects	Max marks	Min marks	Self assessment score	marks Awarded	Actions recommended	Target date	Actions taken	Competion date	Remarks
1 Curricular Aspects	1.1	Syllabus, Attendance, Work Dairy, IQAC, Mentoring	20	7	20	20					
	1.2	Diploma programs certificate details	10	5	10	8					
	1.3	BOE, BOS, Valuation, paper setter details (**Department wise**)	10	5	10	5					
	1.4	Add on courses details	10	5	10	5					
	1.5	VAP Programme details and copy of certificates of VAP Programme	10	5	10	10					
	1.6	Certificates of Internship/Field projects has to be collected and maintained by t he respective departments	20	7	20	10					
	1.7	Department wise feedback	10	5	10	8					
	1.8	Department Minutes of meeting	10	5	10	8					
		Total	100	44	100	74					
2 Teaching- Learning and Evaluation	2.1	Industrial and Field visit	40	17	40	15					
	2.2	Remedial Class & Bridge course conducted details and attendance of the course has to be maintained	30	11	30	25					
	2.3	ICT usage by Faculty Members	40	17	40	30					
	2.4	Mentoring Records	30	11	30	30					
	2.5	Individual Teachers Profile & Department Profile has to be maintained	50	18	50	50					
	2.6	Innovative Teaching (Role play /Case study/ Model making etc.,)	40	17	40	20					
	2.7	Department wise Phd/ M.Phil records of Faculty Members.	50	18	50	20					
	2.8	Calendar of Events	30	11	30	30					
	2.9	Result Analysis as per the semester	40	17	40	38					
		Total	350	137	350	258					

No.	Category	Sub	Description					
3	Research, Innovation and Extension	3.1	Faculty Members participated in Workshop/Seminar /Conference/ symposium, paper presented and paper published Certificates has to be maintained by the Department	20	7		20	20
		3.2	Research papers and journals details	20	7		20	15
		3.3	Conference Proceedings (Certificate Photocopy)	20	7		20	15
		3.4	Departmental Extension Activities conducted details	20	7		20	10
		3.5	Special Awards /Recognition of Faculty Members & Students	20	7		20	5
		3.6	Collaboration with NGO/Industries/Institution/MOU details	20	7		20	10
			Total	120	42		190	76
4	Infrastructure and Learning Resources	4.1	Departmental Infrastructure details					
		4.2	Department wise Cultural activities and sports details of students	25	9		25	15
		4.3	Software (Lab)	25	9			
		4.4	E-Resources /Books/Journals/ User % (Library)	25	9			
		4.5	Wi-Fi/Computers/user rate	25	9			
			Total	100	36		25	15
5	Student support and Progression	5.1	Career Counceling/Remedial / Bridge Course details	20	7		20	10
		5.2	Grievance (ARG)	10	5			
		5.3	Placement (ARG)	20	7			
		5.4	Department wise UG to PG details of students	20	7		20	5
		5.5	NET/SLET details	20	7			
		5.6	Students Awards and Medals records in Sports	20	7			
		5.7	Alumni details Department wise	20	7			

	Total	13'	49	40	15	
6 **Governance Leadership & Management**						
6.1	Department wise Mission/Vision/Strategic plan/ Best practice	20	7	20	20	
6.2	Department wise cell details	20	7	20	10	
6.3	Department FDP Training Programme	20	7	20	20	
6.4	Orientation refresher courses details	10	5			
6.5	Self Appraisal (Principal)	10	5	10	10	
6.6	IQAC details	20	7	20	15	
	Total	100	38	90	65	
7 **Institution Values & Best Practice**						
7.1	Gender Equity Promotion Programmes	40	17	40	30	
7.2	Gender Sensitive – Safety/Security/ Counseling / Common Room	20	7	20	20	
7.3	Waste Management/Rain Water harvesting/ Green Practice Records	20	7	20	20	
7.4	Departmental Best practice	20	7	20	20	
	Total	100	38	100	90	
	Grand Total	1000	384	1000	592	

Assessment Criteria for Department

Department: HINDI **Date: 20/10/2015**

Sl. No	Department Criteria	ID	Key Aspects	Coordinator Max marks	Coordinator Min marks	Coordinator Self assessment score	Date Marks Awarded	Actions recommended	Assessor Target date	Actions Taken	Date Completion date	Remarks
1	Curricular Aspects	1.1	Curriculum Design and development	50	18	50		Not applicable				
		1.2	Academic Flexibility	50	18	50						
		1.3	Curriculum Enrichment	30	11	20	15	Need to be updated				
		1.4	Feedback System	20	07	20	15	Need to updated				
			Total	150	55	140	30					
2	Teaching-Learning and Evaluation	2.1	Student Enrolment and Profile	10	11	10	08	Need to keep a copy				
		2.2	Catering to Student diversity	20	07	20	10					
		2.3	Teaching-Learning Process	50	18	40	35					
		2.4	Teacher Quality	50	18	40	40	Updated the knowledge				
		2.5	Evaluation Process and Reforms	40	14	30	30					
		2.6	Students Performance and Learning Outcomes	30	11	30	28					
			Total	200	79	170	151					
3	Research, Consultancy and Extension	3.1	Promotion of Research	20	07	20	00	Need to update				
		3.2	Resource Mobilization for Research	20	07	20	15					
		3.3	Research Facilities	30	11	30	00	N/A				
		3.4	Research Publications and Awards	100	35	90	75	Try to participate more in International seminar				
		3.5	Consultancy	20	07	10	15					
		3.6	Extension Activities and Institutional Social Responsibility	40	14	30	30	Need to improve				
		3.7	Collaboration	20	07	10	10					
			Total	250	88	210	145					

No.	Criteria		Sub-criteria	Max				Remarks
4	Infrastructure and Learning Resources	4.1	Physical Facilities	30	11	10		
		4.2	Library as a learning Resource	20	07	20	15	
		4.3	IT Infrastructure	30	11	10	10	
		4.4	Maintenance of Campus Facilities	20	07	20	10	
			Total	100	36	60	35	
5	Student Support and Progression	5.1	Student Mentoring and Support	40	14	30	30	Need to improve
		5.2	Student Progression	40	14	30	30	Improved
		5.3	Student Participation and Activities	20	07	20	18	Satisfactory
			Total	100	35	80	78	
6	Governance Leadership and Management	6.1	Institutional Vision and Leadership	10	04	10	10	
		6.2	Strategy Development and Deployment	10	04	10	10	
		6.3	Faculty Empowerment Strategies	30	11	20	20	
		6.4	Financial Management and Resource Mobilization	20	07	N/A	00	
		6.5	Internal Quality Assurance System	30	11	20	10	
			Total	100	37	60	50	
7	Innovations and Best Practices	7.1	Environment Consciousness	30	11	20	10	Need to implement
		7.2	Innovations	30	11	20	20	Still has to improve
		7.3	Best Practices	40	14	30	30	Yes provided
			Total	100	36	70	60	
			Total Score	1000	366	880	549	

Assessment Criteria for Department

Department: KANNADA **Date: 21/10/2015**

Sl. No	Department	Criteria ID	Key Aspects	Coordinator Max marks	Coordinator Min marks	Self assessment score	Date Marks Awarded	Actions recommended	Assessor Target date	Actions Taken	Date Completion date	Remarks
1	Curricular Aspects	1.1	Curriculum Design and development	50	18	50	—	N/A				
		1.2	Academic Flexibility	50	18	40	40	N/A				
		1.3	Curriculum Enrichment	30	11	20	30	Improve language skill	By next academic			
		1.4	Feedback System	20	07	10	20	N/A				
			Total	150	55	120	90					
2	Teaching-Learning and Evaluation	2.1	Student Enrolment and Profile	10	11	10	10	Categories wise details has to be updated	28/10/2015			
		2.2	Catering to Student diversity	20	07	00	00	Remedial class registration has to be maintained	by jan 2016			
		2.3	Teaching-Learning Process	50	18	45	45	N/A				
		2.4	Teacher Quality	50	18	45	45	Updated format				
		2.5	Evaluation Process and Reforms	40	14	40	30	Should be maintained by printed format				
		2.6	Students Performance and Learning Outcomes	30	11	25	20					
			Total	200	79	165	150					
3	Research, Consultancy and Extension	3.1	Promotion of Research	20	07	20	20	N/A				
		3.2	Resource Mobilization for Research	20	07	10	15					
		3.3	Research Facilities	30	11	20	20					
		3.4	Research Publications and Awards	100	35	50	80					
		3.5	Consultancy and Awards	20	07	—	—					
		3.6	Extension Activities and Institutional Social Responsibility	40	14	—	—	Need to be taken up extra activities	By next auditing			
		3.7	Collaboration	20	07	—	—	Take initiative				
			Total	250	88	100	135					

#	Category	Sub#	Sub-name	Max			Remarks
4	Infrastructure and Learning Resources	4.1	Physical Facilities	30	11	15	20	
		4.2	Library as a learning Resource	20	07	20	20	
		4.3	IT Infrastructure	30	11	20	--	
		4.4	Maintenance of Campus Facilities	20	07	15	--	
			Total	100	36	70	40	
5	Student Support and Progression	5.1	Student Mentoring and Support	40	14	30	20	
		5.2	Student Progression	40	14	35	35	Separate file has to be maintained
		5.3	Student Participation and Activities	20	07	15	15	
			Total	100	35	80	70	
6	Governance Leadership and Management	6.1	Institutional Vision and Leadership	10	04	10	10	
		6.2	Strategy Development and Deployment	10	04	10	10	
		6.3	Faculty Empowerment Strategies	30	11	20	20	
		6.4	Financial Management and Resource Mobilization	20	07	15	--	
		6.5	Internal Quality Assurance System	30	11	20	25	
			Total	100	37	75	65	Has to be high lighted
7	Innovations and Best Practices	7.1	Environment Consciousness	30	11	20	==	Take initiative
		7.2	Innovations	30	11	30	30	
		7.3	Best Practices	40	14	40	40	
			Total	100	36	90	70	
			Total Score	1000	366	700	680	

Department: Commerce **Assessment Criteria for Department** **Date: 20/10/2015**

Department	Sl. No	Criteria	ID	Key Aspects	Coordinator			Date		Assessor		Date	Remarks
					Max marks	Min marks	Self assessment score	Marks Awarded	Actions recommended	Target date	Actions Taken	Completion date	
	1	Curricular Aspects	1.1	Curriculum Design and development	50	18	50	50					
			1.2	Academic Flexibility	50	18	50	50					
			1.3	Curriculum Enrichment	30	11	30	30					
			1.4	Feedback System	20	07	20	10					
				Total	**150**	**55**	**150**	**140**					
	2	Teaching-Learning and Evaluation	2.1	Student Enrolment and Profile	10	11	08	07					
			2.2	Catering to Student diversity	20	07	15	10					
			2.3	Teaching-Learning Process	50	18	50	40					
			2.4	Teacher Quality	50	18	50	40					
			2.5	Evaluation Process and Reforms	40	14	35	35					
			2.6	Students Performance and Learning Outcomes	30	11	20	30					
				Total	**200**	**79**	**128**	**162**					
	3	Research, Consultancy and Extension	3.1	Promotion of Research	20	07	15	15					
			3.2	Resource Mobilization for Research	20	07	----	--					
			3.3	Research Facilities	30	11	--	---					
			3.4	Research Publications and Awards	100	35	25	20					
			3.5	Consultancy	20	07	-	---					
			3.6	Extension Activities and Institutional Social Responsibility	40	14	40	30					
			3.7	Collaboration	20	07	20	10					

No.	Criteria		Key Indicator		Max			
4	Infrastructure and Learning Resources			Total	250	88	100	75
		4.1	Physical Facilities		30	11	30	30
		4.2	Library as a learning Resource		20	07	20	20
		4.3	IT Infrastructure		30	11	--	--
		4.4	Maintenance of Campus Facilities		20	07	20	15
				Total	100	36	60	65
5	Student Support and Progression							
		5.1	Student Mentoring and Support		40	14	30	30
		5.2	Student Progression		40	14	35	35
		5.3	Student Participation and Activities		20	07	20	20
				Total	100	35	85	85
6	Governance Leadership and Management							
		6.1	Institutional Vision and Leadership		10	04	10	10
		6.2	Strategy Development and Deployment		10	04	10	10
		6.3	Faculty Empowerment Strategies		30	11	30	30
		6.4	Financial Management and Resource Mobilization		20	07	--	--
		6.5	Internal Quality Assurance System		30	11	30	30
				Total	100	37	80	80
7	Innovations and Best Practices							
		7.1	Environment Consciousness		30	11	30	30
		7.2	Innovations		30	11	20	20
		7.3	Best Practices		40	14	40	40
				Total	100	36	90	90
				Total Score	1000	366	633	697

Assessment Criteria for Department
Department: physics
Date: 21/10/2016

Sl. No	Department Criteria	ID	Key Aspects	Max marks	Min marks	Self assessment score	Marks Awarded	Actions recommended	Target date	Actions Taken	Completion date	Remarks
1	Curricular Aspects	1.1	Curriculum Design and development	50	18		50					
		1.2	Academic Flexibility	50	18							
		1.3	Curriculum Enrichment	30	11	15	15					
		1.4	Feedback System	20	07	07	15					
			Total	150	55	15	15					
2	Teaching-Learning and Evaluation	2.1	Student Enrolment and Profile	10	11	08	08					
		2.2	Catering to Student diversity	20	07	18	18	From next academic diploma programme should be introduced				
		2.3	Teaching-Learning Process	50	18	40	40	To be done				
		2.4	Teacher Quality	50	18	35	35	It should be implemented still in progress not yet implemented				
		2.5	Evaluation Process and Reforms	40	14	33	30					
		2.6	Students Performance and Learning Outcomes	30	11	25	10					
			Total	200	79	159	151					
3	Research, Consultancy and Extension	3.1	Promotion of Research	20	07	—	—					
		3.2	Resource Mobilization for Research	20	07	—	—	In next academic will be planned				
		3.3	Research Facilities	30	11	—	—					

Coordinator

Assessor

No.	Criteria	Sub No.	Sub-Criteria	Max				Remarks
		3.4	Research Publications and Awards	100	35	—	—	Papers will be published by next sem by march 2016
		3.5	Consultancy	20	07	—	—	
		3.6	Extension Activities and Institutional Social Responsibility	40	14	10	—	By next academic the collaboration has to done
		3.7	Collaboration	20	07	—	—	
4	Infrastructure and Learning Resources		Total	250	88	—	—	
		4.1	Physical Facilities	30	11	10	—	
		4.2	Library as a learning Resource	20	07	28	28	
		4.3	IT Infrastructure	30	11	18	15	
		4.4	Maintenance of Campus Facilities	20	07	—	—	
5	Student Support and Progression		Total	100	36	46	43	
		5.1	Student Mentoring and Support	40	14	35	35	
		5.2	Student Progression	40	14	35	35	
		5.3	Student Participation and Activities	20	07	14	14	
6	Governance Leadership and Management		Total	100	35	84	84	
		6.1	Institutional Vision and Leadership	10	04	—	—	
		6.2	Strategy Development and Deployment	10	04	08	08	
		6.3	Faculty Empowerment Strategies	30	11	28	28	
		6.4	Financial Management and Resource Mobilization	20	07	15	15	Should be done by next academic